

C&N Committee Report
Tuesday, April 8, 2025

Staff Senate Elections

Application/Committee Preference Form

Reminder to complete and submit a Staff Senate Application/Committee Preference sheet by **Tuesday, April 15, 2025**, if you haven't already done so. As of April 2nd, there were 19 current Senators (excluding those who have notified C&N that they are not planning to return for FY26) who have not submitted an application/committee preference form.

The deadline of April 15th is dictated by Bylaws; we cannot accept any applications submitted after this date.

- You should complete this if your seat expires in 2025 and you want to re-apply.
- If your seat expires in 2026, you should complete this, so we know your committee preference.
 - If you are seated in a seat that expires in **2026** and you are ***not planning on returning***, please let Gretchen know by email, as soon as possible so we can fill the Senate appropriately.
 - If you are seated in a 2026 At-Large seat and your home unit is having an election, we will assume that you wish to remain in that At-Large seat rather than run in your unit election unless we hear otherwise from you.

If you have moved to a new unit during FY25, you can only keep your current seat until June 30, 2025. If you have moved and not already notified me, please let me know as soon as possible.

IMPORTANT - Whether your seat expires or not, you **MUST** complete an application if you wish to serve as a Senator during FY26 (July 1, 2025-June 30, 2026).

- Officer nominations – Chair, Vice Chair, Secretary-Treasurer; **as dictated by Bylaws are due by noon the second Monday of May (May 12th)**; complete the [officer nomination Microsoft Form](#). Nominations will also be taken from the floor during the May meeting (Tuesday, May 13th).
- Senator Applications – **As dictated by Bylaws are due April 15th**; application can be found at <https://louisville.edu/staffsenate> > About > Staff Senate Application. [Link directly to application form](#)
- Unit elections – Per Bylaws, must be held within 5 business days of May Senate meeting and run for two weeks.

Respectfully submitted,

Barbara Bishop
Chair, C&N Committee