

Purchasing - Requester

Department Agreements (Software)

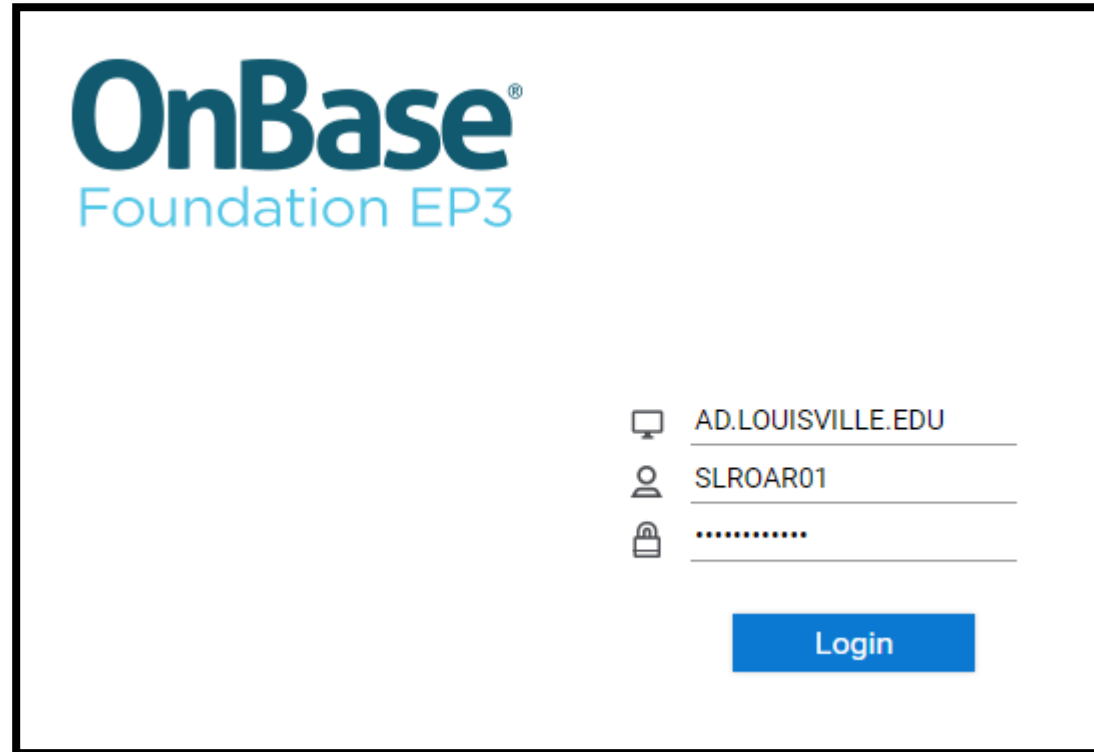
Link to Form

It will open the current form until the updated one is moved to production.

<https://onbase.louisville.edu/onbase/UnityForm.aspx?d1=ARZM%2fO86dzisfY3mL7wqJoOvK9jkyh6JTwiJKdCKN%2fDbHGowW6AnxsniYUq%2f%2bVt2KHi5mddFbGTXXKVmAvKSz64qD7OC4QHyj50DShHgMoG6aLL64O7uNj4FyhVW1tr6ofe22s202r3J6jTvJ%2foe%2bCI%3d>

Login To Access Form

It will open the current form until the updated one is moved to production.




The screenshot shows the OnBase Foundation EP3 login interface. It features the OnBase logo in the top left corner. Below the logo, there are three input fields for login credentials, each with a corresponding icon: a monitor for the domain, a person for the username, and a lock for the password. The domain is AD.LOUISVILLE.EDU, the username is SLROAR01, and the password is masked with dots. A blue Login button is positioned below the password field.

