The Staff Senate of the University of Louisville held its regular meeting on February 13, 2024 on the TEAMS platform, Chair Kevin Ledford, presiding.

VOTING MEMBERS REGISTERING ATTENDANCE
ANS: Yolanda Demaree, James Jenkins, Rebecca Ledford
ATH: Seth Boone, Lana Eagleton, Daniel Morrissey, Alyssa Murphy, Chris Newton
BUS: Kayla Miller, Greg Priester
COO: Bonnie Dean, Elena Fortunato-Wright, Leondra Gully, Denise Hand, Tessa McGilbra, Kim Noltemeyer, Kristen Roberts, Trey Seibert, Rebekka Shelton, Dennis Thomas, Patti Williams
DTL: Jody Heard, David Henry, Randi Wasik, Marian Vasser, Scott Vowels
EDU: Paul Barvincak, Janet Olson, Tomeka Shelton, Julie Thum
ERM: Kenneth Allen
HR: Byron Terry
KNT: Shelby Eisenhower
LAW: Kim Sanders
LIB: Alice Abbott-Moore, Donald Dean
MUS: Deborah Kalbfleisch
PH: Rachel Quick
PRES: Carcyle Barrett, Tammy Lawson
PROV: Will Adamchik, Ria Chandler, Dave Funk, Erica Gabbard, Annie Jones, Linda Leake, Kevin Ledford, John Morgan, Becky Patterson, Mark Woolwine
SPD: Betty Nunn, Mani Vangalur
VPC: Patrick Smith
VPF: Barbara Bishop
VPHA: Adam Detherage, Kiana Fields
VPR: Katherine Brown, Angela Lewis-Klein
VPVA: Josiah Brock, Jessica Combess, Olivia Dreckman, Heather Gentry
VPUA: Nakia Strickland

GUESTS REGISTERING ATTENDANCE
UNIVERSITY CHIEF FINANCIAL OFFICER: Mr. Dan Durbin
DIRECTOR DIGITAL UX SERVICES: Ms. Sara Northerner
HR – CAREER DEVELOPMENT SPECIALIST: Ms. Mallory Newby
HR – TRAINING & DEVELOPMENT: Ms. Meagan West
FACULTY SENATE REPRESENTATIVE: Ms. Tiffney Gipson-Goodwin
SGA REPRESENTATIVE: Mr. Jeremy Faulhaber
ULARP REPRESENTATIVE: Dr. Virginia Hosono

OTHERS REGISTERING ATTENDANCE
Crystal Alvey, Crystal Bradley, Julia Collins, Vicki Dahill, Sam Fowler, Donna Hardesty, Charlene Mays, Lana Metzler, Eric Nunn, Lesley Roberson, Sandra See, Angela Walter, Zachery Willman, Candyce Woodard

VOTING MEMBERS NOT REGISTERING ATTENDANCE
ANS: Cynthia Houchens
ATH: Angela Cox
COO: Shirin Bolhari, Tim Mulliger
DTL: Chris Cheatwood, Lisa Sirles
MED: Hayley Eisenberg
NUR: Paula Hensel
PROV: Tim Dill
SPD: Kari Donahue
VPUA: April Waddell

ACTION ITEM: Approval of December minutes - Kevin Ledford
The December meeting minutes were approved and are linked above.

REPORT: Budget Process and Initiatives - Dan Durbin
Mr. Durbin, UofL’s Chief Financial Officer updated the Staff Senate on current budget matters. He began with current data, as of November 2023. Though the December report is not ready to share, the data is trending close to that of November. General fund revenues are performing at or better than budget. The positive trends appear to be holding for spring, as well. Priorities for the 2025 budget include compensation, student enrollment and success initiatives, research and infrastructure. The presentation is online and linked above.
UPDATE: **UL2FCTR Authentication** - Sara Northerner
UofL is adding dual factor authentication (DUO) for all students by March 10, 2024. Implementation of this new process is a federal regulation and a mandatory condition of the university’s cybersecurity insurance coverage. As the Director of Digital UX Services, Ms. Northerner is presenting to all groups that interact with students in any way to get this information out, as students will need to sign up on Duo to register for classes.

