

# Cardinal Core Curriculum Committee (CCCC) Meeting Minutes 10-21-2022

**Attending:** Barrow, Baumgartner, Burke, Chao, Coker, French, Futrell, Hagan, Himes, Koenig, Krummen, Lewis, Olinger, Perry, Presley, Scobee, Shanahan, Willey, Willenborg, Wright

**Absent:** Crothers, Luke, Partin, K. (optional/non-voting member), Rudy, Sebastian

**Welcome Calvin Coker-serving as Dr. Michael Losavio's proxy while he's on sabbatical:**

The committee welcomed Calvin Coker from Department of Communication, serving as a proxy for Dr. Losavio while he's on sabbatical.

**Review and Approval of September 16, 2022, Meeting Minutes:**

The minutes from September 16, 2022, meeting were reviewed and approved.

**ACTION:** Samuelsen will post the minutes to the Cardinal Core website.

**Review of Subcommittee Coordinators/Chairs/Members and Updates (see attached handout):**

**Subcommittee should introduce their elected chairs:**

We held mini orientations for each subcommittee during the week of October 10, 2022. The charge and roles for each subcommittee were reviewed/discussed and chairs elected.

**Diversity Petition Subcommittee:**

Lewis was elected to serve as subcommittee chair. They've had a few petitions to review, most recently a military petition. In addition, they've completed their review of a D1 course proposal and have a D2 course proposal to review.

**Assessment Subcommittee:**

Shanahan is subcommittee chair/coordinator, with Partin serving as co-chair. They have their first Assessment Subcommittee meeting scheduled for Halloween. They will complete a final review of the Diversity Assessment Report. They had virtual meetings with the faculty involved with the Oral Communication Assessment. A few people attended and they had good conversations. The Assessment Subcommittee will reflect on the last cycle of assessments (critical thinking, written communication, oral communication, and diversity) to set targets/goals to focus on the next cycle of assessments. Fall 2022 has two assessments: Arts and Humanities and Quantitative Reasoning. Artifacts are currently being collected for assessment in Spring 2023.

**Course Proposal Subcommittee:**

Wright was elected to serve as the subcommittee chair. They had three course proposals submitted and currently under review. The plan was to report on those course proposals today, but not all the reviews have been received. Subcommittee members were given a week to complete the review, but members suggested 10 days to review. Samuelsen has developed an electronic review form, which can then collate the responses. They will collate a report of the results for next month's meeting (11/11/2022).

**Digital Competency Subcommittee:**

Hagan and Koenig were elected to serve as subcommittee co-chairs. They are not going to continue the Adobe and Badge Faculty project as it competes with Digital Media

(Jason Zahrndt). They are still working on their charge, but thinking along the lines of serving as facilitators to encourage Cardinal Core courses to incorporate digital competencies, digital badges, etc. Partnering with the DTC in terms of encouraging and connecting faculty to think about their syllabi and incorporating LinkedIn Learning Pathways, embedding third party badges, etc. Coordinating with Jason Zahrndt on showcasing Cardinal Core on the Cardinal Create website featuring digital exemplars within existing Cardinal Core courses.

**New Initiatives/Updates:**

**Update from Faculty Senate Executive Committee Meeting:**

Willey was asked to join the Faculty Senate Executive Committee meeting held on October 19<sup>th</sup>, 2022. French attended as well. They discussed perceived budget implications due to the structure of Cardinal Core courses. Departments/units believe the decisions CCCC make may impact enrollment and department budgets. Goldstein ran the analytics regarding Cardinal Core impact on A&S. Though A&S credit hours have dropped, the percentage attributed to CC courses has not. Olinger requested to see the report regarding CC hours taught in A&S and those attributed to CC courses. Willey was asked if the reduction in the number of Cardinal Core course requirements by 6 credits hours has had an impact on graduation rate. We are unable to obtain data to answer this question. They also discussed concerns with duplicative courses. Duplicative courses are a scheduling issues and not specific to Cardinal Core. They discussed the number of A&S representatives on the CCCC. A&S thought they should be allotted more representatives. A&S was also questioning the SBH representative, which is a non-voting member. Note, the History department has 5 out of the 20 SBH Cardinal Core courses. Reminder, the structure and function of CCCC was voted on by all faculty members in all units on campus. They discussed the CPE 10 essential skills being worked into Cardinal Core courses. There are concerns about exceeding a certain number of credit hours in a department. We don't want all Cardinal Core courses taken in one department. The Cardinal Core office will follow-up once courses are approved to determine if there are any concerns about departments covering multiple content areas enabling students to take too many courses in their home department. Shanahan did mention an observation from the task force, noting students wanted more courses in other fields/units. For example, nursing did have a general education course specific to nursing majors, but when we shifted to Cardinal Core, general education courses were open to everyone, in a variety of disciplines.

**ACTION:** Willey will provide the report from Goldstein.

**Next Meeting:**

The next meeting is Friday, November 11, 2022, from 2:30pm-4:00pm at Ekstrom Library, Room W 104.

Prepared by Darla Samuelsen