

UNIVERSITY of LOUISVILLE

STAFF SENATE MEETING MINUTES

October 10, 2023

The Staff Senate of the University of Louisville held its regular meeting on October 10, 2023 on the TEAMS platform, Chair Kevin Ledford, presiding.

VOTING MEMBERS REGISTERING ATTENDANCE

ANS: James Jenkins, Rebecca Ledford **ATH:** Seth Boone, Angela Cox, Lana Eagleton, Daniel Morrissey **BUS:** Kayla Miller, Greg Priester **COO:** Shirin Bolhari, Elena Fortunato-Wright, Leondra Gully, Denise Hand, Tessa McGilbra, Kim Noltemeyer, Rebekka Shelton, Dennis Thomas, Patti Williams **DTL:** Jody Carroll, David Henry, Scott Vowels **EDU:** Paul Barvincak, Tomeka Shelton, Julie Thum **KNT:** Shelby Eisenback **LIB:** Donald Dean **MED:** Jason Beare, Michelle Blessett, Charles Carter, Christopher Dye, Hayley Eisenberg, Lisa Floore, Kent Gardner, Melissa Garrett, Katie Hasper, Theora Hudson, Skip Hurley, Susan Jackson, Ruby Keith, Victoria King, Stephanie Kittle, Elizabeth Liebschutz-Roettger, Katherine Linzy, Kelly Moore, Tim Mulliger, Whitney Rogers, Brenda Sexton, Tonya Shrive-Augustine, Tim Stolt, Shelley Wade, Andrew Weinberger **MUS:** Deborah Kalbfleisch **PH:** Rachel Quick **PRES:** Carcyle Barrett, Tammy Lawson **PROV:** Will Adamchik, Ria Chandler, Tim Dill, Dave Funk, Erica Gabbard, Linda Leake, Kevin Ledford, John Morgan, Becky Patterson, Mark Woolwine **VPSA:** Jessica Combess, Olivia Dreckman, Heather Gentry **VPUA:** Nakia Strickland, April Waddell

GUESTS REGISTERING ATTENDANCE

UNIVERSITY PRESIDENT: Dr. Kim Schatzel
UNIVERSITY OMBUDSMAN: Dr. Diane Tobin
VP-HUMAN RESOURCES: Ms. Mary Elizabeth Miles
HR BENEFITS MANAGER: Ms. Michaeline Miller
FACULTY SENATE REPRESENTATIVE: Dr. Gerry Williger
ULARP REPRESENTATIVE: Dr. Virginia Hosono
UofL Today: Mr. Chris Wooton

OTHERS REGISTERING ATTENDANCE

Shair Barnes, Mimi Bell, Crystal Bradley, Michelle Burke, Darlene Bush, Heidi Cooley-Cook, Amanda Cunningham, Leslie Dadisman, Alex Davis, Kristina Doan, Emily Doolittle, Shelley Dunn, Donna Ernst, Sam Fowler, Susan Fowler, Donna Hardesty, Tamara Iacono, Wanda Long, Steven Manning, Beth Masters, Sandy Milam, Eric Nunn, Greg Paradiso, Billye Potts, Charles Rains, Lesley Robertson, Sarah Robertson, Sandra See, Sam Sheffer, Tony Simms, John Smith, Mark Stewart, Tammi Thomas, Heather Turner, Joseph Wibbels, Candace Woodard, Carol Zehnder

VOTING MEMBERS NOT REGISTERING ATTENDANCE

ANS: Cynthia Houchens **ATH:** Alyssa Murphy, Christine Newton **COO:** Bonnie Dean, Kristin Roberts **DTL:** Chris Cheatwood, Lisa Sirles, Faith Yount **EDU:** Janet Olson **HR:** Byron Terry **LAW:** Kim Sanders
PROV: Annie Jones **SPD:** Betty Nunn **VPSA:** Josiah Brock

CALL TO ORDER

ACTION ITEM: Approval of the [September minutes](#) - Kevin Ledford

The September meeting minutes are online, linked above and were approved.

INFORMATION ITEM: Open Enrollment Information - Michaeline Miller

Ms. Michaeline Miller, Benefits Manager reported on the upcoming Open Enrollment that will run from October 23rd through November 8th. This will be the first open enrollment on the Workday platform. A hotline and other resources will be available for employees needing help. As in the past, if you are not changing any benefits there is

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no need to do anything as they will rollover, with one exception. If you participate in the flexible spending health account or dependent care account, you must go into the system and enroll for next year, as required by the IRS.

