

UNIVERSITY OF LOUISVILLE

STAFF SENATE MEETING

NOVEMBER 14, 2016

The Staff Senate of the University of Louisville held its regular meeting on November 14, 2016 in the Chao Auditorium, Ekstrom Library on Belknap Campus Chair William Armstrong, presiding.

VOTING MEMBERS IN ATTENDANCE:

A&S: GINGER BROWN, SABRINA HAUG, CYNTHIA JEFFERY, LINDSEY RONAY, BRET HIRSCH **BUSINESS:** ERICA GABBARD **DENTISTRY:** LAURA MCKINNEY, JAQUELINE WELLS, SHARON HINTON, NANCY TRABUE, LISA WADE **EDUCATION:** JOHN MORGAN, SHANNON FREY, ALEX McWILLIAMS **GRAD SCHOOL:** JACKIE FRYER **LIBRARIES:** ANGELA REN, DONALD DEAN **MEDICINE:** SKIP HURLEY, VICTORIA KING, DIANE DOUGHERTY, JASON BEARE, TATYANA TARAKANOVA, LUIS MARSANO, RUBY KEITH, SHELLY REID, SHANNON MARTIN, CANDACE ALLEN, LIHUA ZHANG, CATHY BUCKLEY, WILL ARMSTRONG, ANGELA BEVERLY, TIFFANY HARRINGTON, VICKIE TENCER, ELLYCE PATTON, DONNA BOTTORF, JIE LIU, LESLIE COOPER, HANNA MARTIN, JENNIFER STEPHENS **MUSIC:** DEBBY KALBFLEISCH **PROVOST'S OFFICE:** KATHY BRASHEAR, LINDA LEAKE, PATTI WILLIAMS, WILL ADAMCHIK, VALERIE CASEY **PUBLIC HEALTH:** RACHEL QUICK **SPEED SCHOOL:** KARI DONAHUE, KIM KERNS, WENDY METCALF **VP-ATHLETICS:** MARIAN VASSER, REGINA JOHNSON, CARLTON HILL **VP-FINANCE & BUSINESS ADMINISTRATION:** MELISSA SHUTER, SALLY MOLSBERGER, PEGGY MOORE, JILL RIEDE, BONNIE DEAN, DAVID SCHLAEGEL, KATHRYN DOATY, CARLA MEREDITH, KIM NOLTEMEYER, PAUL EITEL, ERICA LAMARCHE, STEVE LINDSEY, DENNIS THOMAS, STEVE COLSTON, RHONDA GILLILAND **VP-HEALTH AFFAIRS:** GARY SOUTHARD, ELLIE FRIDELL, CINDY SIMPKINS **VP-RESEARCH:** ANN LAPERLE, ANGELA LEWIS-KLEIN **VP-STRATEGY & GENERAL COUNSEL:** CARCYLE BARRETT **VP-STUDENT AFFAIRS:** JOHN SMITH **VP-UNIVERSITY ADVANCEMENT:** LIBBY MARQUARDT, EILEEN CHAPOTON

VOTING MEMBERS NOT IN ATTENDANCE:

KENT SCHOOL: KIM ROGERS **MEDICINE:** BAILEY BAINES, RAY YEAGER, MIRANDA SLOAN, ANGIE BUCK **NURSING:** KAREN ROSE **PRESIDENT'S OFFICE:** TAMMY LAWSON **PROVOST'S OFFICE:** WES PARTIN **VP-ATHLETICS:** MEG PEAVY **VP-FINANCE & BUSINESS ADMINISTRATION:** AARON GRAHAM, SANDY RUSSELL, ERIKA DeSHA, GERI MORGAN, WILLIAM TAYLOR **VP-STUDENT AFFAIRS:** GLENN GITTINGS

OTHERS IN ATTENDANCE:

SENIOR VP FINANCE & ADMINISTRATION/COO: Mr. Harlan Sands

EXECUTIVE DIRECTOR OF HUMAN RESOURCES: Ms. Jeanell Hughes

SGA REPRESENTATIVE: Lauren Greenwell

ULARP: Ms. Bev Daly

UofL Today: Alicia Kelso

Assistant to the Provost for Sustainability Initiatives: Dr. Justin Mog

RaiseRed: Elizabeth Ehlman

CALL TO ORDER

Chair Armstrong called the meeting to order at 2:33 p.m.

ACTION ITEM: APPROVAL OF THE MINUTES – Chair Will Armstrong

The October 10, 2016 meeting minutes were unanimously approved as distributed.

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STANDING COMMITTEE REPORTS – Vice Chair Vickie Tencer

VICE CHAIR ACTIVITY REPORT: Vice Chair Tencer reported that she attended the University of Louisville Athletic Board of Directors October meeting.

- Credentials & Nominations Committee (C&N) – Vice Chair Tencer
 - The committee voted to seat the following:
 - LAW01 Jim Becker
 - SPD01 Kari Donahue
 - VPFA16 Steve Lindsey
 - MED20 Tim Dill

The vote to seat all was unanimous.

