**U of L FACULTY EXAM FORM AND INSTRUCTIONS**

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| --- | --- |
| **1.** | Print and complete the form below. |
| **2.** | Return the form and forward exam materials to our service email account [testing@louisville.edu](mailto:testing@louisville.edu) or in person to Davidson 310. All testing materials are considered confidential and will be secured. |
| **3.** | Refer students to our website [www.louisville.edu/testing](http://www.louisville.edu/testing) for scheduling and fee information. We do not accommodate walk-in tests. |

**Testing Services**

**310 Davidson Hall**

**852-6606**

**Today’s Date: \_\_\_\_\_\_\_\_\_\_\_Course:\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Exam: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Dates Exam is valid: Between \_\_\_\_\_\_\_\_ and \_\_\_\_\_\_\_\_\_\_ Time Limit: \_\_\_\_\_\_\_\_\_\_\_**

**Student’s Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Instructor’s Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Dept: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Instructor’s Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_Instructor email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Online Exam Password \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Place a check mark if any of the following are allowed during the exam:**

**Calculator: Basic \_\_\_\_ Scientific \_\_\_\_ Graphing \_\_\_\_ NONE \_\_\_\_\_**

**Notes \_\_\_\_\_\_\_\_\_**

**Text \_\_\_\_\_\_\_\_\_\_**

**Scratch paper \_\_\_\_\_\_\_**

**Other (please explain)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**How would you like the exam returned?**

Scan/Email \_\_

Campus Mail \_\_ Building/Room Number \_\_\_\_\_\_

Pick up in person (Name) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Acceptable ID: U of L ID ONLY for this exam \_\_\_\_\_\_

Government issued Photo ID \_\_\_\_\_\_

**Thank you for using our services! Revised Nov 2021**