

REPORTING REQUIREMENTS FOR F1 STUDENTS ENGAGED IN OPTIONAL PRACTICAL TRAINING

All students engaged in Optional Practical Training (OPT) are required to report to their Designated School Official (DSO) within 10 days to any change in the following information:

- Change to legal name, telephone or email address
- Residential address
- Change of employer name or any interruption in employment

In addition to the above reporting requirements by SEVIS, students engaged in the 24 month OPT are required to make a validation report to their DSO every six months beginning with the date of the 24 month extension and ending when the student's F1 status ends, the student changes educational levels at the same school, or the student transfers to another school or program, or the 24 month OPT extension ends, whichever is first. The report is due to the DSO within 10 business days of each reporting date. Please note the reporting dates below.

This reporting may be done by contacting the International Office by email:
iss@louisville.edu

I _____, agree to report the above
Signature of Student

information in the timeframe outlined to the DSO at the University of Louisville.

I also agree to provide the International Center with a copy of my EAD card once I have received it. In addition, I will report any changes in my visa status.