

INTERNATIONAL LETTER OF UNDERSTANDING (“LOU”)

Between

THE UNIVERSITY OF LOUISVILLE

and

[International Institution]

The University of Louisville, Louisville, Kentucky in the United States of America and [International Institution] of [CITY, COUNTRY], desire to pursue a mutually beneficial collaboration for education, cooperation, and research activities. In order to achieve these benefits, the universities enter into the following understandings:

- Both universities desire to promote faculty, student and programmatic projects and exchanges between their two institutions for cross-cultural, educational and research purposes.
- To facilitate the development of collaborative agreements, the parties recognize the importance of communication and regular exchange of information and publications about program and funding opportunities.
- This LOU shall remain in effect for a period of three years from the date of final execution unless modified or revoked. Either party may request modification at any time upon mutual agreement of both parties. In addition, either party may terminate this LOU at any time and without cause on ninety (90) days prior written notice to the other.
- This LOU does not bind the parties to any financial or legal commitments to each other. Terms of specific activity arrangements involving any financial or legal commitment shall be memorialized in a separate writing in advance, and signed by both parties. Facsimile copies of institutional signatures may be used.
- Both parties agree that all expenses, including honoraria, international and domestic travel, room and board, and all other personal expenses, shall be the responsibility of the home institution, unless otherwise negotiated in advance.
- In carrying out their responsibilities, the parties shall remain independent contractors, and nothing herein shall be interpreted or intended to create a partnership, joint venture, employment, agency, franchise or other form of agreement or relationship.

Recommended by:

Department:

Dean, School of/ College of

Agreed on behalf of

[International Institution]

Title: _____

Date: _____

Agreed on behalf of

University of Louisville

Title: _____

Date: _____