

**C&N Committee Report
Tuesday, April 11, 2023**

Staff Senate Elections

Application/Committee Preference Form

Reminder to complete and submit a Staff Senate Application/Committee Preference sheet by this **Saturday, April 15, 2023** if you haven't already done so.

This deadline is dictated by Bylaws; we cannot accept any applications submitted after this.

- You should complete this if your seat expires in 2023 and you want to re-apply
- If your seat expires in 2024, you should complete this so we know your committee preference.
 - If you are seated in a seat that expires in **2024** and you are ***not planning on returning***, please let Gretchen know by email, as soon as possible so we can fill the senate appropriately.
 - If you are seated in a 2024 At-Large seat and your home unit is having an election, we will assume that you wish to remain in that At-Large seat rather than run in your unit election unless we hear otherwise from you.

If you have moved to a new unit during FY23, you can only keep your current seat until June 30, 2023. If you have moved and not already notified me, please let me know as soon as possible.

IMPORTANT - Whether your seat expires or not, you **MUST** complete an application if you wish to serve as a Senator during FY24 (July 1, 2023-June 30, 2024).

- Officer nominations – Chair, Vice Chair, Secretary-Treasurer; **as dictated by Bylaws are due by noon of May meeting (May 9th)**; send nomination to C&N Chair along with brief statement. Nominations will also be taken from the floor during the May meeting.
- Senator Applications – **As dictated by Bylaws are due April 15th**; application can be found at <https://louisville.edu/staffsenate> > About > Staff Senate Application.
- Units elections – Per Bylaws, must be held within 5 business days of May Senate meeting and run for two weeks.

Respectfully submitted,
Barbara Bishop
Chair, C&N Committee