- Policy, Economics & Development Committee (PED) – Senator Gary Southard
 - This report was online. The committee reviewed the RIF policy recommendations from the previous committee, and is in the process of a final update. He hopes it will be ready in December. He said the committee wishes to align its goals and objectives to the larger University's 21st Century Initiatives.
- Services & Facilities Committee (S&F) – Senator Paul Eitel
 - This committee did not meet. It will meet in December. The committee would like to give updates on all renovations and construction on all campuses.
- Staff Grievance Committee (SGC) – Senator John Smith
 - No grievances have been filed. The committee will distribute a document explaining the grievance process, soon.
- Staff Help and Relief Efforts committee (SHARE) – Senator Bonnie Dean
 - This committee did not meet and had no applications submitted. It plans to review the current application and guidelines and ways to raise awareness and funds.
- Staff Morale & Community Outreach (SMCO)- Senator Ellie Fridell
 - This committee met on October 27th. Birthday wishes were sent out to senators with birthdays in November. The committee received \$100 from the Staff Senate general Fund to prepare a dinner for families at the Ronald McDonald House. The announcement generated a discussion of the appropriateness of using Senate General Funds for such an event. Though many senators thought it was a good idea, it was suggested to look into the policy for using General Funds for such activities. Vice Chair Tencer said she will look into the policy.

REPORT: SECRETARY/TREASURER – Senator Sabrina Haug

SECRETARY/TREASURER ACTIVITY REPORT: Senator Haug reported that the Staff Senate leadership will develop a budget for 2017 to be presented to the Executive Committee for approval at its next meeting.

- GENERAL FUND: \$14,648.30
- TECHNOLOGY FUND: \$1674.00
- SHARE FUND: \$12,133.46

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REPORT: Senior Vice President for Finance & Administration/COO – Mr. Harlan Sands

Mr. Sands reported on several topics, including:

- Construction updates - shared a Power Point presentation with the Staff Senate
- Campus Safety – The University is committed to campus safety. Some new initiatives are underway:
 - Working together with LMPD
 - Patrol schedules adjusted
 - Real time access to crime reports
 - Cameras worn by officers/evaluate cameras and associated software
 - Increase escort service
- FLSA – This is a very time-consuming effort that affects 4.2 million employees across the country. At UofL, 800 employees will change status and 575 will get a pay increase.
 - Questions
 - What is the number and deadline for re-evaluations?
 - There are about 150-200 that will be completed in the next 2 weeks.
 - Why don't we get paid on the 15th & 30th of each month?
 - We already have a bi-weekly and a monthly pay day. That would add a third and create more stress on the system. The bi-weekly is actually better for employees, as some months there will be 3 paychecks.
 - Couldn't we all be one or the other – bi-weekly or monthly?
 - That was considered, but we can't make everyone happy.
 - Does this impact the salary equity taking place on January 1, 2017?
 - This does not affect salary equity.
- PARKING – Questions raised.
 - Have any decisions about parking been made?
 - No plans have been made. He would like to work with the Faculty and Staff Senates and look at the options.
- Will a parking ad hoc committee include the current Parking Advisory Committee?
 - To get things done, it is easier to work with a smaller committee of 5-7 people.
 - Would the housing partners be open to subletting their parking spaces?
 - It is a possibility.
 - Parking for the Commonwealth Credit Union is impossible since spaces were removed from the Floyd Street side. Kentucky Telco used to stamp parking tickets for the garage. Could something like that be worked out?
 - That is a good idea. It can probably happen.
 - Lee Smith had mentioned that we would be able to split our paycheck into multiple direct deposits. When will that happen?
 - It will be available in early 2017.

REPORT: Assistant to the Provost for Sustainability – Dr.. Justin Mog

Mr. Mog came to the Staff Senate to discuss sustainability efforts at UofL. He began by saying that sustainability is much more than recycling. It includes a balance between environmental, social and

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economic issues. UofL is one of 100 schools, worldwide, designated GOLD by the Sustainability Tracking and Rating System (STARS). Sustainability is one of the goals for the University's 2020 Plan. Transportation plays a major role in becoming sustainable. Mr. Mog offered various opportunities to change transportation habits. These included, walking, biking, public transportation and ride sharing. To view the complete Power Point presentation, [click here](#).

REPORT: STUDENT GOVERNMENT REPRESENTATIVE – Ms. Lauren Greenwell

The Student Government Association developed a resolution calling for the University of Louisville Foundation to allow a student seat on its Board of Trustees. It will vote on the resolution at its next meeting. The SGA would like the Staff Senate to lend its support to the resolution.

REPORT: RaiseRed Dance Marathon- Ms. Elizabeth Ehlman

Ms. Ehlman came to the Staff Senate meeting to raise awareness of the annual fundraising event, RaiseRed. It is a dance marathon, held every February, to benefit the Pediatric Oncology Clinic. View the flyer [here](#).

REPORT: FACULTY SENATE REPRESENTATIVE - Dr. Robert Staat

No report was made.

REPORT: STAFF SENATE CHAIR'S REPORT – Chair Will Armstrong

This report was [available online](#).

REPORT: UNIVERSITY-WIDE COMMITTEES – Chair Will Armstrong

- **University Police Advisory Committee (UPAC)** – Senator Cynthia Jeffery
 - This report was [available online](#).
- **Academic Technology Committee (ATC)** – Senator Linda Leake
 - This committee did not meet.

OTHER BUSINESS

A brief discussion took place regarding the Senate's support of the SGA resolution. It was decided to wait until the Executive Committee meets with President Pinto and the Foundation's audit is completed.

ADJOURNMENT

The meeting was adjourned at 4:30 p.m.