

PED Meeting: April 18, 2019

Members Present: Cathy Buckley, Jared Neal, Kathy Brashear, Patti Williams, Candace Allen, Martin Brown

Invited Senator(s) Present: Marian Vasser, Vice Chair Staff Senate

Telecommuting Policy: Policy has been sent to President’s Council. HR will keep PED updated on progress.

HRAC: Reviewed possible change suggestions to committee make up by John Elliott.

PED Recommendations for HRAC Members:

- 1 - Compliance (staff)
- 1 - Finance (upper level)
- 1 - CODRA (staff)
- 1 - COSWA (staff)
- 1 – Retirement
- 1 – Alumni
- 3 – Administration – (John Elliott, Todd Kneale, and Michael Wade)
- 3 – Staff Senate – (Sec/Treasurer, PED member, At-Large)
- 3 – Faculty Senate
- Do not add Dean

Stipulate – someone from each constituency group must be present at the meeting before discussion item is put to a vote. If committee member will be absent, they should send someone in their place.

HRAC Minutes: PED recommendation – Prepare “highlights” clearly stating “not official minutes”; send to Todd Kneale, John Smith, and the 3 other Staff Senate representatives for review; send to John Smith to add to General Body agenda.

Reimbursements being taxed after 60 days: Discussion regarding IRS mandate or UL mandate (refer to PED March Meeting Minutes). IRS requires submission within 60 days. UL requires submission and approval within 60 days. PED will submit recommendation to EC for approval to suggest UL policy change to IRS requirement.

Maximum Vacation Accrual: PED presented recommendation to EC and Todd Kneale at 3/26/19 meeting (refer to PED March Meeting Minutes). Currently in discussion with Todd exploring all options.

Cell Phone Policy: PED will create policy change recommendation paperwork and present to EC for permission to proceed. Cell Phone Policy needs better guidelines and approval process. Departments need to have accountability – if cell phone denied – then cannot expect employee to use their own personal cell phone.

Action Request: See below

Policy and Economic Development Committee Action Requests

Requested By	Topic	Action Taken	Resolved
April 2019 (1 Request)			
Senator	SOM ProCard Purchasing Problem	President’s office under impression this problem has been fixed. It has not. PED recommends John Smith address with Dr. Bendapudi and Michael Wade at next meeting. Suggestion: Unlock ProCards in dedicated research units that default to grants, RIF/CRIF or research gifts and endowments.	

April PED Minutes Approved: 4/18/19