

# Cardinal Core Curriculum Committee (CCCC) Meeting Minutes 10-11-2024

**Attending:** Barnes, Baumgartner, Burke, Chao, Crothers, Cunningham, Farag, Futrell, Gabbard, Hagan, Imam, Maze, Olinger, Perry, Presley, Scobee, Shanahan, Waddle, Willey, Zwerg-Villegas  
**Absent:** Luke, Partin, Rudy, Willenborg

## **Review and Approval of September 20, 2024, Meeting Minutes:**

The September 20, 2024 meeting minutes were reviewed and approved.

**ACTION:** Samuelson will post the minutes to the Cardinal Core website.

## **Spring 2025 Equity Champions program (Il Barrow):**

The pilot program (supported by the Delphi Center) started in Fall 2024 with 19 participating faculty. They provide a community of practice and are looking for participants for Spring 2025. The deadline to apply is November 1<sup>st</sup>. They would like to have about 36 faculty participate. The program supports instructors by bringing them together, through regularly scheduled weekly virtual meetings, to discover, learn, share, and support one another. The program is centered on 7 evidence-based learning conditions (Social Belonging and Belonging Certainty, Trust and Fairness, Institutional Growth Mindset, Self-Efficacy, Identity Safety, Social Connectedness) that have been shown to support more equitable classroom outcomes for all students. The program offers the ability for instructors to expand the way they interact/see students, course design, and insight into where students are at. They administer three student surveys with metrics (beginning, middle, and end of the semester). There are two orientation sessions. Participants who complete the program will receive \$500 x-pay. Participants will continue to have access to resources. Scobee is currently participating in the program and is finding it very beneficial. He encourages faculty to participate.

## **Subcommittee Updates:**

### **Diversity Petition Subcommittee (Chair: Anne Zwerg-Villegas):**

Received one Diversity - Military Experience petition for review. As of meeting time there were 2 votes to approve and 1 to deny, with several pending votes. If a majority is not reached the committee will engage in further discussion. The subcommittee may revisit the parameters for military experience at a later date.

### **Assessment Subcommittee (Chair: Katie Shanahan):**

The Oral Communications (OC) and Written Communication (WC) assessments are in process. They are having open sessions with the Natural Sciences and Social & Behavioral Sciences/Historical Perspective about the assessment results from last year. They are also preparing for next year's Quantitative Reasoning (QR) assessments.

### **Course Proposal Subcommittee (Chair: Ryan Luke):**

No new business to report.

## **New Initiatives/Updates:**

**Sample Assignments have been added to the General Education website, under Faculty Resources- <https://louisville.edu/provost/ger/faculty-1>; UofL log-in is required to review the sample assignments-**

**<https://louisville.edu/provost/ger/faculty-1/sampleassignments>**

Willey informed the committee our General Education website has been updated with additional faculty resources, including sample assignments. We posted assignments that

are examples submitted for the Cardinal Core Assessment from courses with greater than 50 students enrolled (ranging from 62-250 students) to demonstrate how the Cardinal Core learning outcomes and overarching competencies of critical thinking, effective communication, and understanding of historical, social, and cultural diversity have been embedded into the course framework.

**Review data requested from OAPA regarding DFW rates for Cardinal Core Courses by course level:**

Willey requested a report from OPAP showing DFW rates for Cardinal Core courses. The average is 20%, which aligns with non-Cardinal Core courses. We're asking faculty to review the report and let us know what areas they are concerned with.

Gabbard informed the committee the College of Arts and Sciences Curriculum and Standards Committee (ASCSC) has not met since our last CCCC meeting, so he doesn't have an update. In other news, we are seeing an increase response to the progress reports. A&S went from 60% compliance to 77% and College of Education and Human Development is up to 83% compliance. These reports will help us identify students that are at risk of receiving a DFW.

**ACTION:** Willey will request OPAP drill down the report to identify unearned F (UF), earned F (EF), never participated (NP), and incomplete (I). Committee members would like to see if any cross-listed courses are listed twice in the report affecting the percentage. Committee members would like to see a breakdown of classes by modality (in-person, online, blend). It was also suggested to look at the time of day classes are offered to see if that impacted the DFW rate.

**Next Meeting:**

The next CCCC meeting is on Friday, November 15, 2024, from 2:30 pm-4:00 pm at Belknap Academic Building (BAB), Room 218.

Prepared by Darla Samuelson