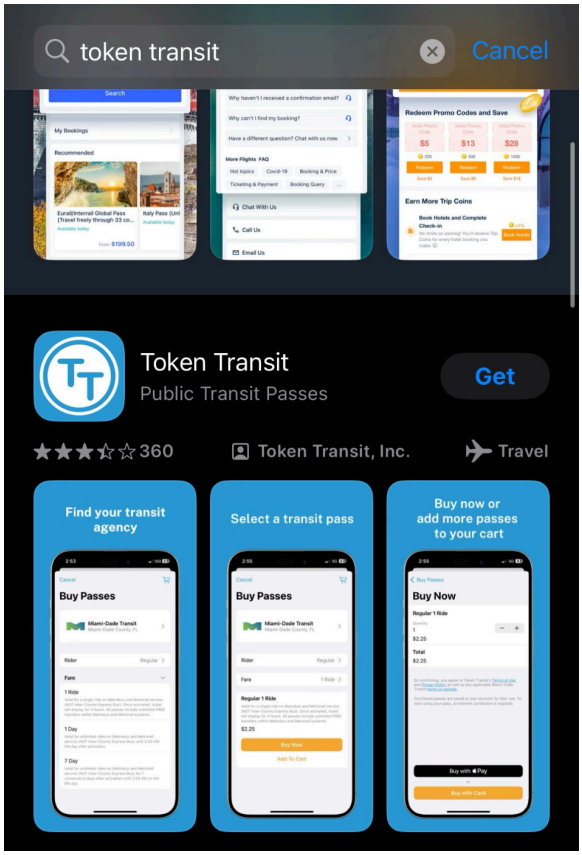
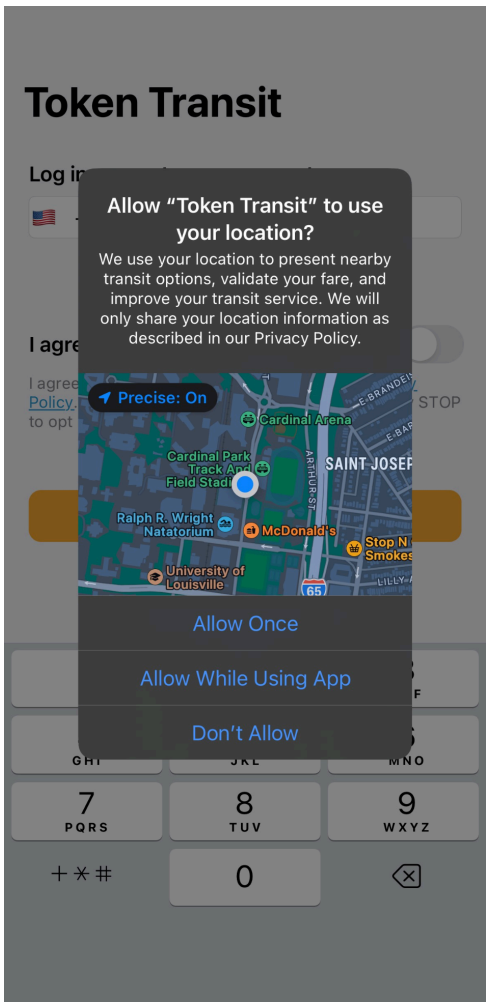
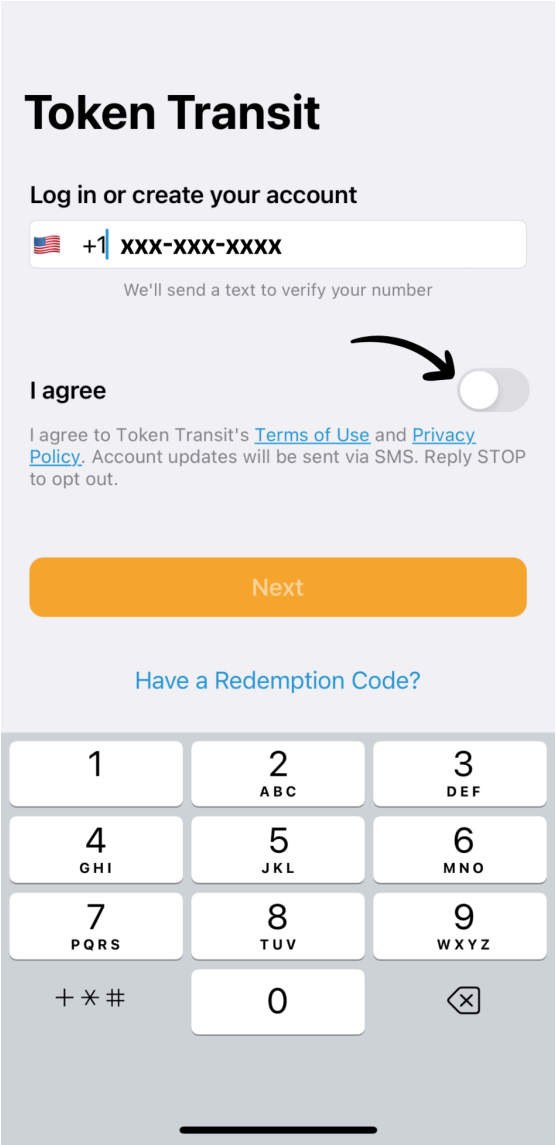