OnBase[®]
Foundation EP3

Login

Request Information

Information will automatically populate

 UNIVERSITY OF LOUISVILLE		Department Agreement		Procurement Services Service Complex Building Belknap Campus 2215 S. Brook St., Louisville KY (502) 852-6247 Hours 8am-4:30pm Procurement Website Link
Request Number	Dean/VP Code	Request Date	Status	
DA-4741-23	20	08/19/2022 01:43:46 PM	NEW	



Request #



Dean/VP
Code



Date



Current
Status

General Information

Information will automatically populate

Automatically
Populated



No
Your Request



Software Request
"Yes"



General Information

Requester Department
IT SERVICES

Requester DeptID
2090000156

Are you submitting request for another department?
NO

Is this a software purchase? *
YES

All "Software" purchases require an additional review. This review comes from Information Technology Services and/or the Information Security Office. **Complete the below required questions.**

Recommended by information should be on the document prior to submission.

Department Vendor Contract (1)

PUR-DA -Vendor Department Agreement
(Pending) [Sample Contract.docx](#) [Remove]

Attach PUR-DA -Vendor Department Agreement

Comments / Additional Information

Attach Contract

If Yes.
Enter College /
School Info



Are you submitting request for another department?
YES

Select from the list of College / School / Division's

College / School / Divisions
ARTS & SCIENCES

General Information

Additional Information Needed if Amount is Between \$50,000 and \$99,999

General Information

Requester Department
PROV: INFORMATION TECHNOLOGY SERVICES ITS>ENTERPRISE

Requester DeptID
2090000156

Are you submitting request for another department?
NO

Is this purchase part of an insurance claim?*
 YES
 NO

Is this a software purchase?*
 Yes
 No

All "Software" purchases require Security. Someone from the Security Department must review the request. To start this process complete the following steps:

Software Name*
Hyland OnBase

Brief Software Description*
Used to create workflows and custom forms

Priority Level*
 Low
 Medium
 High
 Critical

Department recommended by signature is required (cannot be typed name only).

Department Vendor Contract (1)
PUR-DA -Vendor Department Agreement
(Pending) [Sample Contract.docx](#) [Remove]
Attach PUR-DA -Vendor Department Agreement

Attach 2 additional quotes because the spend amount is between \$50,000 and \$99,999

NOT REQUIRED for ULRF funds where Fund Code begins with "11" (e.g., 1100).

Additional Quotes (2)
Additional Quotes
(Pending) [Quote 1.docx](#) [Remove]
(Pending) [Quote 2.docx](#) [Remove]
Attach Additional Quotes

Amount is between \$50,000 and \$99,999.
Addition Quotes Needed



One Funding Source

Enter requested funding information

Additional
FEDERAL
Questions

Enter Funding

Product Purchase Information

Because this is a Federal Speetype Category we need you to answer the following questions.

Was this amount included in your budget proposal?
YES

Is the time frame of the Software purchase within the time frame of the award?
YES

Funding Add

Speedtype	Speedtype Category	Amount	Percentage	
<input type="text" value="GB190089"/>	<input type="text" value="FEDERAL - THE ROLE OF E-CIGARETTE CHARAC"/>	<input type="text" value="1000"/>	<input type="text" value="100"/>	<input type="button" value="Remove"/>

Total Amount

Speedtype = FEDERAL

Amount

Percentage

Note: No additional questions if not federal funded.

Multiple Funding Sources

Enter requested funding information

Additional
FEDERAL
Questions

Product Purchase Information

Because this is a Federal Speetype Category we need you to answer the following questions.

Was this amount included in your budget proposal?
YES

Is the time frame of the Software purchase within the time frame of the award?
YES

If cost split between multiple speedtypes.
Please tell us why and how you are splitting the cost.
Because my federal account doesn't have enough funds to cover the cost.

Funding **Add**

Speedtype	Speedtype Category	Amount	Percentage	
<input type="text" value="GB190089"/>	<input type="text" value="FEDERAL - THE ROLE OF E-CIGARETTE CHARAC"/>	<input type="text" value="500"/>	<input type="text" value="50"/>	<input type="button" value="Remove"/>
<input type="text" value="S1070"/>	<input type="text" value="MISC - CONTRACT TECHNOLOGY SUPPORT"/>	<input type="text" value="500"/>	<input type="text" value="50"/>	<input type="button" value="Remove"/>

Total Amount

Add Additional
Funding Lines

Enter Funding



Amount

Percentage

Note: No additional questions if not federal funded.

Funding Over 40,000

Anything over \$40,000 and NOT Sole Source needs to bid.

