

Cardinal Core Curriculum Committee (CCCC) Meeting Minutes 02-14-2025

Attending: Baumgartner, Burke, Crothers, Cunningham, Futrell, Gabbard, Hagan, Luke, Olinger, Perry, Presley, Rudy, Shanahan, Waddle, Detmering (for Willenborg), Willey, Zwerg-Villegas

Absent: Barnes, Chao, Farag, Imam, Maze, Partin, Scobee

Review and Approval of December 13, 2024, Meeting Minutes:

The December 13, 2024, meeting minutes were reviewed and approved.

ACTION: Samuelsen will post the minutes to the Cardinal Core website.

Subcommittee Updates:

Diversity Petition Subcommittee (Chair: Anne Zwerg-Villegas):

Shanahan provided an update. There were no new diversity petitions or syllabi to review. They have not received a revised petition for the Diversity-Military Experience they received last month.

Assessment Subcommittee (Chair: Katie Shanahan):

They are preparing for the Oral Communications (OC) and Written Communications (WC) trainings. They have received a large sampling. Hopefully, in March they will have a preliminary report to share with the committee.

Course Proposal Subcommittee (Chair: Ryan Luke):

A committee member requested the committee re-address the decision for ECON 290 Economics of Social Issues-SB,D1 course proposal discussed at the December 2024, meeting. The committee member recalls the decision being a request for major modifications and not a denial as reported in the minutes. Ryan recapped the subcommittee actions: only three reviews completed by form submission, quick Teams meeting to discuss, discussed at the CCCC meeting in December, and voted to deny.

Per the December meeting, re-address course proposal review responses, decisions, timelines for re-submissions, and what defines a denial versus a major modification.

Re-discussed the course proposal decisions, and specifically, what constitutes a major modification (significant change to be reviewed again by the subcommittee) and denial (major modifications that the subcommittee doesn't believe can be done in a short time frame; denial makes so the syllabus cannot be reviewed again until 6 months have passed, preventing instructors from making small changes and resubmitting repeatedly). Willey mentioned asking for/using red-line syllabus changes so the subcommittee can see if significant changes were made.

ACTION: Luke will respond to the committee members' email with a confirmation of the course being denied.

New Initiatives/Updates:

Per the December meeting, re-address the discussion to propose a limit on the number of CC Courses a student can take in their own discipline.

Shanahan ran a report and there are 4 departments where the most a student can take is 3 CC designations; COMM has 4 CC designations, but one is OC (HSS, WGST, ENVIS/GEOG, ANTH, COMM). Currently, don't believe this is an issue, but as departments add more courses based on our new tuition model, it could be. We will continue to monitor the situation.

CC Courses adding a recitation (HUM, CHEM, PHYS, BIOL, and some MATH).

Larger lecture classes are adding a small recitation section, turning a 3-day lecture into 2-day lectures with 1 day of recitation each week. This is just informational. This shift might be fueled by the new modalities: face to face, online synchronous, online asynchronous (Online was only asynchronous and needs to be updated in the catalog and website), and blended.

Link in Blackboard to 10 Essential Skills competencies

Recall we had a pilot program where CC instructors adjusted their syllabi to incorporate the 10 essential skills. CPE hasn't explained the mandate/requirements. Willey attended a CPE meeting on Monday, February 10th, where they had a presenter from Georgia State show their Blackboard assignments tagged to the 10 essential skills. They are collecting data in the background and providing students portfolios of courses/assignments where the 10 essential skills were gained. We already pull student behavioral data (student interaction on Blackboard). Overall, the committee thought this was a good idea and even liked the idea of tying the CC competencies and 10 essential skills in Blackboard.

ACTION: Willey will talk to the Delphi Center about adding this ability to our Blackboard.

Next Meeting:

The next CCCC meeting is on Friday, March 21, 2025, from 2:30 pm-4:00 pm at Belknap Academic Building (BAB), Room 218.

Prepared by Darla Samuelson