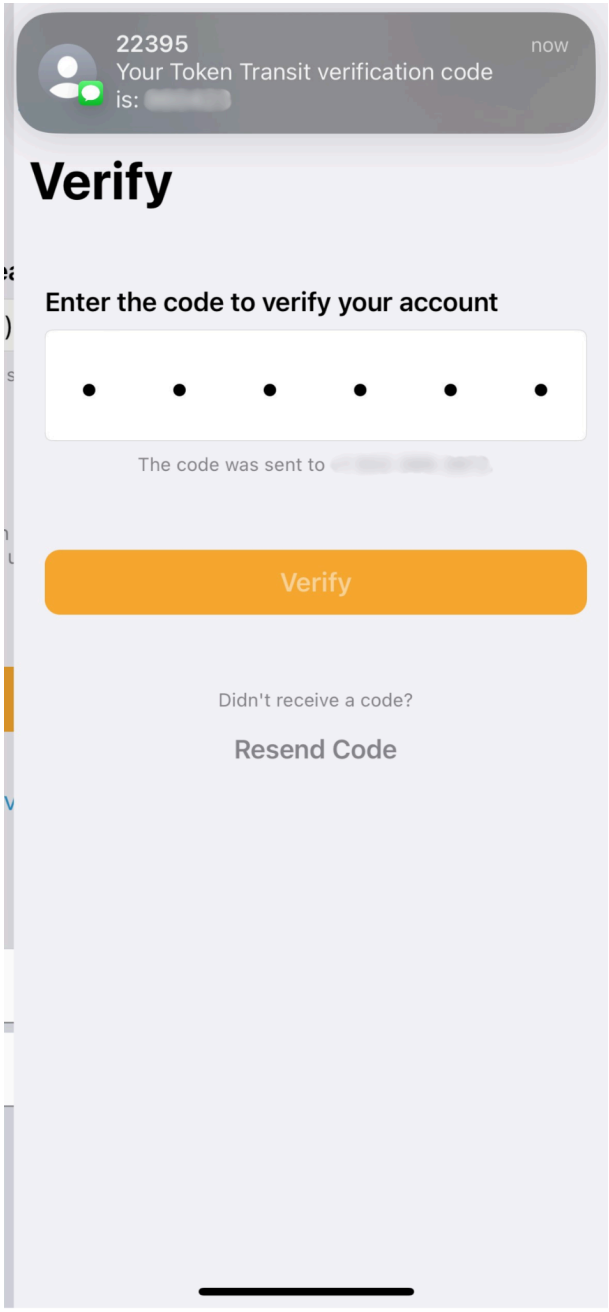
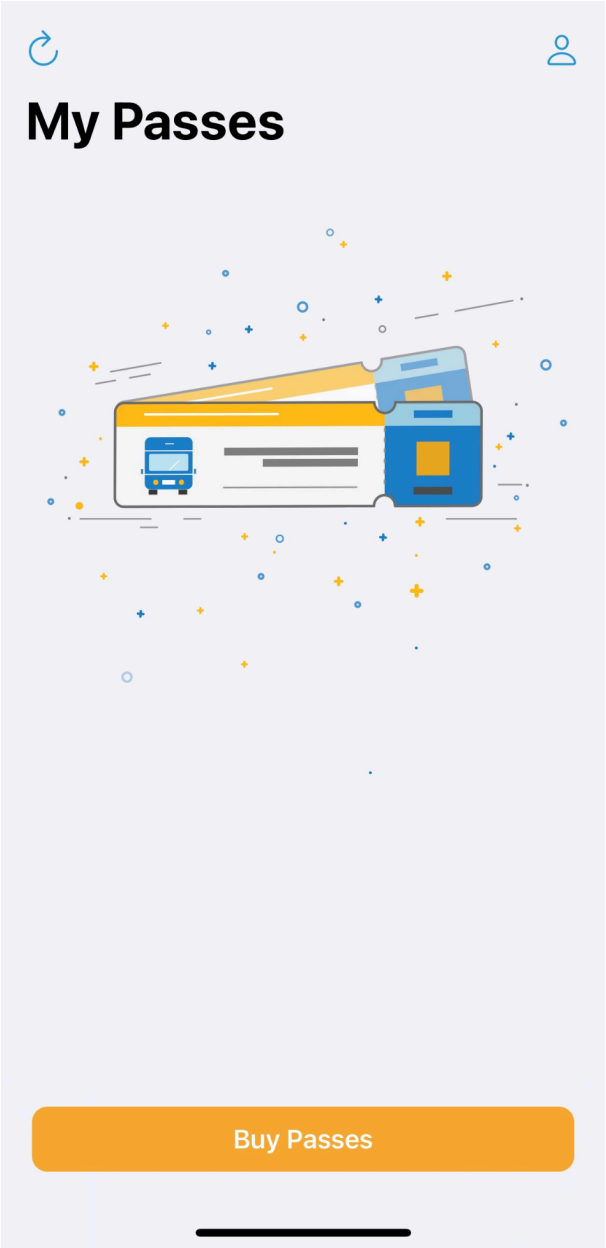
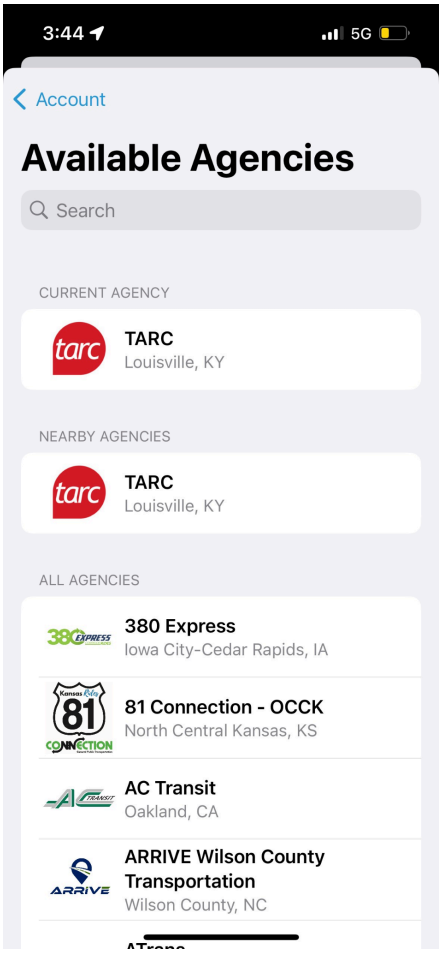
