

University of Louisville
DEPARTMENT OF PROCUREMENT SERVICES
LOUISVILLE, KENTUCKY

RFP No: RFP301-PSC

Date: 12/9/2022

Title: Architectural and Engineering Services – JB Speed School

Addendum No. 1

On the following pages the University has issued clarifications and a response to written questions. All interested proposers will need to contact Evan Riddell (evan.riddell@louisville.edu) for building drawings. This addendum will be incorporated into any future contract in response to Request for Proposal (RFP301-PSC).

Proposer must acknowledge receipt of this and any addenda either with their proposal submission or by separate letter. Acknowledgement must be received in the Department of Procurement Services, Service Complex Building, University of Louisville no later than **January 6th, 2023, by 2:00PM, EST.** If by separate letter, the following information must be placed in the lower left-hand corner of the envelope:

RFP No: RFP301-PSC

Title: Architectural and Engineering Services – JB Speed School

Due Date: January 6th, 2023, by 2:00PM, EST.

BY: _____
Authorized Purchasing Officer

Receipt Acknowledged: _____
FIRM

BY: _____

**RFP301-PSC
Clarification**

1. Clarification: The scope of work is for MEP design only, although, there may be instances when changes to architectural finishes need to be called out in the designs. Roofing and Fire Alarm Systems are not including in the scope of work.

**RFP301-PSC
Written Questions
University Response**

1. For an MEP prime proposal, is an architect required to be included in the proposal or could one be added to the team following the award?

University Response: The scope of work is for MEP design only and architectural services are not needed. However, there may be instances where architectural modifications need to be made in order to accommodate the MEP design, in this case, architectural changes would need to be noted in the MEP design specifications.

2. Other than the applicable resident or qualified bidder form and the statement of non-collusion, are there any other forms required by the state or university to be included with the proposal?

University Response: Proposers must submit their proposals per specifications of the RFP and any addendum issued.

- a. Is there a specific form or format in which proposals should be submitted?

University Response: A PDF of your proposal.

3. Is there a minimum required level of minority-owned business participation for this project?

University Response: No, there are no requirements.