

System Requirements Workgroup

Purpose

The System Requirements workgroup is charged with submitting recommendations for a new technical environment optimized for security, performance and scale including specific components for an RFP and/or consulting needs for the project.

Rationale for Discussion and Research

Building upon a deep understanding of the complexity of our current enterprise web environment, the Systems Requirements Workgroup is tasked with identifying what is needed of a new environment that allows us to build, expand and improve upon the functionality and quality of our existing infrastructure. These requirements may include but are not limited to; hosting, security, processes, workflow environments, and quality assurance capabilities.

Membership

Membership is considered active until commencement of Phase I and II of the web improvement project have been completed. After the discovery phase, meetings will be scheduled ad hoc.

Membership positions may be considered vacant if:

- The member fails to attend more than two meetings without prior notification of workgroup chair
- The member resigns from the workgroup via written notification to the workgroup chair

Reporting and Communication

Discovery Phase

Workgroup chair(s) will provide a report of their findings after a minimum of 2 meetings with their workgroups once both co-chairs agree they have sufficiently answered all of the requirements of the workgroup charge

Implementation Phase

Workgroups will agree to meet as needed throughout development to test and provide feedback on solutions proposed and implemented from their recommendations.