

UNIVERSITY of LOUISVILLE

STAFF SENATE MEETING MINUTES

July 9, 2024

The Staff Senate of the University of Louisville held its regular meeting on July 9, 2024 on the TEAMS platform, Chair Kevin Ledford, presiding.

VOTING MEMBERS REGISTERING ATTENDANCE

ANS: Robin Carroll, Yolanda Demaree, Cynthia Houchens, Rebecca Ledford **ATH:** Seth Boone, Lana Eagleton, Daniel Morrissey, LaRee Shontee, Catherine Thompson **BUS:** Kayla Miller, Greg Priester **COO:** Barbara Bishop, Christopher Dye, Leondra Gully, Tessa McGilbra, Kristin Roberts, Buffy Sexton, Bekka Shelton, Zachary Williams **DTL:** Chris Cheatwood, Angela Cox, Carleigh Fleischmann, Matthew Hill, Kristen Mercker, Logan Richardson, Lisa Sirls, Randi Wasik **EDU:** Paul Barvinkak, Logan Richardson, Tomeka Shelton, Eric Wright **ERM:** Danny McGrath **HR:** Kristina Doan **KNT:** Nacetia Burke **LAW:** Kim Sanders **LIB:** Donald Dean **MED:** Michelle Blessett, Charles Carter, Laura Edwins, Wende Elkins, Lisa Floore, Kent Gardner, Amanda Gibson, Denise Hand, Katie Hasper, David Henry, Skip Hurley, Susan Jackson, Ruby Keith, Victoria King, Stephanie Kittle, Charlene Mays, Kelly Moore, Ellye Patton, Brenda Sexton, Tammy Spencer, Shelley Wade, Andrew Weinberger, Beth Williams **MUS:** Deborah Kalbfleisch **NUR:** Paula Hensel **PRES:** Carcyle Barrett, Tammy Lawson **PROV:** Will Adamchik, Ria Chandler, Dave Funk, Erica Gabbard, Linda Leake, Kevin Ledford, Elizabeth Liebschutz-Roettger **SPD:** Kari Donahue, Betty Nunn, Mani Vangalur **VPF:** Dennis Thomas, Patti Williams **VPHA:** Adam Detherage, Marian Vasser **VPR:** Katherine Brown, Jody Carroll, Angela Lewis-Klein **VPSA:** Jessica Combess, Olivia Dreckman, Heather Gentry, Aleska Hagan **VPUA:** April Waddell

GUESTS REGISTERING ATTENDANCE

Director of Disbursement: Ms. Mary Alexander-Conte
Assistant Director of Disbursement: Ms. Rachel Wurth
Faculty Senate Representative: Ms. Rachel Howard
UPARP Representative: Dr. Virginia Hosono

OTHERS REGISTERING ATTENDANCE

Kenneth Allen, Mimi Bell, Ashley Bertram, Luke Button, Amanda Cuningham, Vicki Dahill, Katherine DeVoogd, Bonnie Dean, Shelley Dunn, Shelby Eisenback, Kramer Epley, Donna Ernst, Danielle Hampton, Chris Newton, Greg Paradiso, Billye Potts, John Pyron, Lesley Roberson, Angela Sparks, Amy Stephens, Allysse Stokes, Nandi Thomas, Janet Tomazin, Scott Vowels, Sheree Williams-Walker, Candyce Woodard

VOTING MEMBERS NOT REGISTERING ATTENDANCE

ATH: Alyssa Murphy **COO:** Tim Mulliger, Kim Noltemeyer, Trey Seibert **MED:** Theora Hudson, Whitney Rogers, Tonya Shive-Augustine **VPUA:** Nakia Strickland

ACTION ITEM: Approval of [June minutes](#) - Kevin Ledford

The June meeting minutes are linked above and were approved as distributed.

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INFORMATION: Timesheet Mass Submit Info - Mary Alexander-Conte and Rachel Wurth

Ms. Mary Alexander-Conte, Director of Disbursement and Ms. Rachel Wurth, Associate Director of Disbursement updated senators on changes to the way bi-weekly timesheets are submitted. Approval for mass timesheet submissions will be discontinued on August 1, 2024. Managers and supervisors will have to review and approve individual timesheets by noon on the Monday of payroll week. So no employee goes unpaid, contingency plans are in place should the deadlines be missed or if the manager/supervisor is out of office. Also, to ensure scheduled payment, an off-cycle payroll run will be made for any missed deadlines.

UPDATE: VPHR Search and Hiring - Kevin Ledford

Chair Ledford reported on the hiring process for the new Vice Provost for Human Resources. The search committee had representatives from constituency groups across the university and worked with Issacson Miller, the search consultant firm. From an initial group of candidates, the search committee narrowed the field to ten candidates. After interviews with those ten, four candidates stood out. Those four candidates came to campus and met with all stakeholder groups. Feedback from those visits was gathered and presented to President Schatzel who chose Mr. Darrell Clark, who will begin on August 1st.

UPDATE: Staff Grievance Officer - Will Adamchik

University Staff Grievance Officer (SGO) and Staff Senator Will Adamchik gave his annual report to the Staff Senate. As all contact with the SGO is confidential, Senator Adamchik gave an overview of his work with staff. The report is linked above.

ACTION ITEM: Seating of Officers & Standing Committees - Barbara Bishop

Working from the applications received, the Credentials & Nominations (C&N) Committee approved the seating of the standing and university committees. The full Staff Senate approved all recommendations. The report is linked above.

REPORT: Staff Senate Chair - Kevin Ledford

Chair Kevin Ledford reported on the meetings he attended for the month. These included the many meetings for the VPHR search, as well as Board of Trustees meetings. This report is linked above.

REPORT: Staff Senate Vice Chair - Kari Donahue

Vice Chair Kari Donahue reported on the meetings attended over the past month. She also encouraged senators to use the Staff Senate Teams channel for informal discussions as to not inundate everyone's email inbox. This report is linked above.

REPORT: Staff Senate Secretary-Treasurer - Carcyle Barrett

This report is linked above.

REPORT: Faculty Senate Representative - Rachel Howard

Professor Rachel Howard was introduced as the new Faculty Senate representative.

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STANDING COMMITTEE REPORTS

- **Committee on Anti-Racism Efforts (CARE) - Leondra Gully**
 - This committee had no report.
- **Credentials and Nominations (C&N) - Barbara Bishop**
 - This report is linked above.
- **Policies and Economic Development (PED) - Tessa McGilbra**
 - This report is linked above.
- **Services and Facilities (S&F) - Mark Woolwine**
 - This committee did not meet.
- **Staff Grievance Committee (SGC) - Angela Cox**
 - No new grievances have been filed.
- **Staff Help and Relief Effort (SHARE) - Tammy Lawson**
 - No new applications have been submitted.
- **Staff Morale and Engagement (SME) - Skip Hurley**
 - This committee has not met.

OTHER COMMITTEE REPORTS

- **UofL Association of Retired Personnel (ULARP) - Virginia Hosono**
 - Dr. Virginia Hosono reported that ULARP looks forward to working with the new VPHR and on upcoming events.

OLD BUSINESS

None

NEW BUSINESS

A brief discussion took place on the change in name from Cost of Living to General Wage Increase.

ANNOUNCEMENTS

There is no meeting in August. The next scheduled meeting is at 2:30 on Tuesday, September 10th on Teams.

ADJOURNMENT

The meeting adjourned at 3:50 p.m.

Respectfully submitted,
Gretchen Henry
University Senates