INFORMATION: **Employee Success - Career Pathways** - Mallory Newby
Ms. Newby joined the Employee Success Center in January in the new position of Career Pathway Specialist. This new position is an outcome of the Staff Compensation Study and is meant to support employees with their career goals and progression. Ms. Newby has over twelve years as a career counselor. Career ladders are being built for staff to better navigate internal opportunities and pathways for growth.

REPORT: **Staff Senate Chair** - Kevin Ledford
Chair Ledford reported on all the meetings he has attended since the last meeting in December. He also reported on the Board of Trustees and various other meetings he attended. His report is online and linked above.

REPORT: **Staff Senate Vice-Chair** - Kari Donahue
This report is online and linked above.

REPORT: **Staff Senate Secretary-Treasurer** - Carcyle Barrett
The financials from November, December and January are all online and linked above.

REPORT: **Faculty Senate Representative** - Tiffney Gipson-Goodwin
This report is online and linked above.

REPORT: **Student Government Update** - Jeremy Faulhaber
Mr. Faulhaber reported that the SGA is in the middle of its election cycle. Also, the top four officers were in Washington, D.C. to advocate for college affordability, the federal student work-study program and to address student food insecurity.

**STANDING COMMITTEE REPORTS**
- **Committee on Anti-Racism Efforts (CARE)** - Leondra Gully
  There was no report.
- **Credentials and Nominations (C&N)** - Barbara Bishop
  Senator Bishop reported on the work the committee completed since the new year. This report is online and linked above.
- **Policies & Economic Development (PED)** - Tessa McGilbra
  Senator McGilbra reported that Human Resources accepted PED’s recommended changes to the Staff Grievance Policy. Those changes are attached to the report linked above.
- **Services and Facilities (S&F)** - Mark Woolwine
  This committee has not met this month
- **Staff Grievance Committee (SGC)** - Theora Hudson
  This committee has not received any new grievances.
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- **Staff Help and Relief Effort (SHARE) - Tammy Lawson**
  This committee received an application in late January. More information was requested and the committee is waiting its submission. A new application was received yesterday and the committee will review it when all documents have been submitted.

- **Staff Morale and Engagement (SME) - Skip Hurley**
  Senator Hurley reported that due to committee member changes, no meeting has been held. Once the committee regroups, a meeting will be scheduled in the next few weeks. It was also reported that the Cardinal Cupboard is in dire need of food and supplies.

**OTHER COMMITTEE REPORTS**

- **Legislative Monitoring Action Committee (LMAC) - Chris Newton**
  Senator Newton reviewed the current bills that impact higher education that are before the legislature. This report is online and linked above.

- **UofL Association of Retired Personnel (ULARP) - Virginia Hosono**
  Dr. Hosono reported that ULARP has been busy keeping retirees involved with a variety of programming. ULARP has joined the Association of Retirement Organizations in Higher Education (AROHE). The ULARP board will seek best practices from this organization to improve the services and support to the UofL’s retired faculty and staff.

**OLD BUSINESS**
None

**NEW BUSINESS**

- **Ad Hoc Committee Charge Letter - Kevin Ledford**
  Chair Ledford has authorized an ad hoc committee to investigate the usefulness of social media to the Staff Senate. Senator Josiah Brock has volunteered to chair this committee. Chair Ledford encouraged senators with social media or other pertinent skills to apply for the committee. The charge letter for this new ad hoc committee is online and linked above.

- **UPDATE: CIO Search - Becky Patterson**
  Senator Patterson updated the Staff Senate on the current status of the Chief Information Officer search. The report is online and linked above.

**ANNOUNCEMENTS**
None

**ADJOURNMENT**
The meeting adjourned at 3:38 p.m.

Respectfully submitted,
Gretchen Henry
University Senates