**Active Shooter**

If you hear gunshots or are faced with a person who has a gun and is intent on hurting you, take immediate steps to protect yourself:

If near an exterior exit, try to escape the building.

If in a room with a door, immediately close door, lock it or use heavy furniture to block the door.

Stay out of view. Turn off the lights. Get behind heavy furniture.

Call 911.

If in an open area, find a room to hide in or try to exit the area.

If the gunman approaches you, your actions will depend on your judgment and capabilities. No strategy is 100% effective.