

**UNIVERSITY of LOUISVILLE**  
**STAFF SENATE MEETING MINUTES**

MARCH 9, 2020

The Staff Senate of the University of Louisville held its regular meeting on March 9, 2020 in Room 101, in the CTR Building on HSC, Chair John Smith, presiding.

**VOTING MEMBERS REGISTERING ATTENDANCE:**

**A&S:** GINGER BROWN, JESSICA KEY, LINDSEY RONAY **ATHLETICS:** TIM DILL, MEG PEAVY **BUSINESS:** KAYLA MILLER  
**COO:** BOBBI CARLTON, KEVIN LEDFORD, STEVE LINDSEY, SALLY MOLSBERGER, KIM NOLTEMAYER, SANDY RUSSELL,  
JENNIFER STEIER, BILL TAYLOR **DENTISTRY:** BONNIE DEAN, JOHN MORGAN, LISA PANTOJA, NANCY TRABUE  
**EDUCATION:** HEIDI COOLEY-COOK, SAUNDRA KIMBERLAIN **ENTERPRISE RISK MANAGEMENT:** KATHY BRASHEAR  
**HR:** WENDY SMITHSON **LAW:** LEE McWHORTER **LIBRARIES:** SARAH FRANKEL **MEDICINE:** CANDACE ALLEN, JASON  
BEARE, MARTIN BROWN, LISA FLOORE, KENT GARDNER, JENNIFER HALL, CHRISTINA HOWARD, THEORA HUDSON,  
SKIP HURLEY, RUBY KEITH, VICTORIA KING, STEPHANIE KITTLE, KIM LAUN, JARED NEAL, ELLYCE PATTON, ANGELA  
REN, ROSS SCHULTZ, TONY SIMMS, PATTI WILLIAMS, DAVID YOUNG, LIHUA ZHANG **MUSIC:** DEBBY KALBFLEISCH  
**PRESIDENT'S OFFICE:** CARCYLE BARRETT **PROVOST OFFICE:** WILL ADAMCHIK, VALERIE CASEY, JULIE HOHMANN,  
LINDA LEAKE, MICHELLE RODEMS **PUBLIC HEALTH:** RACHEL QUICK **SPEED:** KARI DONAHUE  
**VP-COMMUNITY ENGAGEMENT:** PATRICK SMITH **VP-FINANCE:** LYSHANNA **CUNNINGHAM VP-HEALTH AFFAIRS:**  
LISA WADE **VP-RESEARCH:** KAREN JOHNSON, ANGELA LEWIS-KLEIN **VP-STUDENT AFFAIRS:** JOHN SMITH **VP-**  
**UNIVERSITY ADVANCEMENT:** ERICA GABBARD

**OTHERS REGISTERING ATTENDANCE:**

**FACULTY SENATE REP:** DR. CHRIS TILLQUIST  
**UofL ASSOCIATION OF RETIRED PERSONNEL(ULARP):** MR. MICHAEL BYRNE  
**UofL TODAY:** MS. SARAH LOPEZ

**GUESTS REGISTERING ATTENDANCE:**

CHRISTINA REED

**VOTING MEMBERS NOT REGISTERING ATTENDANCE:**

**ATHLETICS:** BARBARA BISHOP, ERICA LaMARCHE, BLAKE LeBLANC, KIM ROGERS **COO:** PAUL EITEL, RHONDA  
GILLILAND, DONNA HARDESTY, MIKE MATERNA, DAVID SCHLAEGEL, MELISSA SHUTER, DENNIS THOMAS  
**DENTISTRY:** JONATHAN GRAVES, LAURA McKINNEY **EDUCATION:** SHAVON WAGNER **KENT:** KATHERINE LINZY  
**MEDICINE:** KENNETH ALLEN, ANGELA BEVERLY, MICHELLE BLESSETT, LEONDRA GULLY, DANIYA SHEIKH, JENNIFER  
STEPHENS, TIMOTHY TRAVIS, JAMI VANCE, LINDA WILDE **NURSING:** VICKIE TENCER **PROVOST OFFICE:** ANDREW  
GRUBB, VIRGINIA HOSONO, TONY ROBINSON **SPEED:** WENDY METCALF, HEIDI NEAL **VP-HEALTH AFFAIRS:** DENISE  
HAND, KRISTIN ROBERTS **VP-STUDENT AFFAIRS:** GLENN GITTINGS, MELISSA TAYLOR **VP-UNIVERSITY**  
**ADVANCEMENT:** NAKIA STRICKLAND

**CALL TO ORDER**

Chair Smith called the meeting to order at 2:30 p.m.

**ACTION ITEM: APPROVAL OF THE MINUTES - SMITH**

The minutes of the [February meeting](#) were unanimously approved.

