Instructions: Send your completed application as an email attachment (in Word document format) to Alison McLeish, Ph.D. at alison.mcleish@louisville.edu.

Application Deadline: The fall application deadline is November 1, and the spring application deadline is March 1. You must have a research conference presentation accepted before your application can be reviewed and approved. Your application must include notification of acceptance by the conference.

1. Date:

2. Student Name:

3. Mentor Name:

4. Name of Research Project:

5. As a separate attachment (in Word document format), provide a description, in lay terms, of the purpose of this research. Do not exceed two pages, double-spaced.

6. Conference/Event Where The Research will be presented:

   Name:                      Date(s):

   Location:

7. Budget Information: Estimated Amount

   Supplies ($100 maximum) $________

   Registration Fee $________

   Airfare $________

   Hotel(Number of Nights _____) $________

   Roundtrip Miles(___ X $.565) $________

   Meals (_____ days X $40) $________

   Other______________________ $________

   Total $________
<table>
<thead>
<tr>
<th>Honors Research Fund Committee Decision</th>
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<td>☐ Approved</td>
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Eligible expenses will be reimbursed upon submission of receipts or other documentation showing such expenses were incurred. In addition, the Conference program listing the student’s presentation must be submitted.

___% of expenses will be reimbursed, not to exceed $___________

Faculty Signature______________________
Student Signature______________________
Mentor Signature_______________________