

Employee Success Center



Supervisor Toolkit



Toolkit will offer foundational knowledge for supervisors, supplementing deeper leadership programs.



On-demand courses with some live sessions for engagement, accessible via various platforms.



Employee Success Center will identify content experts/trainers collaborate to design courses or select suitable LinkedIn Learning modules.

PROPOSED TOPICS

- Americans with Disabilities Act
- Compensation Basics
- Compensation: Pay Guidelines
- Corrective Action
- Creating Effective Teams
- Coaching and Development
- Diversity Fundamentals
- Hiring and Interviewing
- HR Policies and Procedures
- Leave Policy Guidelines
- Performance Evaluation
- Preventing Discrimination and Harassment
- Onboarding and Offboarding
- WorkDay Basics



ADDITIONAL SUPPORT FOR SUPERVISORS



Supervisor Coaching Circles

offer support for various supervisor levels, including new, student and seasoned supervisors



Learning Cafes

cover supervisory topics such as coaching and performance management.



One-on-one consultations

provide personalized coaching on topics like culture and employee encouragement.



The Cardinal Leadership Institute

offers a five-month intensive program for directors and team leaders.



The Outstanding Supervisor Award

recognizes supervisors who exceed expectations, celebrated annually.