This committee met on January 18, 2023.

- **Introductions** – Since this committee had not met recently and there were new representatives, everyone introduced themselves. Andra Cummings and Lisa Ennis were present and representing contract administration. Also present was the current campus store manager, and faculty and staff senate representatives.

- **Current status of the bookstore** – The bookstore manager reported that the campus store had been reorganized effective Fall 2022. The store would no longer stock and carry textbooks; these must now be purchased online. The store has expanded its merchandise section, including clothing school supplies, and peripherals.

  The bookstore manager reviewed the upcoming book adoption cycle (March 15 for Summer and April 15 for Fall). If the instructor will not be using a textbook, this still needs to be reported as such. If no adoption is made, the bookstore does an “auto adopt”, where they look at what books were adopted the previous 2 semesters and adopts those books on behalf of the instructor, upgrading to the most current edition of the book.

  The bookstore will be launching a pilot of their inclusive access program this summer. This is part of the effort to move more toward digital content. The focus will be on courses already using courseware – primarily general courses. Inclusive access allows students to have access to their textbooks in digital form, and this program also eliminates the need to students to physically pick up their access code from the bookstore (which is how it is done currently). This also allows those students receiving aid to access those aid funds directly for the purchase of instructional materials, as opposed to having to purchase out of pocket and then get reimbursed.

- **Compliments, Issues/concerns, and ideals regarding the bookstore** - The faculty senate representative voiced concerns regarding issues with the WebAssign textbook reader interface. They reported that the interface is not user friendly and is not as responsive to user input as other interfaces. The bookstore manager will investigate and see if there are any changes that can be made to the interface.

- **Item for next meeting** – Goal of the committee is to meet twice a semester.

Respectfully submitted on Friday, February 10, 2023 by Barbara Bishop, Staff Senate Representative