

**University of Louisville**  
DEPARTMENT OF PROCUREMENT SERVICES  
LOUISVILLE, KENTUCKY

**Invitation No: RP-002-25**  
**Title: Interior-Exterior Signage**  
**Addendum No. 1**

**Date: 10/04/2024**

The following shall clarify and/or modify the original bid document(s) as issued by the University of Louisville.

1. Will this bid include installing the signs at UofL? **yes**
2. Will you provide design drawings and specifications for the signage? We do not see any specifications, design, or rendering package to create a bid. **No, as we do not have a specific sign that is needed for this RFP. We would like to see a variety of options a company can provide.**
3. Will the sign company be responsible for the comprehensive project: design, manufacturing and installation? **Yes, depending on the project.**
4. Is there a 3<sup>rd</sup> party design group that the sign company will need to collaborate and coordinate with to develop shop drawings and materials for manufacturing? **This depends on the project. It may just be a staff member of athletics reaching out or the project may go through Forty Nine Degrees or others that are creating the design for us.**
5. What is the timeline for the project? What is the deadline for all signage to be installed? **Since we don't have actual requirements at this time there is not project timeline or deadline.**
6. What percentage of the signage is exterior versus interior? **There is no percentage as the requirements vary.**
7. Has there been a predetermined budget for the project? **No**
8. Will all signage be located on the main campus? **No**
9. Can you provide past examples of signage for reference? **See attachment A (these are photos of past signage jobs that are being provided for reference only and do not represent actual or future requirements.**

Bidder must acknowledge receipt of this and any addenda either with bid or by separate letter. Acknowledgement must be received in the Department of Procurement Services, Service Complex Building, University of Louisville no later than **October 14, 2024 at 3:00 PM EST**. If by separate letter, the following information must be placed in the lower left-hand corner of the envelope:

**Invitation No:** RP-002-25

**Title:** Interior-Exterior Signage

**Due Date:** 10/14/2024 @ 3:00 PM EST

BY: \_\_\_\_\_  
Authorized Purchasing Officer

Receipt Acknowledged: \_\_\_\_\_  
FIRM

BY: \_\_\_\_\_