

UNIVERSITY of LOUISVILLE

STAFF SENATE MEETING MINUTES

February 13 , 2024

The Staff Senate of the University of Louisville held its regular meeting on February 13, 2024 on the TEAMS platform, Chair Kevin Ledford, presiding.

VOTING MEMBERS REGISTERING ATTENDANCE

ANS: Yolanda Demaree, James Jenkins, Rebecca Ledford **ATH:** Seth Boone, Lana Eagleton, Daniel Morrissey, Alyssa Murphy, Chris Newton **BUS:** Kayla Miller, Greg Priester **COO:** Bonnie Dean, Elena Fortunato-Wright, Leondra Gully, Denise Hand, Tessa McGilbra, Kim Noltemeyer, Kristin Roberts, Trey Seibert, Rebekka Shelton, Dennis Thomas, Patti Williams **DTL:** Jody Heard, David Henry, Randi Wasik, Marian Vasser, Scott Vowels **EDU:** Paul Barvincak, Janet Olson, Tomeka Shelton, Julie Thum

ERM: Kenneth Allen **HR:** Byron Terry **KNT:** Shelby Eisenback **LAW:** Kim Sanders **LIB:** Alice Abbott-Moore, Donald Dean **MED:** Bryn Bidwell, Michelle Blessett, Charles Carter, Christopher Dye, Laura Edwins, Lisa Floore, Kent Gardner, Melissa Garrett, Katie Hasper, Theora Hudson, Skip Hurley, Susan Jackson, Ruby Keith, Victoria King, Stephanie Kittle, Elizabeth Liebschutz-Roettger, Katherine Linzy, Kelly Moore, Whitney Rogers, Brenda Sexton, Tonya Shive-Augustine, Tim Stolt, Shelley Wade, Andrew Weinberger, Beth Williams **MUS:** Deborah Kalbfleisch **PH:** Rachel Quick **PRES:** Carcyle Barrett, Tammy Lawson **PROV:** Will Adamchik, Ria Chandler, Dave Funk, Erica Gabbard, Annie Jones, Linda Leake, Kevin Ledford, John Morgan, Becky Patterson, Mark Woolwine **SPD:** Betty Nunn, Mani Vangalur **VPCE:** Patrick Smith **VPF:** Barbara Bishop **VPHA:** Adam Detherage, Kiana Fields **VPR:** Katherine Brown, Angela Lewis-Klein **VPSA:** Josiah Brock, Jessica Combess, Olivia Dreckman, Heather Gentry **VPUA:** Nakia Strickland

GUESTS REGISTERING ATTENDANCE

UNIVERSITY CHIEF FINANCIAL OFFICER: Mr. Dan Durbin

DIRECTOR DIGITAL UX SERVICES: Ms. Sara Northerner

HR - CAREER DEVELOPMENT SPECIALIST: Ms. Mallory Newby

HR – TRAINING & DEVELOPMENT: Ms. Meagan West

FACULTY SENATE REPRESETNATIVE: Ms. Tiffney Gipson-Goodwin

SGA REPRESENTATIVE: Mr. Jeremy Faulhaber

ULARP REPRESENTATIVE: Dr. Virginia Hosono

OTHERS REGISTERING ATTENDANCE

Crystal Alvey, Crystal Bradley, Julia Collins, Vicki Dahill, Sam Fowler, Donna Hardesty, Charlene Mays, Lana Metzler, Eric Nunn, Lesley Roberson, Sandra See, Angela Walter, Zachery Willman, Candyce Woodard

VOTING MEMBERS NOT REGISTERING ATTENDANCE

ANS: Cynthia Houchens **ATH:** Angela Cox **COO:** Shirin Bolhari, Tim Mulliger **DTL:** Chris Cheatwood, Lisa Sirles **MED:** Hayley Eisenberg **NUR:** Paula Hensel **PROV:** Tim Dill **SPD:** Kari Donahue **VPUA:** April Waddell

ACTION ITEM: Approval of [December minutes](#) - Kevin Ledford

The December meeting minutes were approved and are linked above.

REPORT: [Budget Process and Initiatives](#) - Dan Durbin

Mr. Durbin, UofL's Chief Financial Officer updated the Staff Senate on current budget matters. He began with current data, as of November 2023. Though the December report is not ready to share, the data is trending close to that of November. General fund revenues are performing at or better than budget. The positive trends appear to be holding for spring, as well. Priorities for the 2025 budget include compensation, student enrollment and success initiatives, research and infrastructure. The presentation is online and linked above.

