

International Activities and Relationships - What to Disclose

Overview

Due to evolving requirements by federal funding agencies and in an effort to ensure appropriate reporting to federal funding agencies, UofL researchers are now required to disclose all international activities, relationships, collaborations to the University of Louisville through the supplemental international disclosure form*. Specific federal agencies may also require that these relationships (regardless of relation to the project) be disclosed in Biosketches, Other Support, and Progress Reports, as applicable.

**Please note that the Attestation and Disclosure Form (ADF) is still required (at least) annually and the supplemental international disclosure form will not replace the annual ADF requirement.*

International Activities and Relationships

The following **international** activities and relationships require disclosure to UofL and the sponsor (as applicable):

- Holding/maintaining any affiliation or appointment with a non-US entity, organization, or government, including talent programs. This includes honorary, visiting, adjunct, etc. appointments, even those that are unpaid.
- Gifts from sources to support any of your research endeavors.
- Access to a lab that supports your research endeavors.
- Any source that provides/provided scientific materials without the use of sponsored program funding. Example: Collaborator from India provided mice (free of charge) for NIH project.
- Collaborations on sponsored programs or co-authorships.
- Visiting faculty/scholar/scientists/postdocs supported from non-US sources participating in your lab and/or research endeavors.

Holding citizenship in another country is not a relationship for disclosures described here, but may be requested to be disclosed on the annual ADF, if European Privacy Laws may apply.

Agency Announcements

As of June 1, 2020 the following have been issued:

National Institutes of Health (NIH): <https://grants.nih.gov/grants/guide/notice-files/NOT-OD-19-114.html>

National Science Foundation (NSF): https://www.nsf.gov/pubs/2019/nsf19200/research_protection.jsp

Department of Energy: <https://www.directives.doe.gov/directives-documents/400-series/0486.1-border>

Department of Education: <https://www2.ed.gov/policy/highered/leg/foreign-gifts.html>

How to Disclose

The supplemental international disclosure form is available at <http://iris.louisville.edu> under "Conflict of Interest Forms." Complete the international activities and relationships disclosure form by selecting the box and adding a new form. The form requires a final signoff where users must reenter their UserID and password to complete the submission.

Additional information on COI's, including FAQ's, policies, and disclosing requirements is available on the COI Office website or contact us directly.

Phone: 502-852-7612

website: louisville.edu/conflictinterest

Email: coi@louisville.edu