

UNIVERSITY of LOUISVILLE
STAFF SENATE MEETING MINUTES
JUNE 10, 2019

The Staff Senate of the University of Louisville held its regular meeting on June 10, 2019 in the Thorntons Center for Academic Excellence in Cardinal Stadium, Chair John Smith, presiding.

VOTING MEMBERS REGISTERING ATTENDANCE:

A&S: GINGER BROWN, JESSICA KEY, LINDSEY RONAY, CYNTHIA JEFFERY **BUSINESS:** KAYLA E. MILLER
DENTISTRY: LAURA McKINNEY, LISA PANTOJA, JONATHAN GRAVES, BONNIE DEAN **EDUCATION:**
SHAVON WAGNER, ALEX McWILLIAMS **LAW SCHOOL:** LEE McWHORTER **LIBRARIES:** SARAH FRANKEL
MEDICINE: ANGELA BEVERLY, SKIP HURLEY, JASON BEARE, KENT GARDNER, RUBY KEITH, CANDACE
ALLEN, TONY SIMMS, ELLYCE PATTON, MARTIN BROWN, LIHUA ZHANG, NAKIA STRICKLAND, JENNIFER
STEPHENS, ROSS SCHULTZ, AMANDA ABLES, ERICA LaMARCHE, KATHY BRASHEAR, PATTI WILLIAMS,
LEONDR A GULLY, CHRISTINA HOWARD, JOHN MORGAN, BARBARA BISHOP **MUSIC:** DEBBY KALBFLEISCH
NURSING: VICKIE TENCER **PROVOST'S OFFICE:** ANDREW GRUBB, JULIE HOHMANN, WILL ADAMCHIK,
LINDA LEAKE, MARIAN VASSER, VALERIE CASEY, VIRGINIA HOSONO **SPEED SCHOOL:** KARI DONAOHUE,
HEIDI NEAL, WENDY METCALF **VP-ATHLETICS:** BLAKE LeBLANC, RHONDA GILLILAND **VP-COMMUNITY**
ENGAGEMENT: PATRICK SMITH **VP-FINANCE & BUSINESS AFFAIRS:** MELISSA SHUTER, SALLY
MOLSBERGER, PAUL EITEL, DONNA HARDESTY, BOBBI CARLTON, MEILSSA TAYLOR, STEVEN LINDSEY,
SANDY RUSSELL, JENNIFER STEIER, KIM NOLTEMAYER, WENDY SMITHSON, TIM DILL, DAVID SCHLAEGEL,
KEVIN LEDFORD, DENNIS THOMAS, ANDIE DAVIS **VP-HEALTH AFFAIRS:** RICK WILLIAMS, DENISE HAND
VP-RESEARCH: KAREN R. JOHNSON, ANGELA LEWIS-KLEIN **VP-STRATEGY & GENERAL COUNSEL:**
CARCYLE BARETT **VP-STUDENT AFFAIRS:** GLENN GITTINGS, JOHN SMITH, LINDA WILDE **VP-UNIVERSITY**
ADVANCEMENT: ERICA GABBARD, ANGELA REN

GUESTS REGISTERING ATTENDANCE:

SR. DIRECTOR ADVANCEMENT OPERATIONS: MS. JUDITH SINGLETON
SGA REP: MS.JOENIMA WANI, PROXY
UofL ASSOCIATION OF RETIRED PERSONNEL(ULARP): MR. MICHAEL BYRNE
UofL TODAY: MR. IRA GREEN

OTHERS REGISTERING ATTENDANCE:

AMANDA SNYDER, JESSIE MORGAN, LISA HAGAN

VOTING MEMBERS NOT REGISTERING ATTENDANCE:

DENTISTRY: NANCY TRABUE, KATHERINE LINZY **EDUCATION:** HEIDI COOLEY-COOK
KENT SCHOOL: KIM ROGERS **MEDICINE:** VICTORIA KING, WHITNEY ROGERS, JAMI VANCE **PUBLIC**
HEALTH: RACHEL QUICK **VP-ATHLETICS:** MEG PEAVY **VP-FINANCE & BUSINESS AFFAIRS:** WILLIAM
TAYLOR **VP-HEALTH AFFAIRS:** LISA WADE

CALL TO ORDER

Smith called the meeting to order at 2:30 p.m.

SMITH Chair

ACTION ITEM: APPROVAL OF THE MINUTES

The minutes of the [May 13, 2019](#) meeting were unanimously approved.

SMITH

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ACTION ITEM: ELECTIONS

SHUTER

Senator Shuter went over the election process. Starting with candidates for Secretary-Treasurer, followed by candidates for Vice Chair, then candidates for Chair. Candidates' names were drawn randomly, and each spoke for five minutes maximum. After all candidates had spoken, there was a ten minute Question and Answer period.

- Secretary-Treasurer
 - Kevin Ledford
 - Rhonda Gilliland

After both candidates had spoken and answered questions, the ballots for Secretary-Treasurer were distributed.

At this time, the election was put on hold to hear reports from guests.

