

## Transfer-OUT Request Form for F-1/J-1 Students

## **Instructions to the student:**

If you plan to transfer from the University of Louisville to another institution in the US, you must notify the International Center of your intent to transfer. We will then "release" your record electronically to the new school. **Upon receipt of this form and an admittance letter from your new school**, we will transfer your information, thereby granting the new school access to your record.

**PLEASE NOTE:** Your SEVIS record can only be transferred to ONE school even if you are applying to more than one institution. Make sure you have been admitted to the new school and have intent to study there before requesting the transfer. We are unable to retrieve access to your data once your record has been released.

Print Name	Student ID #	Date
Check the category that applies to	you:GraduateUn	dergraduateIESL
Please indicate whether you have	ve graduated:Yes	_No Date of Graduation:
Personal email address:		-
Name of School as it appears in SEVIS:		
New School Code as listed in SEV	VIS:	
		ity of Louisville effective:
PLEASE NOTE: If you are a gr you are in residency or candidacy	e transferred from the Universe aduate student and <b>not compl</b> estatus, you must contact your ent to leave the University of I	eting your degree prior to leaving UofL and academic department and Graduate School Louisville. This is very important in order to