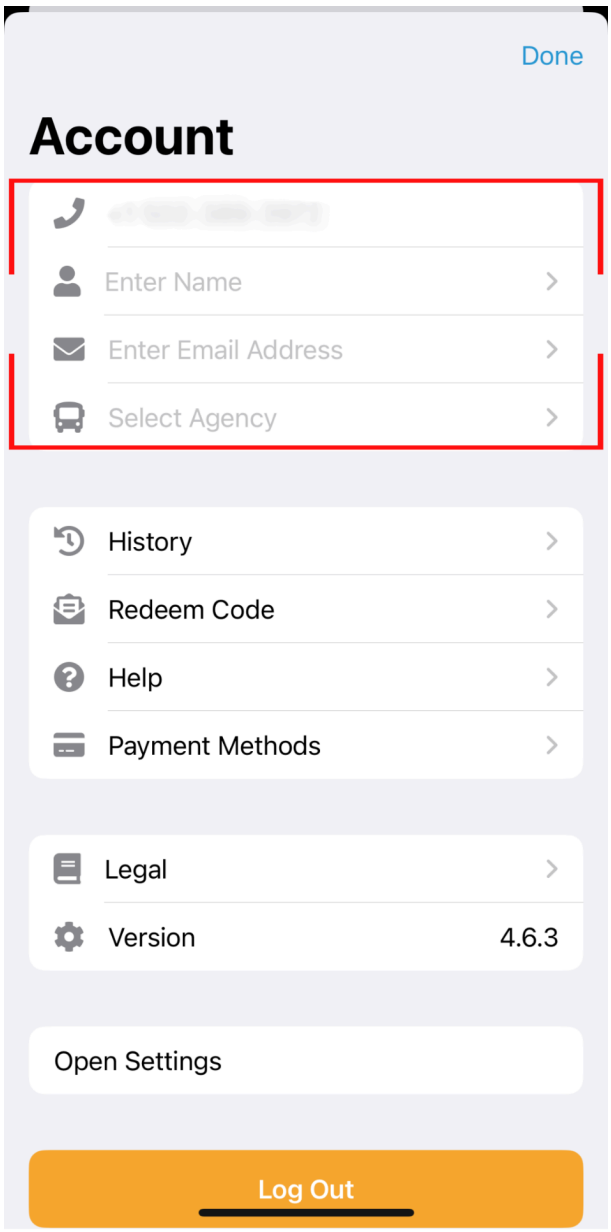
STEP 1	Download the ‘**Token Transit**’ app through your phone's AppStore.	