INFORMATION ITEM: QUASI ENDOWMENTS

SINGLETON

Ms. Singleton attended today's meeting to explain the financial implications of investing some of the funds from the SHARE Committee. Endowments are financial gifts given to the university by donors. Those funds are invested and are never touched. The income from that investment is used as part of the spending policy, according to the donors wishes. A quasi-endowment is basically the same thing, but set up by a department, not a person. The minimum amount that can be invested is \$10K. For the SHARE Program, \$10K would be invested and the remaining funds, and any income generated by the investment, would be used for the program's purpose.

- Question: The Foundation has been pretty bad at investing, having lost a lot of money. Is there any chance of getting a better investment company?
 - Response: An RFP is going out this summer.
- Question: Is the Board of Directors obligated by a fiduciary agreement?
 - Response: Conflict of Interest forms are required annually and before every Board of Directors meeting.
- Question: Can funds be withdrawn form a quasi-endowment account?
 - Response: Unless it has changed, after an investment period of one year, funds may be withdrawn.
- Question: can the initial \$10K be 'invaded'?
 - Response: Yes, but it requires approval. Any amount under \$10K, will not be invested or accrue interest or income.

After Ms. Singleton's report, Senator Shuter returned to the meeting and announced that Senator Rhonda Gilliland had been reelected as Secretary-Treasurer for 2019-2020.

- Vice Chair
 - Andrew Grubb
 - Alex McWilliams
 - Marian Vasser

After the candidates for Vice Chair spoke, a ten minute Question and Answer period took place. Ballots were then distributed and collected to be tallied.

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The election was again put on hold to hear more reports.

UPDATE: BENEFITS WORK GROUP

KNEALE

Mr. Kneale reported that about six to eight weeks ago the President's Cabinet created a Benefits Design Work Group to look at healthcare and prescription benefits. The idea was to put together a three-year strategy. Senators Jason Bear and Rhonda Gilliland serve on the work group. It has met twice, so we are at the beginning of the process. There is a long lead time with benefits when contracts, negotiations and communications are involved. University-wide input is requested to work with Mr. Kneale and the consultants.

- Question: Are you benchmarking benefits?
 - Response: Yes, plus local and regional industry.
- Question : What is the anticipated outcome?
 - Response: A strategy and to see what the trends are. If we change, what will it look like? We need to be out in front of changes.
- Question: What is the timeframe for any changes?
 - Response: 2020 is the first priority. Second is beyond 2021-2023.
- Question: Will changes include 403b plans, too?
 - Response: This is for medical and prescription.
- Question: Is this being driven to get better employee coverage or by the budget?
 - Response: All of that. There are better ways to make plans more efficient than raising premiums. There are a lot of opportunities to be more efficient.

After Mr. Kneale's report, Senator Shuter returned to the meeting and announced that Senator Andrew Grubb had been elected as Vice Chair for 2019-2020.

- Chair
 - Ginger Brown
 - John Smith
 - Vickie Tencer

After the candidates for Chair spoke, a ten minute Question and Answer period took place. Ballots were then distributed and collected to be tallied.

REPORT: SGA REPRESENTATIVE

WANI

Ms. Joenima Wani was the proxy for Ms. Burns, who is out of town. There was no report to make.

REPORT: FACULTY SENATE REPRESENTATIVE

BRUCE

No report was made.

REPORT: STAFF SENATE CHAIR'S REPORT

SMITH

- [This report is online.](#)

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After the Chair's report, Senator Shuter returned to the meeting and announced that Chair John Smith had been reelected as Chair for 2019-2020.

REPORT: VICE CHAIR

VASSER

Vice Chair Vasser assured Vice Chair-elect Andrew Grubb that she would not leave him high and dry as he steps into his new role as vice chair.

REPORT: SECRETARY-TREASURER

GILLILAND

- [This report is online.](#)

STANDING COMMITTEE REPORTS

VASSER

- CREDENTIALS & NOMINATIONS COMMITTEE (C&N)
 - [This report is online.](#)
- POLICY, ECONOMICS & DEVELOPMENT COMMITTEE (PED)
 - [This report is online.](#)
- SERVICES & FACILITIES COMMITTEE (S&F)
 - No report was made.
- STAFF GRIEVANCE COMMITTEE (SGC)
 - No report was made.
- STAFF HELP & ASSISTANCE RELIEF EFFORTS COMMITTEE (SHARE)
 - [This report is online.](#)
- STAFF MORLAE & COMMUNITY OUTREACH COMMITTEE (SMCO)
 - No report was made.

JEFFERY

NEAL

HURLEY

BISHOP

DEAN

LINDSEY

OTHER COMMITTEE REPORTS

- AD HOC BYLAW REVIEW COMMITTEE
 - [This report is online.](#)
- AD HOC PHYSICAL PLANT COMMITTEE
 - [This report is online.](#)
- FACULTY SENATE ACADEMIC PROGRAMS COMMITTEE
 - [This report is online.](#)
- HUMAN RESOURCES ADVISORY COMMITTEE (HRAC)
 - [This report is online.](#)
- STRATEGIC PLANNING
 - Meetings wrapped up a couple of weeks ago. The Strategic Planning Executive Committee is rewriting the action plans for consistent language. The action plans are to be implemented in August.

BARRETT

BISHOP

CASEY

WILLIAMS

SMITH

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ADJOURNMENT

The meeting was adjourned at 4:30 p.m.

Respectfully submitted,
Gretchen Henry
Senate Coordinator