**AOC Checklist**

Complete the online AOC Application: [Administrative Officers Course (AOC) Application (Copy)](https://forms.office.com/Pages/ResponsePage.aspx?id=Sm4k3TRUFU6K45Gtl5eyCSm3F74J2l9FphYV8cO0NxRUOFZJM001TDYyTkxUOVlNR0ZOVzlKWVNXOS4u)

[Complete required entrance exam](https://louisville.edu/spi/courses/aoc/entrance.exam.instructions)

Provide transcripts to the University of Louisville

* **Undergraduate Students** must send transcripts to:

University of Louisville  
Undergrad Admissions, Dept. AO  
Louisville, KY  40292

Email Address: [ADETRAN@louisville.edu](mailto:ADETRAN@louisville.edu)

* **Graduate Students** must send transcripts to:

Graduate School  
2211 S Brook St, Houchens Bldg, Rm 105  
Louisville, Kentucky 40292  
  
Email Address: [gradadm@louisville.edu](mailto:gradadm@louisville.edu)  
Phone Number: (502) 852-6495