

June 8, 2018

TO: University of Louisville Research Community

FROM: Robert S. Keynton, PhD, Interim Executive Vice President for Research and Innovation and Joseph K. Han, Vice President of Operations and Chief Operating Officer

RE: New Procurement Requirements for Federally Sponsored Programs and Activities – Effective July 1, 2018 (Fiscal Year 2019)

Dear Colleagues:

Beginning on July 1, 2018, new regulations governing the purchases of goods and services on federally sponsored awards will become effective¹. The implementation of these new federal regulations will require the University to modify internal procurement procedures for purchases made using federal and federal flow-through funding.

Effective July 1, 2018, Principal Investigators and departments will be required to obtain three (3) quotes on purchases that total between \$10,000 and \$39,999 when federal funds are used².

As with purchases using non-federal funds, quote documentation will need to accompany each requisition as an attachment. Quotes for goods (based on other government agency purchases) may be obtained using www.govquote.us. Quotes for non-professional services will need to be obtained from service providers by the Principal Investigator or department³.

The Procurement Services team fedproc@louisville.edu is available to answer questions and to provide assistance with the modified procurement procedures. Questions regarding the specific regulations governing a federally sponsored award may be directed to your Grants Management Specialist in the Office of Sponsored Programs Administration.

Thank you for your time and attention to this matter.

Sincerely,



Robert S. Keynton, PhD
Interim Executive Vice President for Research
and Innovation



Joseph K. Han
Vice President of Operations and COO

¹ Uniform Guidance, 2 CFR 200 §200.317-.326

² Please note that this price range is slightly different from the standard price range (\$20,000-\$39,999) that is used by the University when purchasing goods and non-professional services with non-federal funds. The University plans to pursue approval from the federal government to use this standard price range for purchases using federal funds once a process for such approval is defined.

³ Please note that professional services must be acquired under a Personal Service Contract regardless of cost.