Asset Classification Questionnaire

	Conf	Prop	Public		High	Med	Low
Sensitivity							
1. Does the information contain highly sensitive, regulated (HIPAA, PCI, FERPA) or personal data (medical, ss#, grade, or credit card)							
(a) Yes. Sensitivity is at a high (Confidential), proceed to 'Integrity' section.	x						
(b) Yes. Priorietary or non-regulated sensitive data is included, continue with questions.		x					
(c) No. No regulated, personal or sensitive data, continue with questions.			x				
2. Would unauthorized access or modification have an impact on the University, staff, students or patients?							
(a) Yes. There would have a severe impact - sensitivity is high (Confidential), proceed to 'Integrity' section.	x						
(b) Yes. There would have a moderate inmpact, continue with questions.		x					
(c) No. There would be minimal or no impact to the University, continue with questions.			x				
3. Is the information intended for limited disribution or audience?							
(a) Yes. Unauthorized access could have a signficant impact. Regulated	x						
(b) Yes. Unauthorized access would have a moderate impact. Not regulated		x					
(c) No. The information is not restricted to a specific audience.			x				
4. Is the information available publicly?							
(a) No. The information is sensitive and must be restricted.	x						
(b) No. The information is proprietary, must be moderately restricted or available only at or after specific times		x					
(c)Yes. The information is available publicly at all times and not restricted.			x				
Integrity							
1. Does the information contain regulated (HIPAA, PCI, FERPA) or personal data (medical ss# or credit card)							
(a) Yes. Integrity is at a high level, proceed to 'Availability' section.					x		
(b) No. The data is not regulated or personal but it is propriatery and used for making decisions, continue with questions.						x	
(c) No. The data is not regulated, personal or used to make decisions.							x
2. Is this data the primary source for making critical decisions for the University, staff, students or patients?							
(a) Yes. The data is a primary source. Integrity is at a high level, proceed to 'Availability' section.					x		
(b) No. The data is not a primary source; however, it is used in the decision making process.						x	
(c) No. This data is not used to make critical decisions.							x
3. Would an intentional or unintentionl inaccuracy or modification result in an impact to the University, staff, students or patients?							
(a) Yes. Significant financial, personal or reputational impact, Integrity is at a high level, proceed to 'Availability' section.					x		
(b) Yes. Moderate financial, personal or reputational impact.						x	
(c) No. Minimal or No impact to the University.							x
4. Is this data significant to University or staff research, patents, funding, etc.?							
(a) Yes.					x		
(c) No.							x
Availability							
1. What is the potential impact on the University if your information is not recovered during an emergency?							
(a) Significant financial, personal or reputational impact, availability is at a high level.					x		
(b) Moderate financial, personal or reputational impact.						x	
(c) Minimal or No impact.							x
2. In what timeframe does your asset need to be recovered/available during an emergency?							
(a) As soon as possible, within 4 -24 hours, availability is at a high level.					x		
(b) Must be available between 48 hours and 10 days.						x	
(c) Not needed during an emergency, best effort .							x
3. Is an off-site facility critical to your asset recovery efforts?							
(a) Yes. Will utilize and off-site facility to recover operations/people.					x		
(b) Yes. Will recover documents stored off-site to continue operations.						x	
(c) No. Off-site facilities are not used for document storage or operations.							x
4. Does your information need to be available (up time) during specific daily time periods?							
(a) Yes. Available 24x7.					x		
(b) Yes. Lless than 24x7 but during work hours at a minimum.						x	
(c) No. Best effort availability.							x
5. Does the lack of availability hinder, disrupt or invalidate University or staff research or put essential data/specimen's at risk?							
(a) Yes. Significant disruption or risk to research or specimens, availability is at a high level.					x		
(b) Yes. Moderate disruption, no data/specimens at risk.						x	
(c) No.							x
6. Does the lack of availability create an issue of health or safety of the University community or constituents?							
(a) Yes. Health and or safety is at a significant risk.					x		
(b) Yes. Health and or safety is at a slight risk.						x	
(c) No. Health and or safety is not at risk.							x