

November 2021

The journey to Workday HR (which will replace Peoplesoft HR) continues as the implementation team works to apply best practices and leverage Workday workflows. Modules included in this implementation include payroll, recruiting, personnel changes, timekeeping, leave balances, etc. Every employee will be affected when Workday HR goes live in July 2022.

Each month this Workday Change Ambassador Network (CAN) communication introduces you to specific themes/areas reviewed this month by the Change Ambassadors. Feedback throughout the Workday HR development process is critical so please let us know what you think. Visit the [Workday @UofL website](#) for additional information.

This month's spotlight bullets address employee lifecycle processes in Workday.

Core HR

1. New employees will be welcomed with an Onboarding Dashboard in Workday, connecting them to resources to help get started at UofL.
2. Managers will have access to an Onboarding Status Summary to make sure their employees have completed onboarding tasks and step in to help if needed.
3. Student hires will be much simpler in Workday and we will be able to give students Working Titles, making those with multiple jobs easier to identify the correct job when entering their time!
4. When an employee leaves UofL, Workday standardizes the offboarding process, automates the payout of any leave accruals, and employees will retain access to Workday to review paystubs, tax forms, and benefit elections (if applicable).