UNIVERSITY RESOURCES
A guide for start-up companies

Under UofL Policy, no university resources are to be utilized for the direct benefit of an external entity. The following outlines prohibitions for the use of university resources:

**STAFF**
University employees may **NOT** be utilized in activities for an external entity during their assigned work schedules at the university. Employees working outside university hours at a university-related start-up must disclose this activity on their ADF.

**FACILITIES**
University facilities for an external entity may **NOT** be utilized without a prior university approved agreement in place. This includes the use of labs, office areas, and meeting spaces.

**EQUIPMENT**
University equipment for an external entity may **NOT** be utilized without a prior university approved agreement in place. The use of email, phones, computers, and other university associated devices is **always prohibited**.

**ASSOCIATION**
The university name, marks, or logos may **NOT** be used to indicate collaboration with UofL without prior Institutional approval.

**ADDRESS**
Any address associated with the university may **NOT** be utilized as a mailing, location, or facility address for an external entity. Exceptions are only with a prior university approved agreement in place.

**CONFLICT OF INTEREST PROGRAM**
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