

## ISSTBE Teaching Practicum – BE 668 Teaching Practicum Plan Form

- Provide a written Teaching Practicum Plan describing the student’s participation in the course
- Submit the Teaching Practicum Plan to the ISSTBE PhD Program Director for approval at least 2 months prior to the beginning of the term in which you will teach
- Teaching Practicum Requirements:
  - Student must provide a unique contribution to the course
  - Student must deliver a minimum of 3 lectures, e.g. a topic module within course, and turn in lecture slides or other materials at the end of the term
  - Student must develop a unique homework exercise, quiz or project for the course
  - Course instructor must be present when the student delivers their lectures
  - Student must serve as a teaching assistant for the course (entire term)
  - Course instructor must complete a Teaching Practicum Evaluation Form and collect the Student Evaluation Forms for the PhD student at the end of the term and submit both forms to the ISSTBE PhD Program Director

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**Student Name:**

**Date:**

**Course Name and Number:**

**Term of Practicum:**

**Practicum Plan (list elements of practicum describing student’s participation in course):**

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**Course Instructor Name:**

**Course Instructor Signature:**

**Date:**

*Note: course instructor’s signature indicates agreement to mentor and evaluate student’s performance*

**Student Signature:**

**Date:**