

# UNIVERSITY RESOURCES

A guide for start-up companies



Under UofL Policy, no university resources are to be utilized for the direct benefit of an external entity.

The following outlines prohibitions for the use of university resources:

## STAFF

University employees may **NOT** be utilized in activities for an external entity during their assigned work schedules at the university.

Employees working outside university hours at a university-related start-up must disclose this activity on their ADF.



## FACILITIES

University facilities for an external entity may **NOT** be utilized without a prior university approved agreement in place.

This includes the use of labs, office areas, and meeting spaces.

## EQUIPMENT

University equipment for an external entity may **NOT** be utilized without a prior university approved agreement in place.

The use of email, phones, computers, and other university associated devices is **always prohibited**.



## ASSOCIATION

The university name, marks, or logos may **NOT** be used to indicate collaboration with UofL without prior Institutional approval.

## ADDRESS

Any address associated with the university may **NOT** be utilized as a mailing, location, or facility address for an external entity.

Exceptions are only with a prior university approved agreement in place.



**CONFLICT OF INTEREST PROGRAM**

**COI@LOUISVILLE.EDU**