

UNIVERSITY OF LOUISVILLE

STAFF SENATE

JUNE 13, 2016

Chao Auditorium, Ekstrom Library, Belknap Campus

The Staff Senate of the University of Louisville met at 2:30pm on Monday, June 13, 2016 in the Chao Auditorium on Belknap Campus, Chair Angela Lewis-Klein, presiding.

VOTING MEMBERS PRESENT: **A&S:** Ginger Brown, Marian Vasser, Cynthia Jeffery, Bret Hirsch
BUSINESS: Erica Gabbard **DENTAL SCHOOL:** Laura McKinney, Jackie Wells, Vicki Tencer, Nancy Trabue **EDUCATION:** Shannon Frey, John Morgan **GRAD SCHOOL:** Jackie Fryer **KENT SCHOOL:** Kim Rogers **LAW SCHOOL:** Angela Beverly **LIBRARIES:** Rachel Hodge **MEDICAL SCHOOL:** Miranda Sloan, Lihua Zhang, Tatyana Tarakanova, Cathy Buckley, Lisa Hatter, Ruby Keith, Leslie Cooper, Alex McWilliams, Shelly Reid, Will Armstrong, Diane Dougherty, Bailey Baines, Shannon Martin, Jennifer Stephens **PROVOST'S OFFICE:** Linda Leake, Will Adamchik, Wes Partin, Erika DeSha, Valerie Casey **PUBLIC HEALTH:** Vicki Lewis **SPEED SCHOOL:** Patti Williams, Wendy Metcalf **VP-ATH:** Meg Peavy, Sabrina Haug **VP-F&BA:** Rhonda Gilliland, Sandy Russell, Aaron Graham, Steve Colston, David Schlaegel, Sally Molsberger, Bill Taylor, Kim Noltemeyer, Paul Eitel, Carla Meredith, Jill Riede **VP-COM ENG:** Susan Jenkins **VP-HA:** Gary Southard, Cindy Simpkins **VP-HR:** Kathryn Doaty **VP-IT:** Kathy Brashear, Melissa Shuter **VP-R:** Ann LaPerle, Angela Lewis-Klein **VP-SA:** Laurel Hajek **VP-UA:** Bonnie Dean

VOTING MEMBERS ABSENT: **MEDICAL SCHOOL:** Kent Gardner, Skip Hurley, Donna Bottorff, Angie Buck, Ellie Fridell **MUSIC:** Debbie Kalbfleisch **NURSING:** Karen Rose

OTHERS IN ATTENDANCE:

AVP for ADMINISTRATION & OPERATION: Jeanell Hughes

GUESTS: Jim Sears

PRESS: Alicia Kelso (*UofL Today*)

SENATE COORDINATOR: Gretchen Henry

CALL TO ORDER – Lewis-Klein

Determining the presence of a quorum, Chair Lewis-Klein called the meeting to order at 2:30 p.m.

IN MEMORIAM – Lewis-Klein

The chair requested a moment of silence in remembrance of Senator Stephen Cotton, who unexpectedly passed away last week.

ACTION ITEM: Approval of the May minutes – Lewis-Klein

The May minutes were approved unanimously as distributed.

ACTION ITEM: Officer Elections – Shuter

Staff Senate elections were conducted by Parliamentarian, Senator Melissa Shuter. As the Chair and Vice Chair positions were unopposed, both were approved by acclamation. The two Secretary/Treasurer candidates were each allotted three minutes to speak.

- Senator Haug began by introducing herself. She said she is a UBM in A&S/Chemistry Department, which gives her a solid understanding of University finances. This will help her in her role as Secretary/Treasurer. She has participated for many years in a professional organization at the state level. She has a business degree from UofL. She has a strong desire to bolster staff through learning and sharing and working with the administration, so that staff interests are voiced for the best outcome possible.
- Senator Metcalf stated that she has been with UofL for 23 years, and though it has its problems, she still enjoys working here. She is passionate about staff being treated fairly and equitably and having the opportunity to move up through professional development. Her position as a UBM has given her experience in the University's finances and she is well-versed in its systems. A question & answer period followed.

The ballots were distributed, collected and taken out for tally. Senator Shuter returned to the meeting to report the election results. Senator Haug was elected Secretary/Treasurer. Senator Armstrong thanked senators for supporting him as he transitions into the new position of chair. He asked senators to work on forming strong bonds with their constituents.