Goes to
Purchasing



Product Purchase Information

Anything over \$40,000 and NOT Sole Source needs to be bid.
A sole source purchase is **one where there is only one vendor capable of providing an item or service,** and therefore it is not possible to obtain competitive bids.

Is this a Sole Source?
NO

Funding Add

Speedtype	Speedtype Category	Amount	Percentage	
<input type="text" value="S1070"/>	<input type="text" value="MISC - CONTRACT TECHNOLOGY SUPPORT"/>	<input type="text" value="56000"/>	<input type="text" value="100"/>	<input type="button" value="Remove"/>

Total Amount

Continues
With
Normal
Review



Product Purchase Information

Anything over \$40,000 and NOT Sole Source needs to be bid.
A sole source purchase is **one where there is only one vendor capable of providing an item or service,** and therefore it is not possible to obtain competitive bids.

Is this a Sole Source?
YES

Funding Add

Speedtype	Speedtype Category	Amount	Percentage	
<input type="text" value="S1070"/>	<input type="text" value="MISC - CONTRACT TECHNOLOGY SUPPORT"/>	<input type="text" value="56000"/>	<input type="text" value="100"/>	<input type="button" value="Remove"/>

Total Amount

Software General Questions

Link to department owned software already purchased

General
Questions

Catalog of department already owned software [\[LINK TO CATALOG\]](#).



Link to University Software Purchases

After reviewing the catalog, can you confirm that none of the University's existing products would meet your needs in place of this product?

No Available Product

Who is the designated business owner that is ultimately responsible for this request?

Information Technology

What is the primary service that this vendor will be providing?

Software Review

Please provide a basic description of the product and how it will be used by the university.

It will review the software and then put it in a category

Were there other products you considered before deciding to move forward with this one?

NO

Who will use the product?

Faculty & Staff

Could the product potentially be used by individuals who are based internationally or traveling internationally?

NO

Software List

Current and Historical Items Purchased

Purchasing Software List						
Software Details						Vendor Name
Request Date ...	Software Name	Vendor Name	License T...	Commodity	Department	
2018	CISION	CISION	N/A	Software	OFFICE OF THE PROVO...	<input checked="" type="checkbox"/> (All)
2019	EMSI	EMSI	N/A	Software	OFFICE OF THE PROVO...	<input checked="" type="checkbox"/> 3D VISTA
2020	ACCUDATA	ACCUDATA	N/A	Software	PROCUREMENT SERVI...	<input checked="" type="checkbox"/> 3DMD
2020	ADINSTRUMENTS	ADINSTRUMENTS	N/A	Software	PHYSIOLOGY	<input checked="" type="checkbox"/> 7 POINT SOLUTIONS, LLC
2020	AGILE	AGILE	N/A	Software	PROCUREMENT SERVI...	<input checked="" type="checkbox"/> AB SCIEX LLC
2020	ANTHOLOGY INC - ADMISSIONS US LLC - CAMP...	ANTHOLOGY INC - ADMISSIONS US LLC - CAMP...	N/A	Software	OPERATIONS SUPPOR...	<input checked="" type="checkbox"/> ACCUDATA
2020	ARGUS ENTERPRISE	ARGUS ENTERPRISE	N/A	Software	COLLEGE OF BUSINESS	<input checked="" type="checkbox"/> ADINSTRUMENTS
2020	ASTROLABE DIAGNOSTICS, INC.	ASTROLABE DIAGNOSTICS, INC.	N/A	Software	SURGERY - IMMUNOT...	<input checked="" type="checkbox"/> ADMISSIONS US - RADIUS
2020	ATI NURSING EDUCATION	ATI NURSING EDUCATION	N/A	Software	NURSING ADMINISTR...	<input checked="" type="checkbox"/> ADMISSIONS US - RADIUS CHAT - ANTHOLO...

