In January 2021 new SACSCOC Policy and Procedures for Substantive Change went into effect. Please consult the revised flowchart below for a quick outline of the current process. Initiators should consult with U of L’s Institutional Accreditation Liaison, Bob Goldstein, in the Office of Academic Planning and Accountability (OAPA), before completing the program approval process in the academic unit.

Program Level Change/Off Campus Site
Substantive Change Identified

Initial Review of Sub Change Review form
completed by OAPA staff

Form submitted to SACSCOC Liaison, Executive Vice President and University Provost for approval

Approved Substantive Changes are returned to initiators for completion
Prepare Letter of Notification or Prospectus (SACSCOC)

The SACSCOC Prospectus is received and reviewed by the SACSCOC Liaison and the Liaison prepares documents for transmittal/submission to SACSCOC

Accreditation Liaison tracks progress of Substantive Change requests and notifies initiators of decisions

Final decisions/findings are posted to the OAPA website:

University Community notified annually about Substantive Change Policies and Procedures

Goldstein/Vetter 3-30-2021