Southern Police Institute
Excellence in Policing

The Hiring Process and Background Investigation

16-Hour Training Course - KLEC Approved
Tuition: $420⁰⁰

Course Description

The hiring of a police officer and the background investigation is a process by which an agency sets high standards for legal but rigid physical, educational, psychological and behavioral qualifications for candidates with the goal being an investment in each employee. This course will prepare the investigator to conduct a legally defensible, job-related hiring process and police background investigation.

Who Should Attend

Officers responsible for the hiring of police officers and/or conducting background investigations, training officers or persons responsible for establishing background investigation programs and/ or protocol within their agencies.

Course Topics and Areas of Instruction

- Why Conduct Background Investigations?
- The ADA and the Hiring Process
- Recruitment and Hiring Standards
- Steps to Employment
- Confidentiality & Characteristics of Candidates
- Agency Responsibilites and Job-Related Inquiries
- The Personal History Statement and Other Documentation
- Background Investigation Steps
- Working with the Background Investigation Manual
- Real Case Examples and Discussion and Valuable Websites

Dates

August 22-23, 2022

Hosted by

Golf Manor Police Department

Training Location

Golf Manor Police Department
6450 Wiehe Rd.
Cincinnati, OH 45237

Suggested Lodging

Hyatt Place Cincinnati/ Blue Ash*
11435 Reed Hartman Hwy
Blue Ash, OH 45241
Phone: (513) 489-3666

*Visit the event page on our website for a direct reservation link.

For More Information Contact:
Phone: 502-852-6561
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Register Online
www.louisville.edu/spi