Historical Software Details							
Historical Software Details						Vendor (Historical List)	
Purchase (Year)	Software Name	Vendor Name	License Term	Commodity	College School Divisions	Department	
2016	1 YEAR SITE LICENSE 7/1/16 - 6/30/17, SUPPORT AND MAINTENANCE	BASIC6 INC	ANNUAL	Software Maint	SVPFA	INFO TECHNOLOGY - GEN FUNDS	<input checked="" type="checkbox"/> (All)
2016	13F OWNERSHIP CURRENT & HISTORICAL WRDS	THOMSON REUTERS MARKETS LLC	QUARTERLY	Software Maint	COLLEGE OF BUSINESS	COLLEGE OF BUSINESS	<input checked="" type="checkbox"/> 2CO.COM*ABBY
2016	215 COMPARATIVE DATABASE AND FACULTY RECORDS	ACADEMIC ANALYTICS LLC	N/A	Software	PROVOST OFFICE	ACADEMIC PLANNING & ACCOUNTARI	<input checked="" type="checkbox"/> 2CO.COM*CKZTIME
							<input checked="" type="checkbox"/> 2CO.COM*CORETECHN
							<input checked="" type="checkbox"/> 2CO.COM*GENEIOUS.COM

Contract Questions

We are asking you to at least skim the contract for potential issues.

Contract Information

Is the vendor willing to negotiate the terms of the contract at that dollar amount?

Yes

Have you reviewed a copy of the license agreement/end user license agreement (EULA) to which the University is expected to agree?

NO

If not, please skim it. The University of Louisville cannot agree to be bound by the law of any jurisdiction other than the Commonwealth of Kentucky. The University's ability to indemnify is also limited by state law. If the agreement contains either of those legal restrictions it could prevent the University from acquiring the product unless the vendor will accept revisions to their standard terms, so please note if you identified either of those potential issues in your initial review.

Potential issues found in your review.

Possible Restrictions

Technology Questions

Some questions are about how information will be stored.

Technology

Please reach out to your Tier One and/or the [ITS Project Management Office \(ITSPMO@louisville.edu\)](mailto:ITSPMO@louisville.edu) if you need support completing this document.

Will the vendor be responsible for software, services, or hardware that process, store, transmit or involve any form of university data that is provided by or required by the University of Louisville (including participant, patient, faculty, student or staff data)? *

YES

Is this a license only product that is locally installed, with no data or only locally stored data, and no vendor access to the data? *

NO

Is this a cloud-based application?

YES

Authentication Method - Do you plan to have this product make use of ULink userid/passwords?

YES

Do you plan to use this product to send email claiming to be FROM any @louisville.edu address? (NOTE: If emails go out from within the software, it will get the red ribbon warning)

NO

Do you plan to use this product to send email TO UofL accounts?

NO

Has ITS Enterprise Security been included in this process for Firewalls, network connectivity, custom Firewall, VLAN segregation, etc.?

YES

Will the vendor be responsible for services or hardware that process, store or transmit University Data? (i.e. SFTP sites, configuring or installing routers, VPN devices, etc.)

YES

Security and Sensitive Data

This section may or may NOT be available. Depending on previous answered questions.

Security & Sensitive Data

This section should be completed by the individual most familiar with the product and the data involved. If you have questions about this portion of the process, please contact the ISCO at: isopol@louisville.edu

[View ISCO Vendor Review Definitions](#)

Is this a software renewal?
YES

Renewal Year
2003

Will the vendor have access to, view or store any university patient, research participant, staff, faculty, or student data?
NO

Do any of the data elements fall under the definition of "sensitive data" and protection by University Policy and or regulatory requirements (HIPAA, FERPA, HB5/KRS 61, PCI, Export Control, Research, etc.) See [definition of Sensitive Data \(PDF\)](#).
YES

Which data elements?

Download the [HECVAT FULL 3.03 Version](#) and complete the assessment.
The Vendor questionnaire should be completed by vendor's storing sensitive data. It addresses a wide range of services and regulations and therefore not all questions may apply.
<https://library.educause.edu/resources/2020/4/higher-education-community-vendor-assessment-toolkit>

3rd Party Department Agreement (HECVAT) (0)		
Document Name	Attachment Type	Actions
Available Attachment Types 3rd Party Vendor Agreeeme		Attach

Is this application limited to displaying, scanning and/or using publicly available information from other platforms/social media sites?
YES

Are tracking methods (IP address, etc.) involved or is tracking information collected?
NO

Does this process target or will it potentially involve data of EU faculty, staff, or students?
NO

Do you plan to receive data from or send data to any other UofL software system?
YES

Has the vendor discussed or mentioned that subcontractors or other service providers will be involved in this process?
YES

ISCO Vendor Review Definitions

Made available when you select this button.

