

# Cardinal Core Curriculum Committee (CCCC) Meeting Minutes 01-20-2023

**Attending:** Barrow, Baumgartner, Burke, French, Futrell, Hagan, Himes, Lewis, Luke, Olinger, Scobee, Shanahan, Shelton, Rudy, Willey, Willenborg, Wright

**Absent:** Chao, Coker, Crothers, Krummen, Partin, K. (optional/non-voting member), Perry, Sebastian

## **Review and Approval of December 9, 2022, Meeting Minutes:**

The minutes from December 9, 2022, meeting were reviewed and approved.

**ACTION:** Samuelson will post the minutes to the Cardinal Core website.

## **Subcommittee Updates:**

### **Diversity Petition Subcommittee:**

Lewis/Shanahan provided an update. The SW 207: Historical Contemp. Abolition (SB, D1) course was approved with minor modifications, but the subcommittee wanted to review the syllabus again once revisions to the D1 assessments were completed. The course was resubmitted with revisions to the D1 assessments and sent to the subcommittee for review. All comments should be received before Tuesday, January 24<sup>th</sup>, so the CC Office can approve in CIM prior to the extended deadline provided by Vice Provost Goldstein.

### **Assessment Subcommittee:**

Shanahan provided an update. Artifacts were collected for the Arts and Humanities (AH) and Quantitative Reasoning (QR) assessments. For QR artifacts, we received 100% faculty response rate for requested samples (388 work samples from every course representing QR). We received approximately 350 work samples for AH. QR review dates have been scheduled for a February start, and a call for reviewers has been sent out. Decision on AH dates and call for readers are pending. The subcommittee met in the fall to discuss developing a summary report. A draft report identifying some themes based on the results of all the assessments is being reviewed and they will meet to discuss. They will have more to share at the next meeting, but an example of one of the themes is the use of sources and their connection to central message.

### **Course Proposal Subcommittee:**

Wright provided an update. The Course Proposal Subcommittee reviewed 1 new Cardinal Core course proposal, MGMT 315: Collaboration and Negotiation (SB). The initial review responses are due back from the subcommittee members by January 27<sup>th</sup>.

**Digital Competency Subcommittee:**

Hagan provided an update. The subcommittee has not met since our last meeting. Hagan/Olinger are working on a draft email to Cardinal Core instructors that have good digital competency, encouraging them to have their students submit for Cards Create. Hagan is working with Jason Zahrndt on a timeline to get a Cardinal Core designation in Cards Create.

**New Initiatives/Updates:**

**Update on CPE 10 Essential Skills and Jason Gainous Project:**

Willey provided an update. CPE came up with 10 essential skills and provided us funding to incorporate these skills into our curriculum, to prepare our students to enter the workforce. We are providing a small incentive (\$500) to Cardinal Core faculty to embed these skills into their course, and then present/educate other faculty within their department to incorporate these skills into their courses. Faculty can be from any unit. We currently have 10 faculty participating. We received one syllabus (reviewed during meeting). If faculty are interested in participating, they need to contact Jason Gainous. We are also working on a train the trainer project with our federal work study students.

**Update on Follett Access Pilot Program:**

Willey provide an update. Willey and Dan Durbin had a meeting with the representatives from our bookstore and Follett to discuss a Follett Access Pilot program. We're piloting the larger courses/departments that currently use courseware. All course materials will be made available online to our students, before the first day of classes, for all students registered for the course. There is an opt-out option for students. Essentially, this will shift the costs of books/course materials to the University (billed by Follette), and the students will be billed through the Bursar's Office. Follett ensures this process is cheaper and more beneficial for the students. The students can set up a payment plan through the Bursar instead of paying for books at the beginning of the semester. Students can apply for/use their financial aid. The Bursar's Office does have a cost threshold. If a student has more than \$1500 due on their account, they can't register for the next semester. Also, if they have \$7 due on their account, they can't receive their transcript upon graduation.

**Update on UofL Branded Digital Credentials:**

Willey provided an update. We have third-party badges available through the DTC (Digital Transformation Center); however, we also have UofL branded badges (we own, operate, and distribute). The Micro-Credentialing and Badging Committee submitted their final report to the Provost. The committee recommended types of

badges (academic [unit curriculum committee to review], extracurricular [Campus Life review], workforce [enteral and external to UofL]), levels of badges (apprentice, practitioner, expert- stackable credentials), oversight, process and policies for approving badges, ongoing review of badges, cost of badges (badges cost \$100 per license, plus the administrative work; who pays for this?), etc. An implementation committee has been formed, and is meeting in the next few weeks to discuss the design of the badges (work with marketing), the guidelines, the review process, etc.

**Next Meeting:**

Next CCCC meeting is on Friday, February 17, 2023, from 2:30pm-4:00pm at Ekstrom Library, Room E254.

Prepared by Darla Samuelsen