

School of Public Health and Information Sciences (SPHIS) Master of Public Health (M.P.H.) Program Application Guidelines

Minimum Requirements

- A bachelor's degree from an accredited institution or its equivalent.
- A recommended minimum GPA of 3.0 on a 4.0 scale.
- Test scores from any of the following examinations: Graduate Record Examination (GRE), Graduate Management Admissions Test (GMAT), Medical College Admission Test (MCAT), Law School Admissions Test (LSAT), or the Dental Admissions Test (DAT). The scores must no more than 3 years old.
- If applicable, Test of English as a Foreign Language (TOEFL) exam with a minimum score of 90 or passing the exit examination for the advanced level of the Intensive English as a Second Language Program at the University of Louisville or a degree from an accredited U.S. institution (this requires provisional admission with evaluation of English language competency).

Application Materials

- A SOPHAS application. (see www.sophas.org)
Note: Student graduating from the University of Louisville and planning to attend the school's MPH program can apply directly to the School of Public Health.
- The SOPHAS application fee.
- Three current letters of recommendation (within the past 12 months).
- Official, original academic records (transcripts or mark sheets) from each institution attended beyond secondary level.
- Resume or curriculum vitae.
- A personal statement that is a clear, substantive one-page description of your professional and research experience as it relates to your goals in public health and the MPH program.
- Test scores – one or more as described above.
- If applicable, TOEFL scores.
- International applicants: foreign credential evaluation of all degrees from non-U.S. institutions. Contact the MPH program prior to completing this requirement.

International Student Application Information

Foreign Medical Graduate Applicants

Foreign Medical Graduates that wish to apply to the MPH program must complete one of two processes. The appropriate process is related to whether or not the applicant has completed Steps 1 and 2 of the United States Medical Licensing Examination (USMLE):

1. Foreign Medical Graduates who **have passed** Steps 1 and 2 of the USMLE, must provide Confirmation of ECFMG® [Educational Commission for Foreign Medical Graduates \(ECFMG\)](#) Certification, by submitting their USMLE/ECFMG identification number and date of birth to Vicki Lewis at vicki.lewis@louisville.edu
 - a. The request must be sent to Ms. Vicki Lewis;
 - b. The fee for the request is \$35.
2. For Foreign Medical Graduates who **have not passed** Steps 1 and 2 of the USMLE, must submit the following to apply to the MPH program:
 - a. Official GRE scores;
 - b. Official transcripts that have been certified by the World Education Services (WES) or an equivalent foreign credentialing agency; and,
 - c. TOEFL scores for students whose language of instruction was not English.
3. Additionally all applicants must submit
 - a. Three letters of recommendation
 - b. A personal statement of interest in Public Health

Foreign Credential Evaluation

SPHIS will accept foreign credentials from Graduate School if official (originals or notarized copies). In addition, a foreign credential evaluation is required at the time of application to **ALL** SPHIS programs.

This evaluation must be done through one of the following agencies or another agency that is a member of the National Association of Credential Evaluation Services (NACES) <http://www.naces.org/>.

To be acceptable, the foreign credential evaluation must include/describe:

- Official copy of transcript in foreign language **AND** Certified official copy of transcript translated word for word in English
Suppressed transcripts will not be accepted.
- The type of education received by the applicant;
- The level of education in relation to the U.S. education system, and state that its comparability recommendations follow the general guidelines of the U.S. National Council for the Evaluation of Foreign Educational Credentials;
- The content of the applicant's educational program earned abroad and the standard obtained;
- The status of the awarding foreign school's recognition and legitimacy in its home country's education system; and
- Any other information of interest such as what the evaluation service did to obtain this information, the qualifications of the evaluator, and any indications as to other problems such as forgery.

The required documentation is a comprehensive course-by-course report which

- lists all subjects completed at the post-secondary level

- provides a U.S. semester credit and grade equivalent for each course
- provides a U.S. grade point average (GPA) or a 4.0 scale, and
- designates the level (upper or lower) of each undergraduate course (for applicants who have selected education as their primary purpose)

Foreign credential evaluations that do not contain the above information or that state there is insufficient information provided by the applicant on which to base an evaluation should not be accepted.

International student applications will not be considered for admission to any SPHIS program until a complete evaluation is received.

Credential Evaluation Waiver

A waiver would be granted under the following conditions:

An international M.D. who is currently in a residency, fellowship training program or in private practice. This credential evaluation is already part of their application process to the training program.

An international student who has received a degree from a college or university within the United States.

Credential Verification

Transcripts must be evaluated by one of the following services:

Educational Credential Evaluators, Inc.

Phone: (414) 289-3400

Fax: (414) 289-3411

email: eval@ece.org

<http://www.ece.org>

Educational Perspectives, nfp.

Phone: (312) 421-9300

Fax: (312) 421-9353

email: info@educational-perspectives.org

<http://www.educational-perspectives.org>

Educational Records Evaluation Service, Inc.

Phone: (916) 921-0790

Fax: (916) 921-0793

email: edu@eres.com

<http://www.eres.com>

Evaluation Service, Inc.

Phone: (845) 223-6455

Fax: (845) 223-6454

email: esi2@frontiernet.net

<http://www.evaluationservice.net>

Foreign Academic Credential Service, Inc.

Phone: (618) 656-5291

Fax: (618) 656-5292

<http://www.facsusa.com>

Global Credential Evaluators, Inc.

Phone: (512) 528-0908

Fax: (512) 528-9293

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email: gce@gceus.com
<http://www.gceus.com> or <http://www.gcevaluators.com>

Foundation for International Services, Inc.

Phone: (425) 487-2245
Fax: (425) 487-1989
email: info@fis-web.com
<http://www.fis-web.com>

Global Services Associates, Inc.

Phone: (310) 828-5709
Fax: (310) 828-5709
email: info@globaleval.org
<http://www.globaleval.org>

International Consultants of Delaware, Inc.

Phone: (302) 737-8715
Fax: (302) 737-8756
email: icd@icdel.com
<http://icdel.com>

International Education Research Foundation, Inc.

Phone: (310) 258-9451
Fax: (310) 342-7086
email: information@ierf.org
<http://www.ierf.org>

Josef Silny & Associates, Inc.

International Education Consultants

Phone: (305) 273-1616
Fax: (305) 273-1338
Fax: (305) 273-1984 (Translations)
email: info@jsilny.com
<http://www.jsilny.com>

SpanTran Educational Services, Inc.

Phone: (713) 266-8805
Fax: (713) 789-6022
email: info@spantran-edu.org
<http://www.spantran-edu.org>

World Education Services, Inc.

Phone: (212) 966-6311
Fax: (212) 739-6100
email: info@wes.org
<http://www.wes.org>

Any questions, contact Judy Hollkamp at judy.hollkamp@louisville.edu or 502-852-6263.