[View ISCO Vendor Review Definitions](#)

Information Security Compliance Office (ISCO) – Procurement Vendor Review Process Definitions and Assumptions

ISCO reviews are point-in-time, subject to change based on the department changing the scope or vendor changes and are based on data and responses supplied by the responding unit, individual, and/or the vendor.

ISCO reviews requested responses and vendor documentation such as the HECVAT that are provided.

ISCO Approval

ISCO approvals are not an authorization to purchase, assumption of responsibility, assurance of vendor security or guarantee against a breach.

ISCO approvals assume that appropriate contract language is executed, insurance is appropriate, and other applicable compliance and ITS reviews occurred and are approved.

ISCO approvals assume the unit has reviewed the provided vendor documentation, comments from the ISCO, understand their responsibilities and any risk, and acknowledge that procurement is their business decision based on university and business risk tolerance.

Approved

Data not sensitive,
Data not regulated,
Data not stored by the vendor,
or do not warrant review of vendor controls.

or

Data elements and sensitivity have been determined,
all requested documentation and/or responses provided,
documentation and/or responses have been reviewed, and the ISCO has no further questions.

Not Approved

Requested information or documentation was not provided.

Provided documentation was incomplete or responses were found to be insufficient and therefore the ISOC cannot recommend moving forward with the vendor.

Appropriate contract language could not be executed, or the vendor is unwilling to negotiate terms.

Concerns by other compliance officials could not be sufficiently addressed.

ITS does not approve or recommend the purchase.

Credit Card Processing

If credit card payments are accepted. Additional questions.

Credit Card Processing

PCI (Payment Card Industry) is about credit card processing, protecting cardholder data, avoiding a card breach.

Will the University be accepting online credit card payments for a service the software vendor will provide, ie: events, camps, classes?

YES

If yes, who is the vendor's gateway provider?

Firserv Payeezy

Will the University or software vendor be the Merchant of Record (MoR)?

Software Vendor

If you have the attestation please attach it.

Attestation of Compliance

Attach Attestation of Compliance

Vendor Information

Information About the Vendor and Software / License Term

Vendor Information	
Vendor Name * <input type="text" value="Hyland"/>	Vendor Email * <input type="text" value="OnBase@Hyland.Com"/>
Software Name * <input type="text" value="OnBase"/>	Vendor Website Link <input type="text" value="Https://www.hyland.com"/>
License Term <input type="text" value="1 Year"/>	

Request Copy

A copy of the status will be sent to this person or service account

Request Copy

Add name of dept head or anyone needing a copy of the form.

Last Name

ROARK

Middle Name

LYNN

First Name

SHERRY

Email Address

SLROAR01@LOUISVILLE.EDU

Add email address of service account(s) needing a copy of the form.

Service Account Email

Service Account Email

Software Review Started

Requester Confirmation Email With Dashboard Link

(Software Review) # DA-269-22 - IT SERVICES - ROARK



Purchasing Request Number and Requester Information



purchase@louisville.edu
To Roark, Sherry Lynn



Wed 1/12/2022 12:07 PM

Dear SHERRY ROARK,

Department Agreement Request # DA-269-22 has started the software review process.

Please use this link to view the status of your request.

<https://onbaseuser.louisville.edu/ReportingViewer/viewer.aspx?enc=Acagg2AKznzQGOQrWxFQaPiEtOPsvkq1qDTDqmpY%2bMW%2f3x19n7Fked%2fWzs45vhAY%2bKvgDNNWqQuIUf9SIQhp6Wcl1KG13L%2bZaRlnuQpy3A4O7uU7TK3caMTB%2fjNVCx353fpX9bntDTMZHQ8wVuhK816HUjVeMNSVCiZSgiaQ9nSA3%2fzp%2feTEpZGKFHCQ8Hhle5iJLmL9AUvbyCXNFngOP58zulxiMwQVs3tC2dC%2bL7x>

