

# UNIVERSITY OF LOUISVILLE®

## PROCUREMENT SERVICES ADDENDUM

Date of Notice:	4/9/2025
Solicitation No.:	RP-023-25
Title:	Interior-Exterior Signage
Addendum No.:	1

The following shall clarify and/or modify the original bid document(s) as issued by the University of Louisville.

1. Do you have any artwork for signs and banners? **Artwork is currently in progress and vendors will be notified when it's available.**
2. Are we only quoting the list (sec. 2.3.4.3 Material Pricing per Square Foot – not including install) along with design and installation charges and no other signs included in the bid? **Correct, there are no other signs included in the bid.**
3. Should we include installation when pricing the large format: 24x10 vinyl wall wrap with 15 ¼ inch acrylic letters and 25 ¼ inch logo? **Yes.**
4. Small format – regarding “metal”, is 3mm thick aluminum composite (ACM) acceptable, or should we quote solid aluminum? **3mm thick aluminum composite (ACM) is acceptable.**
5. Small format – regarding “mounting caps”, is this referring to aluminum screw covers or a puck mount style? **It refers to aluminum screw covers, but we would be open to seeing puck style mount.**
6. Will there be substrate specifications defined in this request so that vendors will be quoting apples to apples? **We're not specifying a particular substrate so you'll need to call out what is being quoted.**
7. If the answer above is no, should we make assumptions and call out what specific substrate sizes are being quoted? **Correct.**
8. Will there be any volume projections assigned? **No.**
9. Will only one vendor be selected for this award or will there be multiple awards? **At the University's discretion, more than one award could be made.**
10. Will local firms be given more consideration than firms located outside of Louisville? **No.**

Bidder must acknowledge receipt of this and any addenda either with bid or by separate letter. Acknowledgement must be received in the Department of Procurement Services, Service Complex Building, University of Louisville no later than **04/23/2025 at 3:00PM, EST**. If by separate letter, the following information must be placed in the lower left-hand corner of the envelope:

Solicitation No.:	<b>RP-023-25</b>
Title:	<b>Interior-Exterior Signage</b>
Due Date:	<b>04/23/2025</b>

**Authorized By:**

Procurement Services	
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**Receipt Acknowledged:**

Company	
Signature	
Name (print)	
Date	