REPORT: AVP for Administration & Operations – Hughes

Ms. Hughes updated the Senate on the following issues:

- TRAVEL PARTNER – Anthony Travel was selected as the new travel partner. The Athletics Department already has a working relationship with Anthony Travel, and they are ready for business. June 23rd is the launch date for the new travel partner. There will be information and training sessions for their software that is compatible with higher education. She noted that the travel policy has not changed, only the travel partnership.
- PARKING – Communications from the new Associate Vice President for Business Services, Mark Watkins, and Gary Becker, Assistant Director of Parking Administration will be coming out soon. They are planning to ensure adequate parking across campus to accommodate construction and strategic changes. There is a web site launching next week with updated information. Ms. Hughes is not aware of any parking fee increases. She introduced Jim Sears, the new Associate Vice President for Facilities. He said he was impressed with the UofL pride and that he was warmly welcomed and honored to be hired.
- SEARCHES – Searches for the Associate Vice President for Human Resources (Senator Lewis-Klein and Senator Laura McKinney are representatives on the search committee) and the Associate Vice President for Finance & Controller (Senator Armstrong is representative) are underway. Ms. Hughes explained that the Board of Trustees had approved these hirings last fall. As Ms. Hughes is a candidate for the HR positions, Senate Chair Lewis-Klein, search committee chair, reported that currently, airport interviews are being conducted.
- Fair Labor Standards Act (FLSA) – Goes into effect on December 1, 2016. Ms. Hughes is leading focus groups on the implementation of the act. If you are interested in volunteering for the work group, please contact Ms. Hughes. As part of implementation of FLSA, job titles are being reviewed. A recommendation will be made to the leadership by July 1st.

REPORTS: Staff Senate Standing Committees – Armstrong

- **Credentials & Nominations (C&N) – Jeffery**
 - Senator Jeffery reported that C&N brings forward the motion to seat the following:
 - DENTAL 03 Jackie Wells
 - DENTAL 04 Lisa Wade
 - LAW01 Angela Beverly
 - LIBRARIES01 Donald Dean
 - MED13 Diane Dougherty
 - MED14 Ellie Fridell
 - MED15 Victoria King
 - MED16 Jie Lui
 - MED17 Will Armstrong
 - MED18 Lihua Zhang
 - MUSIC01 Debbie Kalbfleisch
 - PRESIDENT01 Tammy Lawson
 - PUBLIC HEALTH01 Rachel Quick
 - SPEED02 Kim Kerns
 - VP-ATH02 Regina Johnson
 - VP-F&BA08 David Schlaegel
 - VP-F&BA09 Bill Taylor
 - VP-F&BA10 Kim Noltemeyer
 - VP-F&BA11 Dennis Thomas
 - VP-F&BA12 Sandy Russell
 - VP-F&BA13 Kathryn Doaty
 - VP-F&BA14 Inna Elkin
 - VP-HA02 Cindy Simpkins
 - VP-RI Angela Lewis-Klein

The motion passed unanimously.

- C&N brings forward the motion to make the following seats At Large:
 - MED19, MED20, MED21 and MED22
 - FOUNDATION01
 - VP-ATHLETICS03
 - VP-COMMUNITY ENGAGEMENT01
 - VP-INFORMATION TECHNOLOGY02
 - VP-STRATEGY & GENERAL COUNSEL01

The motion passed unanimously.

- C&N brings forward the following motion: The constitution of the Staff Senate allows for 99 senators. No changes have been made in the Staff Senate's membership since the 1970s, though the staff has increased over the years. The C&N Committee moves to add 24 new at large seats to

increase senators to 99. After a brief discussion, the motion passed unanimously.

- **Policy, Economics & Development (PED)** – Metcalf
 - This committee did not meet last month.
- **Services & Facilities (S&F)** – Eitel
 - This committee did not meet.
- **Staff Grievance Committee (SGC)** – Riede
 - **Two grievances were filed this month.** One was sent to the Grievance Committee and the other went to University Counsel.
- **Staff Help & Relief Effort (SHARE)** –
 - This committee did not meet.
- **Staff Morale & Community Outreach (SMCO)** – Jenkins
 - This committee met in June to develop its end of year report.

REPORT: UNIVERSITY-WIDE COMMITTEES

HRAC- Meeting was canceled

ATC – No meeting

COSW – Senator Noltemeyer attended a meeting at the Speed Museum. The speaker presented on sustainability; Phoenix House; and, emergency procedures.

REPORT: Secretary-Treasurer – Tencer

- GENERAL FUND BALANCE: \$4,039.35
- SHARE BALANCE: \$11,155.05
- TECH BALANCE: \$2500.00

REPORT: Staff Senate Chair – Lewis-Klein

This report is online.

Other Business:

ROAD DANGERS: Several senators spoke about dangerous spots they have encountered: blind spots and students crossing at wrong places on Eastern Parkway, near Speed Museum and on the railroad tracks on Warnock. AVP Sears was present at the meeting and indicated he would look into the issues presented.

Adjournment: 3:55 p.m.

Respectfully submitted,
Gretchen Henry