Thank You,
Procurement Services



Dashboard - Monitor Review Progress

Dashboard (Review Status)

All software requests will show on this dashboard until complete

Purchasing Department (Software) Status



Department Software Review (Status)										
Request Status										
Request Number	Last Name	Software Name	Sponsored Program Status	ITS Status	ISO Status	FERPA Status	HIPAA Status	PCI Status	Legal Status	Purchasing Status
DA-318-23	ROARK	WORD	CUSTOMER-CHANGED FUNDING	ISO ANSWERED (ITS)	ITS ANSWERED (ISO)	ISO ANSWERED (FERPA)	LEGAL ANSWERED (HIPAA)	PURCHASING ANSWERED (PCI)	ITS ANSWERED (LEGAL)	PENDING SOFTWARE REVIEW
DA-324-23	ROARK	ONBASE	SPONSORED - REVIEW NOT NEEDED	APPROVED (ITS)	APPROVED (ISO)	FERPA-REVIEW NEEDED	HIPAA-REVIEW NEEDED	PCI-REVIEW NEEDED		PENDING SOFTWARE REVIEW
DA-325-23	ROARK	PHOTOSHOP	SPONSORED - REVIEW NOT NEEDED	ITS-REVIEW NEEDED						PENDING SOFTWARE REVIEW
DA-326-23	ROARK	POWERPOINT	SPONSORED - REVIEW NOT NEEDED	APPROVED (ITS)	ISO-REVIEW NEEDED					PENDING SOFTWARE REVIEW



More Information Needed

Department Agreements (Software)

More Information Needed

Email Sent To Requester

(Sponsored Program Information Needed) # DA-283-22 - IT SERVICES - ROARK

 purchase@louisville.edu
To  Roark, Sherry Lynn

 Reply  Reply All  Forward 

Mon 2/7/2022 1:11 PM

Dear SHERRY ROARK,

ROARK, SHERRY LYNN has requested the following changes/edits to be made:

Testing the emails again for Sponsored.



**Requested Information
Put In Requester Email**

Please use this link to make the necessary changes or edits to your request and "SAVE" form.

Then select the button Information Added / Changed (Send Back).

<http://onbaseuser.louisville.edu/onbase/Workflow/WFLogin.aspx?LifeCycleID=249&QueueID=1181&DocID=9017550>

Thank You,

Procurement Services

Customer Actions

More Information – Customer Area

The screenshot displays the OnBase interface for a Department Agreement. On the left, a navigation pane shows a tree view under 'PUR - Department Agreements', with 'More Information (1)' highlighted. The main area shows an 'Inbox' with a table of records. Below the table, there are three workflow actions: 'Information Added / Changed (Send Back)', 'Add Comment', and 'Cancel Request'. A red arrow points to these actions with the text 'Customer Workflow Actions'. At the bottom, a form displays details for the Department Agreement, including the University of Louisville logo and contact information for Procurement Services.

REQUEST DATE	DEPARTMENT REQUEST NU...	BUYER	COMMODITY	VENDOR NAME
1/14/2022 7:07:50 AM	DA-275-22	TBD	Software	MICROSOFT

Items: 1

Information Added / Changed (Send Back) Add Comment Cancel Request

Customer Workflow Actions

UNIVERSITY OF LOUISVILLE

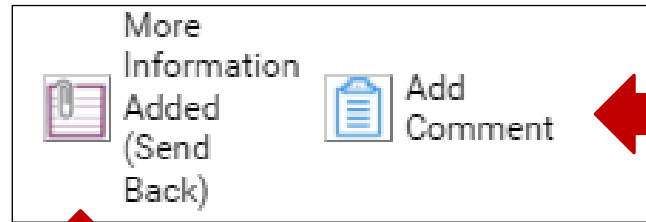
Department Agreement

Procurement Services
Service Complex Building
Belknap Campus
2215 S. Brook St., Louisville KY
(502) 852-6247
Hours 8am-4:30pm
[Procurement Website Link](#)

Request Number	Dean/VP Code	Request Date	Status
DA-275-22	20	01/14/2022 07:07:50 AM	PENDING SOFTWARE REVIEW

Customer

Workflow Actions



More Information Added (Send Back) Add Comment

The image shows a rectangular menu box containing two options. On the left is 'More Information Added (Send Back)' with a document icon. On the right is 'Add Comment' with a comment icon. A red arrow points from the 'Add Comment' option to the right, and another red arrow points from below to the 'More Information Added' option.