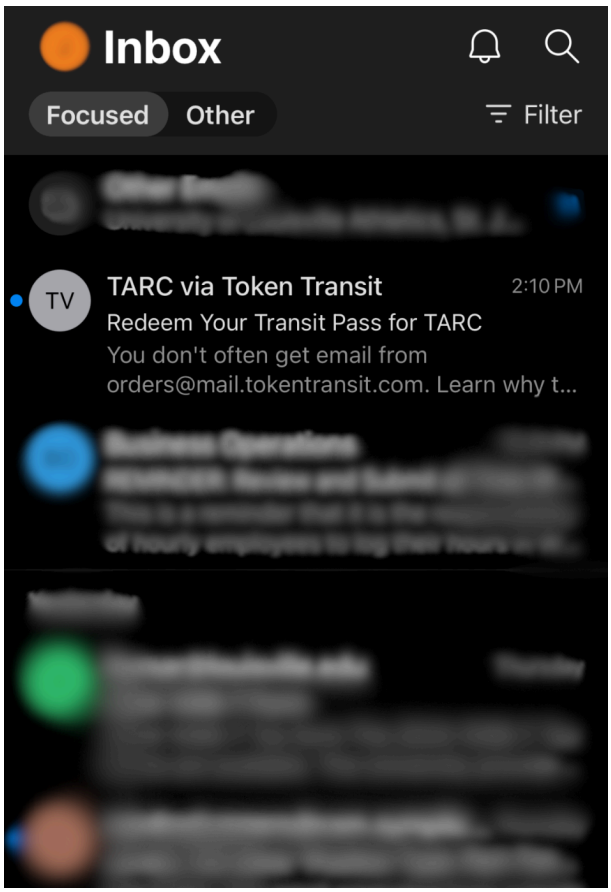
STEP 2	Open the app. Allow the app to use your location. Select “**Allow While Using App**”.	

