

University Print & Mail

Powered by Canon

Print and Mail Services

- ✓ New MFD's in Libraries, Labs and Public Spaces
- ✓ New Print & Mail Center in the Student Activity Center
- ✓ Upgraded HSC Copy Center in the C building
- ✓ Upgraded HSC Mailroom in the A building
- ❑ Optimized "Print Anywhere" network of MFD's in Offices
- ❑ Service and supplies for department owned print devices

Managed Print

- A Cost Per Impression utility
- Eliminates Xerox monthly base charge
 - Average base is \$161.81 per month (equals 3,595 prints)
 - Average usage is 3,651 B&W and 655 color prints
- Price includes paper
- Provides information on every job
- Gives department data to manage print spend
- Savings are realized by the department

Features

- Print to any Canon MFD
- Print from any device
- Print from any location
- Secure (held until released)
- Encrypted
- Erased

Savings

Item	Old Price	New Price	Volume	Savings
Office Monochrome	\$0.0623	\$0.0450	16,000,000	\$ 276,800
Office Color	\$0.1368	\$0.1000	2,700,000	\$ 99,360
Production Monochrome	\$0.0600	\$0.0300	3,200,000	\$ 96,000
Production Color	\$0.4000	\$0.1000	600,000	\$ 180,000
Vend Monochrome	\$0.1100	\$0.1000	700,000	\$ 7,000
Vend Color	\$0.2500	\$0.1500	3,000	\$ 300
User Owned Monochrome	\$10	\$0.0650	1,300,000	\$ 11,500
User Owned Color	\$30	\$0.1800	370,000	\$ 77,400
Large Format Posters	\$5	\$4	21,000	\$ 21,000
			total	\$ 769,360

Billing

- Lead Financial Officers associate each person to a speed type
 - Set one default to print. May add alternates if desired
 - Federal grants may NOT be used for printing (per EVPRI and AVPRI)
- Total activity billed to Speedtype each month
- Detail available on University Reports
 - User ID, printer location, number of copies, page size, monochrome or color, simplex or duplex, finishing options.

Transition Process

- Canon meets with Tier 1 and LFO (or designee)
- Review proposal and compare to current layout
- Check for errors, adequate power and network
- Schedule delivery, installation and training
- Remove Xerox devices

Questions and Issues

- *New hire employees gain access to printing and then lose access the next day.*
 - Employees must be found with search tool and not added. Added employees are deleted when the system cycles.
- *Helpdesk refers all problems to the Tier One.*
 - Should open a ticket to Will Barnett or Canon.
- *When printing is paid for by the department, color can be turned off. However, if color printing is turned off the employee cannot print in color using their personal funds (Cardinal Cash).*
 - Switches are limited to one setting per employee, not per cost center.
- *If a department makes any kind of funding change to an employee, they lose access to printing all together. It's not all the time and not predictable.*
 - We need more specific information about what type of changes are being attempted, the process and outcome.
- *Printing at the copier rounds up the price per page from .045 to .05.*
 - This issue only manifests itself on the display but will be resolved by increasing display setting from two to four decimal places.
- *Departments have no access to print billing information to monitor.*
 - Canon can't get paid until this is resolved.
- *The prices advertised at first were much lower, but the University added to the cost that will support IT. The cost to the departments by Canon is now double.*
 - 0.009 of 0.045 covers data connections, FAX lines and all other University costs.

Thank you!

- www.louisville.edu/printandmail
 - Information about new services
 - Click through to existing web pages
- Bob Knaster
 - bob.knaster@louisville.edu
 - (502) 852-1143