Gives Customer Option To Enter Comments

Sends Form Back To Reviewer(s)

Enter comments

Submit

Cancel

More Information Needed

Samples of Requested Data Needed

HIPAA

Information Needed – BAA Needed

Upload
Area
Visible

Security & Sensitive Data

This section should be completed by the individual most familiar with the product and the data involved. If you have questions about this portion of the process, please contact the ISO at: isopol@louisville.edu

Will the vendor have access to, view or store any university patient, staff, faculty, or student data?
YES

What data elements(fields) will be shared, collected, processed, or managed by the vendor? List all data elements/fields.
Not sure

Do any of the data elements fall under the definition of "sensitive data" and protection by University Polity and or regulatory requirements (HIPPA, FERPA, HB5/KRS 61, PCI, Export Control, Research, etc.) See definition of [Sensitive Data \(PDF\)](#)
NO

When UofL is the Covered Entity receiving a service (0)


Document Name	Attachment Type	Actions
Available Attachment Types Covered Entity BAA <input type="button" value="v"/>	<input type="button" value="Attach"/>	

HIPAA

Receiving - BAA Needed Customer Email

Receiving-BAA Needed (HIPAA) # DA-283-22 - IT SERVICES - ROARK



purchase@louisville.edu
To  Roark, Sherry Lynn

 Reply  Reply All  Forward 

Tue 2/8/2022 8:02 AM

Dear SHERRY ROARK,

ROARK, SHERRY LYNN has determined you need a Receiving-BAA.

When UofL is the Covered Entity receiving a service - The Covered Entity BAA template is to be used when your school, department, business unit, or organization is the covered entity.

1) Download and complete the Receiving-BAA

<https://louisville.edu/privacy/business-associates/files/baa-when-uofl-is-covered-entity>

2) Attach the completed BAA.

Please use this link to upload the document and send the Receiving-BAA back to HIPAA for review.

<http://onbaseuser.louisville.edu/onbase/Workflow/WFLogin.aspx?LifeCycleID=249&QueueID=1195&DocID=9017550>

Thank You,

Procurement Services

HIPAA

More Information Needed – BAA Needed

When UofL is the Business Associate performing the service (0)		
Document Name	Attachment Type	Actions
Available Attachment Types		
Business Associate BAA	<input type="button" value="Attach"/>	

Upload
Area
Visible



HIPAA

Performing - BAA Needed Email

Performing-BAA Needed (HIPAA) # DA-284-22 - IT SERVICES - ROARK



purchase@louisville.edu
To Roark, Sherry Lynn



Tue 2/8/2022 9:07 AM

Dear SHERRY ROARK,

ROARK, SHERRY LYNN has determined you need a Performing-BAA.

When UofL is the Business Associate performing the service - The Business Associate BAA template is to be used when your school, department, business unit, or organization is the business associate.

1) Download and complete the Performing-BAA.

<https://louisville.edu/privacy/business-associates/files/baa-when-uofl-is-associate>

2) Attach the completed BAA.

Please use this link to upload the document and send the BAA back to HIPAA for review.

<http://onbaseuser.louisville.edu/onbase/Workflow/WFLogin.aspx?LifeCycleID=249&QueueID=1195&DocID=9017557>

Thank You,

Procurement Services



Not Approved

Sample of Not Approved Email

Legal

Review Not Approved – Requester Email (Ends Review)

(Legal-Not Approved) # DA-312-23 - IT SERVICES - ROARK

 purchase@louisville.edu
To  Roark, Sherry

Start your reply all with: [Thank you!](#) [Thank you for letting me know.](#) [Resubmitted. Thank you.](#) [Feedback](#)

Dear SHERRY ROARK,
Department Agreement Request # DA-312-23 has failed the review.
Not Approved Reason:
NOT APPROVED LEGAL TEST...
Thank You,
Procurement Services

Not
Approved
Reason 