

Credential and Nominations Committee (C&N) 2021 Election Timeline

Please be patient with me. This is the first time I have ever done this, so I apologize ahead of time for any mistakes that might be made. Your patience is greatly appreciated 😊

Week of March 22, 2021—Expiring seat emails will be sent out.

- Please note, you may have just been seated but the seats are what expires so you may need to reapply again. They run 49/50 on expiring years. This year we have **49** seats expiring.
- ALL senators will need to complete an updated application with committee preferences to update any changes such as units they are located in or if any other information has changed. Senator calls will be placed to list serve for senators to send out to their constituents, Gretchen will also send out an email to the entire units with vacancies, and we will try to make announcements in UofL Today as a whole for general calls for senate.

April 13th Meeting - Deadline per by-laws is **April 15** for applications/preference sheets ALL senators are required to fill out regardless if your seat is expiring if you are returning.

- If you are not planning on returning, please let Gretchen know by email no later than April 15, 2021 that would be appreciated so we can fill senate appropriately.

May 11th Meeting – Deadline for **officer nominations** will be **noon** the day of the meeting on **Tuesday, May 11, 2021**, with floor nominations at the meeting. Parliamentarian will preside over process with Gretchen accepting the nominations.

- Per by laws, elections for senate seats (not officers) will be held within 5 working days after the May meeting and run for two weeks. Elections will be Friday, May 14, 2021 –Friday, May 28, 2021 this year for any contested senate seat.
 - Please note, if the only applications received fill the available seats there is NO election and senators will just be seated at the June meeting.
- Parliamentarian will announce absentee ballot process. You must be in good standing for the June meeting to use the absentee ballot. *If you lose your seat before or if the June meeting is your 5th absence your ballot will not be counted.*

June - C&N will meet at the beginning of June to go through all senate and committee seats

June 8th Meeting- Elections for officers and seating of the new senate. Please note that if you are doing an absentee ballot, it cannot be your 5th absence or your ballot will not be counted.

- C&N will seat senate for the July 1, 2021 expiring seats. Committee members/chairs will be announced at the July meeting

July 13th Meeting - gavel is passed, announce finalized committees and chairs/vice chairs to full senate.

Credential and Nominations Committee (C&N) 2021 Election Timeline

Voting Electronically

With Staff Senate meetings still being virtual due to COVID, elections will be electronic using Blue Software (this is the same software used for SGA elections and is a university platform).

- More information to follow at the April 13, 2021 meeting.

Application Platform

The application might be moving to a Microsoft Forms Platform vs. Survey Monkey