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UPDATE: [UL2FCTR Authentication](#) - Sara Northerner

UofL is adding dual factor authentication (DUO) for all students by March 10, 2024. Implementation of this new process is a federal regulation and a mandatory condition of the university's cybersecurity insurance coverage. As the Director of Digital UX Services, Ms. Northerner is presenting to all groups that interact with students in any way to get this information out, as students will need to sign up on Duo to register for classes.

INFORMATION: Employee Success - Career Pathways - Mallory Newby

Ms. Newby joined the Employee Success Center in January in the new position of Career Pathway Specialist. This new position is an outcome of the Staff Compensation Study and is meant to support employees with their career goals and progression. Ms. Newby has over twelve years as a career counselor. Career ladders are being built for staff to better navigate internal opportunities and pathways for growth.

REPORT: [Staff Senate Chair](#) - Kevin Ledford

Chair Ledford reported on all the meetings he has attended since the last meeting in December. He also reported on the Board of Trustees and various other meetings he attended. His report is online and linked above.

REPORT: [Staff Senate Vice-Chair](#) - Kari Donahue

This report is online and linked above.

REPORT: [Staff Senate Secretary-Treasurer](#) - Carcyle Barrett

The financials from November, December and January are all online and linked above.

REPORT: [Faculty Senate Representative](#) - Tiffney Gipson-Goodwin

This report is online and linked above.

REPORT: Student Government Update - Jeremy Faulhaber

Mr. Faulhaber reported that the SGA is in the middle of its election cycle. Also, the top four officers were in Washington, D.C. to advocate for college affordability, the federal student work-study program and to address student food insecurity.

STANDING COMMITTEE REPORTS

- **Committee on Anti-Racism Efforts (CARE) - Leondra Gully**
There was no report.
- **[Credentials and Nominations \(C&N\)](#) - Barbara Bishop**
Senator Bishop reported on the work the committee completed since the new year. This report is online and linked above.
- **[Policies & Economic Development \(PED\)](#) - Tessa McGilbra**
Senator McGilbra reported that Human Resources accepted PED's recommended changes to the Staff Grievance Policy. Those changes are attached to the report linked above.
- **Services and Facilities (S&F) - Mark Woolwine**
This committee has not met this month
- **Staff Grievance Committee (SGC) - Theora Hudson**
This committee has not received any new grievances.

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- **Staff Help and Relief Effort (SHARE) - Tammy Lawson**
This committee received an application in late January. More information was requested and the committee is waiting its submission. A new application was received yesterday and the committee will review it when all documents have been submitted.
- **Staff Morale and Engagement (SME) - Skip Hurley**
Senator Hurley reported that due to committee member changes, no meeting has been held. Once the committee regroups, a meeting will be scheduled in the next few weeks. It was also reported that the Cardinal Cupboard is in dire need of food and supplies.

OTHER COMMITTEE REPORTS

- **Legislative Monitoring Action Committee (LMAC) - Chris Newton**
Senator Newton reviewed the current bills that impact higher education that are before the legislature. This report is online and linked above.
- **UofL Association of Retired Personnel (ULARP) - Virginia Hosono**
Dr. Hosono reported that ULARP has been busy keeping retirees involved with a variety of programming. ULARP has joined the Association of Retirement Organizations in Higher Education (AROHE). The ULARP board will seek best practices from this organization to improve the services and support to the UofL's retired faculty and staff.

OLD BUSINESS

None

NEW BUSINESS

- **Ad Hoc Committee Charge Letter - Kevin Ledford**
Chair Ledford has authorized an ad hoc committee to investigate the usefulness of social media to the Staff Senate. Senator Josiah Brock has volunteered to chair this committee. Chair Ledford encouraged senators with social media or other pertinent skills to apply for the committee. The charge letter for this new ad hoc committee is online and linked above.
- **UPDATE: CIO Search - Becky Patterson**
Senator Patterson updated the Staff Senate on the current status of the Chief Information Officer search. The report is online and linked above.

ANNOUNCEMENTS

None

ADJOURNMENT

The meeting adjourned at 3:38 p.m.

Respectfully submitted,
Gretchen Henry
University Senates