INFORMATION ITEM: Ombudsman Annual Report - Diane Tobin

Dr. Tobin reported that the Ombuds Office was developed to resolve or mediate concerns, discuss issues and policies and other topics that may arise in the work place. Employees often call her office to talk things out to see if they indeed have an issue. The goal is to get people together to come up with an action plan that creates a healthy work environment. Over the past year, she has seen an increase in visits from women and people of color. This report is online and linked above.

UPDATE: University President - Dr. Kim Schatzel

Dr. Schatzel reported on several priorities and where they are in the pipeline. She is diligently working with the CPE and state legislature on the performance budget model and will ask for an increase in funding and will advocate for UofL's capital plans. The major request is for the Health Sciences building which is about \$280M. Groundbreaking for the new Speed School will begin in the spring. When it is complete it will be about a \$100M project. Work is underway on an RFP to develop a plan for a research park on the 38 acres between the stadium and campus. A committee will be formed to help with that project. A potential project in the early stages is on the land adjacent to 165 that is owned by the Foundation. Another priority on the to-do list is the search for a School of Medicine dean. Dr. Schatzel is reviewing the previous position of Vice President for Health Affairs to ensure the dean position is considered in the appropriate way. Talks on that are underway with the search firm Korn Ferry. Another top priority is to look at how the relationship between UofL and UofL Health can be better aligned. Because so much effort for the past three and a half years has been dealing with the financial restructuring and the pandemic, it is a good time to look at this relationship and how it may be better aligned. As these priorities are explored, work continues on the goals assigned to Dr. Schatzel by the Board of Trustees. Status updates on the goals will be given to the Board of Trustees at their meetings.

REPORT: Staff Senate Chair - Kevin Ledford

In addition to the attached report, Chair Ledford said that the Budget Steering Committee has been restarted. This report is online and linked above.

REPORT: Staff Senate Vice Chair - Kari Donahue

This report is online and linked above.

REPORT: Staff Senate Secretary-Treasurer - Carcyle Barrett

This report is online and linked above.

REPORT: Faculty Senate Representative - Gerry Williger

Dr. Williger reported that the Faculty Senate heard from A&S Dean Touron, Dr. Kelvin Thompson on the upgraded Blackboard Ultra, the Faculty Grievance Officer, and the Center for Military-Connected Students.

STANDING COMMITTEE REPORTS - Kari Donahue

- **Committee on Anti-Racism Efforts (CARE) - Leondra Gully**
 - This committee is working with the Office of Institutional Equity on its upcoming initiatives.
- **Credentials and Nominations (C&N) - Barbara Bishop**
 - This report is online and linked above.
- **Policies and Economic Development (PED) - Tessa McGilbra**
 - This report is online and linked above.
- **Services and Facilities (S&F) - Mark Woolwine**
 - There was no report.

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- [Staff Grievance Committee \(SGC\)](#) - Theora Hudson
 - This report is online and is linked above.
- **Staff and Relief Effort (SHARE) – Melissa Garrett**
 - The committee did not receive any applications and did not meet.
- **Staff Morale and Engagement (SME) - Skip Hurley**
 - This committee continues to work on its charter.

OTHER COMMITTEE REPORTS

- [Benefits Design Workgroup](#) - Jason Beare
 - This report is online and linked above.
- **Commission on Diversity & Racial Equality (CODRE) – Leondra Gully**
 - The Office of Institutional Equity will be working with CODRE on moving forward with things related to the CARA Report.
 - Funding is available for any faculty, staff, students or departments hosting a diversity program on campus. For more information, [please follow this link](#).
- **UofL Association of Retired Personnel (ULARP) - Virginia Hosono**
 - ULARP advocates for UofL retirees regarding benefits and privileges, among other things. It hosts informational functions, casual get-togethers, and monthly meetings to help retirees stay connected to UofL.

NEW BUSINESS

- [CIO Search Update](#) - Becky Patterson
 - This report is online and linked above.
- **Future Support for Windows 10 – James Jenkins**
 - In October 2025 Microsoft will end all support for Windows 10. Senator Jenkins wanted to get this information out to a larger audience so units can prepare.

ADJOURNMENT

The meeting adjourned at 3:55 PM.

Respectfully submitted,
Gretchen Henry
Senate Coordinator