**UNIVERSITY of LOUISVILLE**  
**STAFF SENATE MEETING MINUTES**  
MARCH 9, 2020

**REPORT: UNIVERSITY WEB PROJECT – PETER**

Ms. Peter reported on the coming changes to the university's web platform. A steering committee and work groups of campus experts will find a system that is easier for everyone using it. The process will have three phases and take about three years. Training will be available. Please send any ideas to Senator Lindsey Ronay or Ms. Peter. [This presentation is online.](#)

**REPORT: BENEFITS DESIGN WORK GROUP – BEARE**

Senator Beare reported that this work group met on February 25<sup>th</sup> and received the three-year roadmap. The group is still planning and nothing is set in stone. The goal is to have decisions made by June 20<sup>th</sup>. Senator Beare encouraged senators to read the document and to send any feedback to him or Secretary-Treasurer Gilliland. [The roadmap is available online.](#)

At this time, Chair Smith explained that in order to be respectful of time, the entire revised bylaws will not be read over and over. Anything can be brought up later, but we need to move forward on this.

**REPORT: BYLAWS REVISION – BARRETT**

Senator Barrett read the changes that were made at the last Senate meeting. Those changes were changing Program Coordinator to Staff Senate Support Person and the meeting location language will not change. The Executive Committee voted to not change the meetings from the current practice. A discussion followed on splitting monthly meetings between campuses, teleconferencing and meeting attendance. Some senators working with medical patients expressed concern with leaving patients to attend a meeting. Chair Smith said that currently the Senate is not equipped to set up teleconferencing, but may in the future. Senator Barrett said that the Executive Committee decided that missing five of the ten meetings was equitable and that if making six meetings a year was too difficult, it would be prudent to step down and reapply at a later date. [The revised bylaws are online.](#)

**REPORT: STAFF SENATE CHAIR'S REPORT - SMITH**

Chair Smith updated the Senate on some of his latest activities, including:

- Board of Trustees – The Board and its committees met last week. He is on the Executive Committee.
- Foundation – The Foundation is making progress. It was rated A+ by Standard and Poor's rating agency.
- Provost Search – There were over 50 applications. The search firm takes all the search committee's recommendations and cross references them. The top eight candidates' names will be submitted today.
- Belknap Construction – The project for the Fourth Street strip mall has been put on hold. The person in negotiations with the university did not have ownership of the site.

[The full report is online.](#)

**REPORT: VICE CHAIR - GRUBB**

**No report was made.**

**UNIVERSITY of LOUISVILLE**  
**STAFF SENATE MEETING MINUTES**  
MARCH 9, 2020

**REPORT: SECRETARY-TREASURER – GILLILAND**

[This report is online.](#)

**REPORT: SGA REPRESENTATIVE - BURNS**

No report was made.

**REPORT: FACULTY SENATE REPRESENTATIVE - TILLQUIST**

No report was made.

**STANDING COMMITTEE REPORTS - SMITH**

- CREDENTIALS & NOMINATIONS (C&N) – STEIER
  - This report is online.
- POLICY, ECONOMICS & DEVELOPMENT (PED) – HOSONO
  - No report was made.
- SERVICES & FACILITIES (S&F) – GITTINGS
  - No report was made.
- STAFF GRIEVANCE COMMITTEE (SGC) – BEARE
  - No grievances this month.
- STAFF HELP & RELIEF EFFORTS COMMITTEE (SHARE) – MOLSBERGER
  - There was one application that was approved.
- STAFF MORALE & COMMUNITY OUTREACH (SMCO) – EITEL
  - This committee will meet next week.

**OTHER COMMITTEE REPORTS**

- ADA/TITLE IX - BISHOP
  - This report is online.
- PHYSICAL PLANT – BISHOP
  - This report is online.
- FACULTY SEANTE ACADEMIC PROGRAMS COMMITTEE –
  - This report is online.
- BYLAWS REVIEW COMMITTEE –BARRETT
  - This report is online.
- LEGISLATIVE MONITORINA & ACTION COMMITTEE (LMAC) – BARRETT
  - This report is online.

**OLD BUSINESS**

Senator Gardner made the following motion: that all staff senate meetings be teleconferenced and allow senators who attend via teleconferencing be counted as attending. It was seconded and a discussion began on the details on how this could work. This would be an option for those unable to attend in person. Concerns that were raised about the logistics of voting and taking attendance. Senator Williams asked that the vote be tabled as two of the officers were not in attendance today. A vote to table this motion until next month passed.

**UNIVERSITY of LOUISVILLE**  
**STAFF SENATE MEETING MINUTES**  
MARCH 9, 2020

**NEW BUSINESS**

In light of the emerging virus epidemic, Chair Smith said meetings are held daily to get a handle on the rapid changes. Decisions are being made at a meeting right now. Instructions on what to do will be sent out as soon as those decisions are made.

A senator raised a question about a parking gate being installed on HSC on Abraham Flexner Way, with no notice. Chair Smith said he would follow up with Mark Watkins.

**ADJOURNMENT**

The meeting was adjourned at 4:05 p.m.

Respectfully submitted,  
Gretchen Henry  
Senate Coordinator