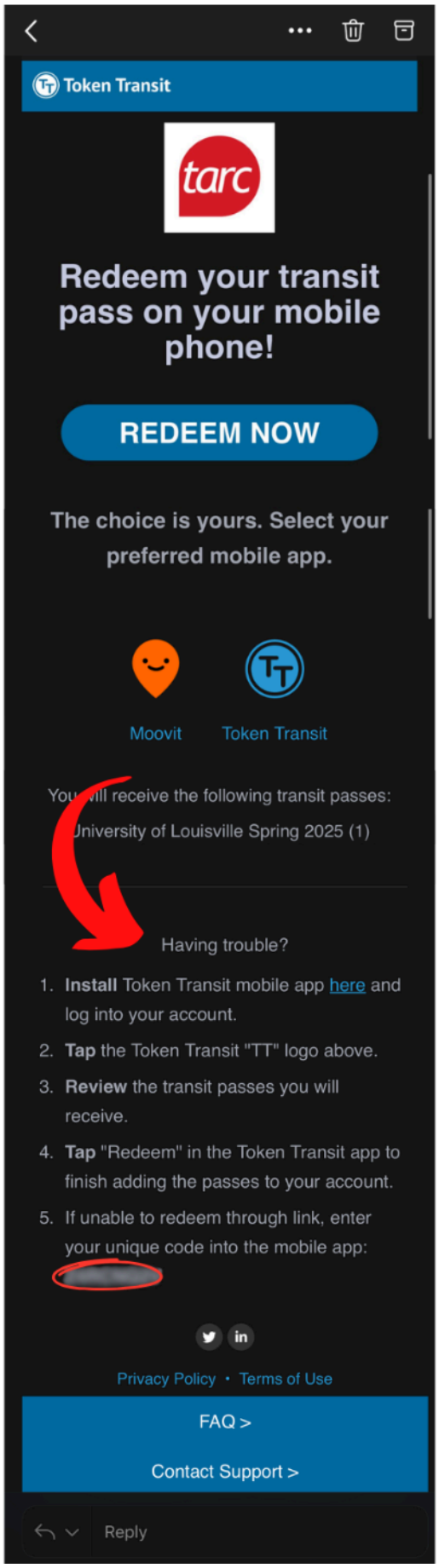
STEP 3	Begin by entering your phone number to create an account. Then toggle on '**I Agree**' to the Terms of Use.	

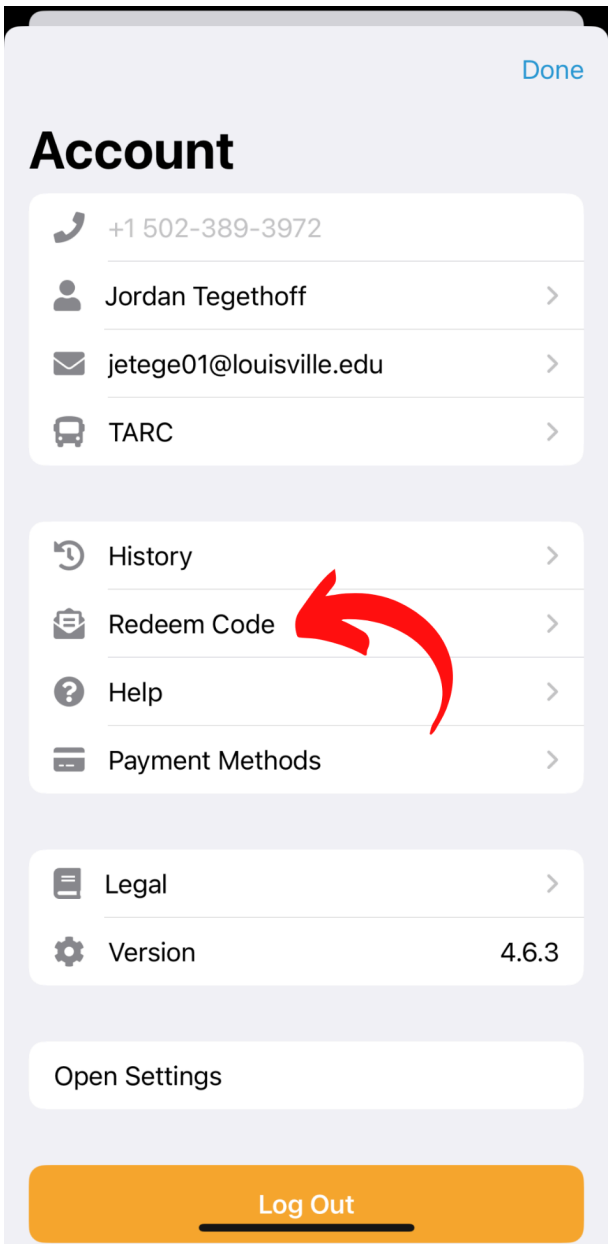
STEP 4	Enter the **code** that was sent via text to verify your account.	

