

Cardinal Core Curriculum Committee (CCCC) Meeting Minutes 09-20-2024

Attending: Barnes, Baumgartner, Burke, Chao, Crothers, Cunningham, Farag, Futrell, Gabbard, Hagan, Imam, Luke, Maze, Olinger, Perry, Presley, Scobee, Shanahan, Waddle, Willenborg, Willey

Absent: Partin, Rudy, Zwerg-Villegas

Welcome and Introduction of Members:

Returning members were welcomed back and new members were recognized.

Election of Committee Chair:

Nominations for the CCCC Chair were opened. Hagan was nominated and voted as continuing Chair for another year of service.

Schedule:

Fall 2024 CCCC Meetings (Fridays from 2:30-4:00pm) Sept. 20, Oct. 11, Nov. 15, Dec. 13

Spring 2025 CCCC Meetings (Fridays from 2:30-4:00pm) Jan. 10, Feb. 7, Mar. 21, Apr. 11

***May meeting will be dependent on the need and if there is any timely business that needs to be addressed**

The fall 2024/spring 2025 schedule of CCCC meetings was reviewed.

Review of Function/Structure of CCCC:

We have a Teams set up for the CCCC as well as for each subcommittee.

You can review the last approved CCCC meeting minutes from 04-12-2024 in Teams. The 04-12-2024, meeting minutes were approved via electronic poll in May 2024.

Reviewed the function and structure of the CCCC.

Review of Subcommittee Charges, Introduction of Subcommittees, and Election of Subcommittee Chairs

Reviewed subcommittee charges, introduced subcommittee members, and elected subcommittee chairs.

Diversity Petition Subcommittee: Zwerg-Villegas was elected as subcommittee chair

Assessment Subcommittee: Shanahan is subcommittee chair

Course Proposal Subcommittee: elected Luke as subcommittee chair

New Initiatives/Updates:

A&S Curriculum and Standards Committee request to re-evaluate CC SLO's:

Gabbard presented the A&S Curriculum and Standards Committee (ASCSC) request that the CCCC initiate a re-evaluation of Cardinal Core student learning outcomes (SLOs) to ensure that they still align with the pedagogical aims of the university and the educational needs of its students. Specifically, the SLO's assume that students enrolling in Cardinal Core courses at the 200- and 300-levels during their first or second year of university study already have analytical and communicative skills on par with more experienced students. The CCCC members feel the issue is not necessarily with the SLO, but with the course assignment not aligning with the SLO.

The CCCC members also inquired as to why this has become an issue now. What data supports a need for change? Our student representatives weighed in on the topic, from a student perspective, they have not heard any complaints and are interested in seeing the data that supports A&S's claims. If the CCCC is going to talk about reviewing SLO's they need clarity and data to support their concern.

ACTION: **Gabbard** will take the CCCC comments and questions back to the A&S Curriculum and Standards Committee. **Willey** will review the DFW dashboard reports for A&S Cardinal Core 200 and 300 level courses, and for students with fewer than 30 hours to see where this might be having an impact on retention.

Course Modality:

The Provost is introducing new course modalities. We currently have face-to-face and online. Next fall (2025), we will bring on board an online synchronous session and a "blended" (set regular pattern ex: Mondays in person, Wednesdays online) session that is part in person and part online (synchronous or asynchronous) at the discretion of each unit curriculum committee. Instructors have to complete training with the Delphi Center or provide their portfolio supporting they can teach online.

10 Essential Skills:

We no longer have funding for this project, but we are still encouraging faculty to incorporate it into their syllabus. CPE may mandate we assess and report back. They are trying to develop rubrics for the introduction, development and mastery of skills. Willey and Shanahan will attend a meeting on November 4, 2024, in Frankfort to discuss this further. We're thinking about suggesting curriculum mapping by departments.

Library Tutorials- identifying and integrating sources into writing:

Shanahan shared these sources with department chairs. They have until 09/30/2024 to provide feedback, and then we will start rolling these resources out to the faculty. Shanahan encouraged the CCCC members to review and provide feedback by 09/30/2024, too.

Willey shared we are also developing an online library of resources with effective and short assignments provided from previous assessments.

Shanahan shared that the assessments subcommittee will also be coding different assignment types for the upcoming Written Communication (WC) Assessment to identify if there are any types of assignments that may result in higher student performance on the overarching competencies.

Next Meeting:

The next CCCC meeting is on Friday, October 11, 2024, from 2:30 pm-4:00 pm at Belknap Academic Building (BAB), Room 218.

Prepared by Darla Samuelsen