

# Cardinal Core Curriculum Committee (CCCC) Meeting Minutes 11-12-2021

**Attending:** Barrow, Baumgartner, French, Futrell, Hagan, Himes, Koenig, Lewis, Meza, Perry, Presley, Julia Mattingly on behalf of Reynolds, Riedel, Shanahan, Seif, Rudy, Willenborg, Willey, Wright

**Absent:** Burke, Crothers (optional/non-voting member), Losavio, Olinger, K. Partin (optional/non-voting member), W. Partin (optional/non-voting member), Pinkston

## **Review and Approval of October 22, 2021 Meeting Minutes:**

The minutes from October 22, 2021, meeting were reviewed and approved.

**ACTION:** Samuelson will post the minutes to the Cardinal Core website.

## **Gin Presley- Unit introduction, contribution to Cardinal Core, and plans to maintain and develop Cardinal Core courses:**

Presley invited the Cardinal Core Curriculum Committee (CCCC) to the Student Activity Center (SAC) to see one of the classrooms the College of Education and Human Development, Department of Health and Sport Sciences uses for their courses. The classrooms in the SAC will soon be available to reserve on 25Live. With regards to general education, the Department of Health and Sport Sciences doesn't currently have any cardinal core courses, but they have submitted some for review this year. The College of Education and Human Development has a few Cardinal Core courses through LEAD (Educational Leadership, Evaluation and Organizational Development), Special Education, Early Childhood & Prevention Science (SECP), and Elementary, Middle & Secondary Teacher Education (EMSTEd).

## **Discussed Revised CC Word Cloud:**

Willey provided an update, stating the CC word cloud is in process. Darla took a first pass at it, but we want to refine it more. We viewed a draft version Darla put together (document in meeting folder on Teams). Some initial responses to note, the yellow doesn't show up well, critical thinking is one word, remove "exposure", and tighten up theming.

**ACTION:** The Cardinal Core office will continue to work on the CC Word Cloud.

## **Subcommittee Updates:**

### **Diversity Petition Subcommittee:**

Presley is the newly elected chair for the Diversity Petition Subcommittee. They had no new diversity petitions.

Shanahan addressed Seif regarding an email he sent asking about offering our courses, such as MATH 111, to underrepresented schools, as an act of diversity. Perhaps we can expand on our dual credit courses in these underrepresented schools. There was further discussion regarding the SACS requirement of 18 hours in content area for an instructor to be considered certified to

teach on a topic. The committee needs to combat perceptions of unqualified people teaching our CC courses.

**ACTION:** We can revisit the conversation about dual credits and set a meeting with Stephanie Dickerson.

**Assessment Subcommittee:**

**Discuss Diversity Rubric:**

Shanahan updated the committee with the status of the new Diversity rubric. The Assessments Subcommittee now has a working draft to present to the CCCC. In the spring, they will pilot the diversity rubric, to include D1 and D2, as well as those courses not distinguished as D1 and D2. The rubric should address all Cardinal Core courses. The diversity rubric serves a dual purpose of being a rubric for our diversity courses and addressing whether courses are diversity related.

Since we have a tight schedule to finalize this rubric and get it to the departments/units for implementation in the Spring, Shanahan presented the draft version of the new Diversity rubric to the CCCC for discussion (document in meeting folder on Teams). The Diversity rubric was approved as recommended from the Assessment Subcommittee with the revisions discussed at today's CCCC meeting. This will be our working version for the Spring Pilot, and we will revisit the rubric in the Fall.

Shanahan also provided an update with regards to the Oral Communication Assessment. The groups have been identified and she is working through Panopto to pull speeches from Theatre Arts, Political Science, Women and Gender Studies, etc. They are in good shape, pulling artifacts for their assessment in Spring 2022.

**Course Proposal Subcommittee:**

**Review List of Course Proposals:**

The Course Proposal Subcommittee meeting to review fall 2021 Cardinal Core Course Proposals is scheduled for December 2, 2021, at 11:00am via Teams. Willey presented and reviewed the spreadsheet of new course proposals (document in meeting folder on Teams). We currently have 11 courses to review (7 brand new; 4 established, but adding diversity competency), 7 pending revisions, and 4 GEOS courses awaiting a prefix change to ENVS.

**Digital Competency Subcommittee:**

Hagan provided an update regarding their new charge (document in meeting folder on Teams). The three smaller subcommittees were combined to form one Digital Competency Subcommittee to (1) create opportunities with Adobe and digital badges and certificates, (2) research digital competency.

They've received 5 applicants for the initiative (2 Adobe, 3 digital badges- 1 repeat participant). The deadline is November 19, 2021. During our meeting Willey announced they did receive the Adobe grant for the stipends, but we need to consult with Jason Zahrndt to determine the actual amount. Once all applicants are received, the CCCC will need to review and approve the

applicants using a selection rubric. The faculty that are chosen will attend a series of meetings and have training.

Koenig mentioned they're not able to capture long term faculty, but instead primarily have interest from part-time lecturers and graduate students. She will reach out to previous participants to see if they want to participate again this year. They are streamlining badges to indicate which classes had microcredentialing, in an effort to advertise better.

Hagan discussed the second charge regarding research on the development of digital competency. The Education Informatics Lab has a Digital Competency Profiler (DCP) and the use of General Technological Competency and Use framework (GTU) that the subcommittee will use to develop rubrics, frameworks and learning outcomes that provide a clear understanding of "digital competency" for our Cardinal Core courses.

**ACTION:** Shanahan will send a reminder email about the application deadline being November 19<sup>th</sup>.

**Next Meeting:**

The next meeting is **Friday, December 10, 2021**, from 2:30pm-4:00pm at the College of Business (BS), Room 351 (South wing of the COB building). Our host is Dr. Joshua Pinkston, Associate Professor, in the College of Business.

Prepared by Darla Dale Samuelsen