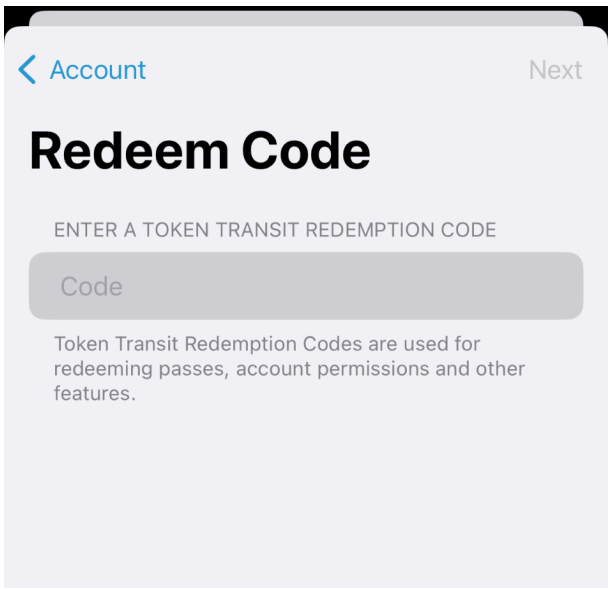
STEP 5	You will then see this screen. Now, you should click the **Profile Icon** in the top right corner to fill in your accounts information.	

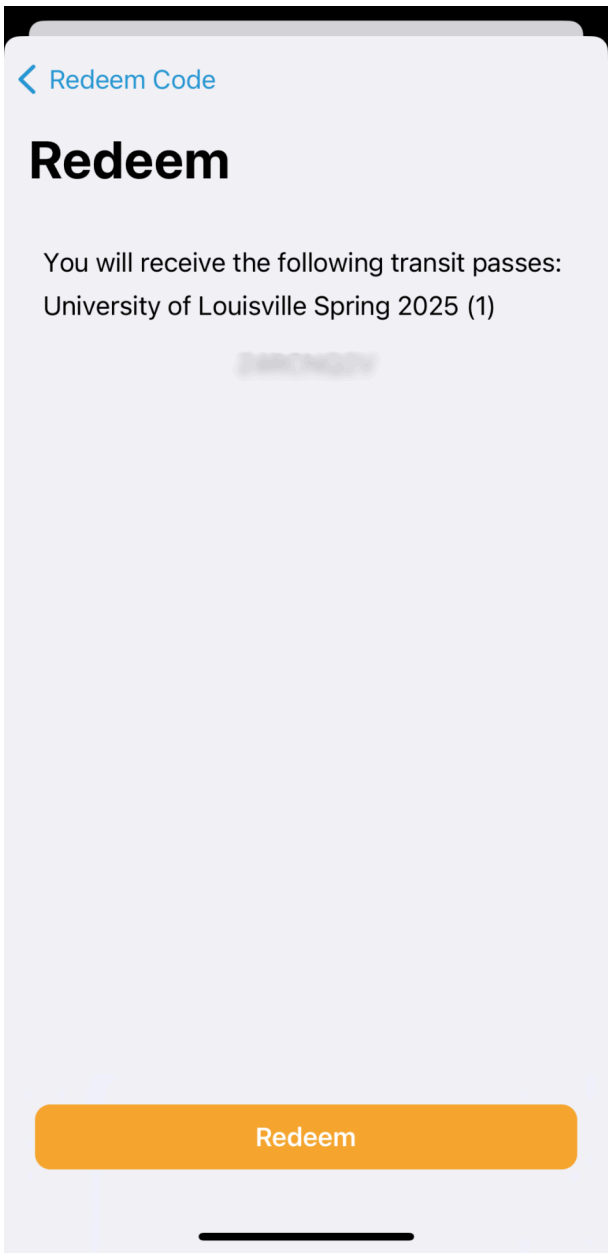
STEP 6	Enter the following: 1. Phone Number 2. Name 3. UofL email address Click ‘Select Agency’ and select **Tarc**  	

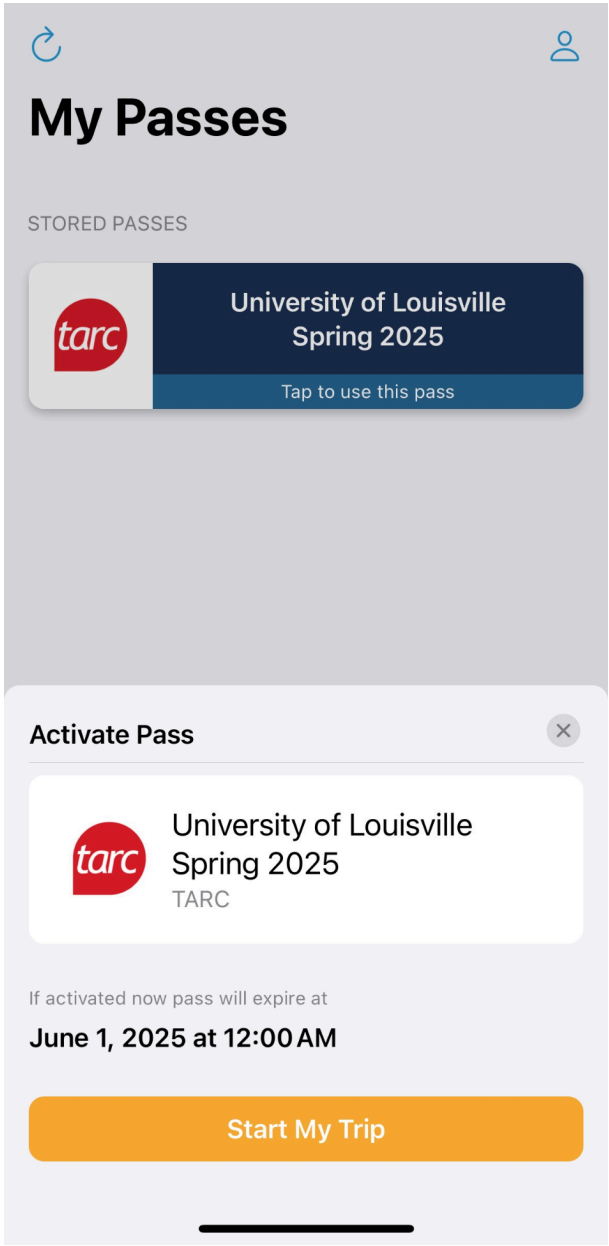
STEP 7	Check your UofL email for the email from ‘TARC via Token Transit’ titled **“Redeem Your Transit Pass for TARC”** Now open the email.	

STEP 8	Scroll to the bottom of the email to the **5 steps** under ‘Having Trouble’ Under Step #5 you will find your unique **code** that you can copy into the app. **Copy this code** as we will use it next.	

STEP 9	Under your Account information (icon in the top right) you will now press '**Redeem Code**'	

STEP 10	**Enter the code** given to you via email here:	

STEP 11	You will be taken to this screen and should hit **'Redeem'** in the Orange box located at the bottom of the screen.	

STEP 11	Your ‘My Passes’ screen will now look like this. Click on your **‘University of Louisville Spring 2025’**... …then click **‘Start My Trip’**	

STEP 12	You will now be able to scan and use your pass on the UofL Tarc bus!	