

## STAFF CATEGORY ASSIGNMENTS

### **STEVE MCMILLIN**

**Contract Administrator**

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Phone: 852-8224

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Advertising  
Art, Arts & Crafts  
Asphalts & Asphalt Paving Services  
Awning, Tent or Canopy Rental  
Billboards  
Building Cleaning Services  
Business Forms Questionnaire  
Cleaning Janitorial Equipment & Supplies  
Coaxial Cables, Fiber Optic Cables  
Commissioned Music/Comp  
Communications Equipment & Supplies  
Computer Laptops, Monitors, Notebooks/Tablets, and Miscellaneous Components  
Computer Printers and Scanners  
Computer Servers and Computer Systems  
Copiers  
Document and Storage Services  
Embroidery  
Engraving  
Event Cleaning Services  
Financial Aid Board  
Financial Aid Books  
Floor Cleaning Services  
Frames, Framing  
Graphic Arts Supplies  
Hazardous Waste Disposal  
Insurance – University, Students, Individuals, Student Health Prem., Workmen's Comp  
Maintenance/Repair Call Management Systems, Network Hardware  
Maintenance Repair of Motor Vehicles  
Maintenance/Support Computer Hardware  
Medical Waste disposal  
Multicultural Activities Res.  
Musical Instruments & Maintenance Repair  
Network Hardware Access  
Office Equipment & Supplies  
Office & Lab Moves/Relocation  
Pest Control Products & Services  
Photocopying  
Photographic Equipment & Services  
Printing, Printing Equipment & Supplies  
PSC Advertising Consultant  
PSC Bus. Corp. Consulting Services  
PSC Government Relations Services  
PSC Housing Consultants  
Recycling Services  
Reprints, Publications, Articles  
Reproduction Services

Screen Printing  
Shredding Services  
Shuttle Service  
Signage, Graphics, Banners  
Telecommunication Equipment & Supplies  
Theatre Equipment & Supplies  
Tickets or Ticket Rolls  
Towing Services  
Vacuum Cleaners  
Vehicles and Vehicle Rentals  
Waste Disposal Nonhazardous  
Window Cleaning Services

### **PHIL WIESEMANN**

**Contract Administrator**

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Phone: 852-8227

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Analyzer and Measurement Equipment  
Animal Feed  
Biochemicals, Reagents and Compounds  
Building & Land Purchase  
Carbon Dioxide, Gas, CO<sub>2</sub>  
Cell/Mobile Phones  
Dental Equipment & Supplies  
Dental Labwork  
Disaster Recovery Services  
DNA Analysis  
Drugs, Pharmaceutical Products  
Fresh Tissue Allocation  
Fuel Oil  
Furniture (Laboratory)  
Gases and Elements  
Industrial Products  
Isotopes  
Lab and Medical Apparel  
Lab/Medical Research Testing  
Laboratory Animals  
Laundry Services  
Maintenance Repair of Lab, Scientific & Medical Equipment  
Maintenance/Repair Telephones, Copiers, Monitors, Printers  
Medical Equipment & Supplies  
Microscopes and Attachments  
Mining Materials  
Natural Gas  
Nitrogen  
Nuclear Evaluation Instruments  
Propane  
PSC Efficiency Studies  
PSC Human Resources Consulting  
PSC Medical  
PSC Writers & Editing Services  
Radiographic Equipment  
Real Estate Appraisal Services  
Scientific, Lab & Research Equipment and Supplies  
Spectrographs & Spectroscopic Equipment  
Subgrant Contracts, AHEC Subgrants, Grant Participant Support  
Telescopes  
Test Survey Scanning Service  
Transcribing Services  
Transgenic Testing  
Uniforms  
Veterinary Equipment & Supplies

## STAFF CATEGORY ASSIGNMENTS

### **NEIL DAVIS**

#### **Contract Administrator**

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Phone: 852-6248

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Acoustic Ceiling Tiles  
Appliances  
Asbestos Decontamination Removal  
Audio Visual Equipment, Supplies & Services  
Bicycle Racks  
Building Maintenance & Equipment Improvement  
Cabinetry  
Carpentry Services  
Concrete Cement and Plaster  
Construction, A/E Projects  
Diesel and Gas Generators  
Doors, Door Frames & Door Openers  
Drywall  
Electrical Services, Parts & Accessories  
Elevators Repair  
Equipment and Furniture Rental  
Exterior Finishing Materials  
Fencing  
Filters  
Fire Alarm Systems  
Flooring and Floor Machines Accessories  
Furniture – Office, Outdoor/Auditorium/Stadium  
Glass Products  
Grounds Maintenance Services  
Hand Tools  
Hardware  
HVAC Supplies & Services  
Insulation  
Interior Finishing Materials  
Land Infrastructure Improvement  
Landscaping Services, Equipment, Materials & Supplies  
Lighting Fixtures  
Masonry Stone Tile Setting Services  
Material Handling Equipment & Supplies  
Mattress Bedding Supplies  
Molding and Millwork  
Pagers  
Painting Services, Paints, Primers, Finishes  
Pavement Marking Services  
Plumbing Services & Supplies  
PSC Interior Design  
PSC Legal Services  
Roofing Materials and Installation  
Safety Equipment & Supplies  
Site Preparation Services

Snow Removal Services  
Structural Building Products  
Two-Way Radios  
Upholstery Fabrics  
Wallpaper, Coverings and Window Treatments  
Windows

### **AMBER HORN, Asst. Director Procurement Services**

[amber.horn@louisville.edu](mailto:amber.horn@louisville.edu)

Phone: 852-7211

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Agreement Portal  
Policies & Procedures  
Cooperative Agreements

### **JESSICA MARCUM**

#### **Contract Administrator**

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Phone: 852-1823

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Athletic Building Rental  
Athletic Equipment, Maintenance & Supplies  
Athletic Fitness Equipment  
Athletic Home Event  
Athletic Nutritional Supplies  
Athletic Travel, Meals, Lodging, Hotels, Auto  
Athletic Wear  
Background Checks/Employment  
Beverages, Food  
Business Meals  
Campus Card Equipment & Supplies  
Cards for Campus Card System  
Catering Services  
Courier and Postal Services  
Data Collection Billing Services  
Entertainment Facility Rental  
Event Facility Rental w/Catering  
External Mail Services  
Flowers, Gift Baskets, Memorials  
Hotels – In & Out of State, Students, International, Non-Employee, Other  
Incidental Student Athlete Meals  
Maintenance/Repair  
Telecommunications  
Meeting Facilities  
Postal Equipment & Supplies  
Promotional Items  
PSC Accounting/Auditing  
PSC Artist  
PSC Auction Services  
PSC Computer Program Designers  
PSC Event Planners  
PSC Executive Search Firms  
PSC Financial Consultants  
PSC Public Relations  
Security Equipment & Security Access Control Systems  
Security Guard Services  
Security Systems Services  
Software and Software Maintenance  
Software Implementation Services  
Sport Scoreboards  
Temporary Personnel Services  
Training Services  
Travel Management Services  
Travel Patient  
World Wide Web (Host) Services