

University of Louisville Staff Senate
Annual Report – Secretary/Treasurer – 2016-17

2016-2017 Senate Actions - Compiled from the Senate minutes

New Officers and Senators seated.

Staff Senate approved resolution honoring the Physical Plant employees for their extraordinary work during the Belknap Campus power outage of February 2, 2017.

Staff Senate adopted a statement to leadership as to how the Staff Senate sentiments about the situation surrounding the Board of Trustees.

Executive Committee approved two ad hoc committees: Presidential Qualities, Strategic Plan and Bylaws.

Staff Senate approved RIF policy change recommendations to be submitted to HR for review.

Meetings attended by Secretary/Treasurer in 2016-17

- 1 EC meeting with President and Provost
- 5 Officer meeting with HR and Operations leadership
- 9 Executive Committee Meetings
- 10 Staff Senate Meetings
- 12 Officers Meetings
- 4 HR Advisory Council Meetings
- 1 Faculty Senate President and Commission Chairs (on behalf of Staff Senate Chair)
- 2 Ad Hoc Committee on Strategic Planning and Bylaws
- 1 Interview of Controller applicant

Financial Report

The Staff Senate has stayed within its budget for the 2016-17 year. A report is attached.

Submitted by,

Sabrina Haug, Secretary/Treasurer

STAFF SENATE BUDGET
July 1, 2016 to June 30, 2017
as of May 31, 2017

Staff Senate General Fund

	Budget	Actual	Variance
	\$ 24,690.82		over/(under)
Expenses			
Officer Xpay	\$ 17,500.00	16,041.74	\$ (1,458.26)
Fringe Benefits	\$ 1,147.82	1,147.82	\$ -
Senator Refresher	\$ 2,444.20	2,444.20	\$ -
Network Base Infrastructure	\$ 345.72	345.72	\$ -
Outgoing President's Gift	\$ 84.00	84.00	\$ -
Nametags	\$ 150.00	201.25	\$ 51.25
Holiday Reception	\$ 250.00	233.34	\$ (16.66)
Employee Information Packet	\$ 200.00		\$ (200.00)
Contribution to Day of Service T-shirts	\$ 250.00		\$ (250.00)
January Meet Your Senator Event (2 @ \$250)	\$ 500.00	21.96	\$ (478.04)
Committee Activities (7 @ \$150)	\$ 1,400.00	100.00	\$ (1,300.00)
Discretionary	\$ 419.08	264.92	\$ (154.16)
Balance at 5/31/2017		<u>\$ 3,805.87</u>	\$ (3,805.87)

TECHNOLOGY FUND

	Budget	\$ 2,500.00
Expenses	Laptop Computer	\$ 826.00
	Balance at 5/31/2017	<u>\$ 1,674.00</u>

SHARE

Cash Balance 6/30/2016	\$ 11,415.72
Expenses	\$ 265.94
Transfers/Other Revenue	\$ 3,452.69
Cash Balance 2/13/2017	<u>\$ 14,602.47</u>