

**General Education Curriculum Committee  
Meeting of April 27, 2018, 2:30**

**Minutes**

*Attending:* Barrow, Bertacco, Boehm, Carden (staff), Depp, Dietrich, Desoky, Faircloth, Fernandez, French, Fuller, Futrell, Howarth, Land, Libe, Pack, Perry, Riedel, Seif, Shanahan, Singleton, Wiggins-Romesburg, Willey

*Absent:* Baumgartner, Beattie, McClellan, K. Partin, W. Partin, Patton, Roebuck

*Representatives:* Reynolds for Public Health and Information Services

**Recognition of Outgoing Members**

Singleton recognized and thanked each of the outgoing members who served out one or more three-year terms and likewise acknowledged the service of both student representatives, as well as the General Education Office staff. Willey added a special word of thanks for the diligent work in which the committee was engaged to implement the new Cardinal Core. Dr. Dietrich specifically was recognized for her long-term service, and good wishes were extended as she returns to teaching in the Department of English.

**\*ACTION:** Carden will follow up with unit deans and SGA to identify replacement members.

**\*ACTION:** Singleton asked that the committee be thinking about nominations for a new chair in the fall.

**Approval of Minutes**

The minutes of March 2, 2018, were approved.

**Update on CD Petitions**

Wiggins-Romesburg reported that four of five CD petitions were approved and two of student petitioners are May graduates. Going forward, the “Diversity” Petition Committee will meet 15 minutes prior to the Cardinal Core Curriculum Committee (CCCC) meetings to discuss any difference of opinions or other business related to outstanding petitions.

**Update on Diversity/Study Abroad Petition Process**

After a considerable amount of discussion surrounding a question posed from Honors about the Diversity/Study Abroad petition process, the following resolution was made:

Students may petition for Diversity credit based on **coursework** undertaken as part of a study-abroad program. Petitions must be submitted for review prior to participation. The CCCC will accept petitions for university service learning projects, even if they have not been previously approved for the Cardinal Core program. While the policy currently states that courses not previously approved for the Cardinal Core program will not be accepted, the CCCC has determined that these experiences may be applicable for Diversity credit. The CCCC will work further with the Service Learning Program to ensure that syllabi reflect the Cardinal Core Outcomes going forward.

Students who participate in **internships** during study-abroad experiences are not eligible for the petition process, however they can submit a variance form with documentation from an internship supervisor to request Diversity credit. The requests will be reviewed on a case-by-case basis. Shanahan suggested that the subcommittee provide feedback on the reviews when there are questions about the Diversity petitions.

Note: This initiative does not change the catalog, but it changes how the petitions will be reviewed. Boehm recommended that advisors provide guidance on supervised internships that take place out of the country. Futrell stressed the need to outline pre-trip guidelines for students so that they know what the committee expects in terms of true evidence of learning.

**\*ACTION:** Willey will reach out to ISLP about obtaining a common syllabus with a focus on outcomes for consideration next academic year.

### **Update on Assessment**

Shanahan reported on the Fall 2017 OC Assessment involving speeches collected directly from students using Panopto. Although the sample size was small (86 student speech videos), the pilot program went well and will serve as a baseline for the next assessment. Future assessments will use random samples across all sections. The VALUE Rubric indicated good reliability and the language was easy to apply. One issue that arose involved an interpretation of use of resources and their relevancy under *supporting material*. The incorporation of research-based evidence will be revisited upon transition to the Cardinal Core and associated student learning outcomes. Under the current program, research-based evidence may not have been an expectation for speeches in all courses.

**\*ACTION:** Shanahan will post the approved assessment report.

Shanahan commented that the Spring 2018 Mathematics assessment will conclude the final assessment cycle under the current General Education Program. Already, a nice sample size of artifacts has been collected. The first cycle of assessments under Cardinal Core begins with Arts & Humanities and then Quantitative Reasoning, with both assessments being conducted in Spring 2019. Plans are to use the nationally-normed AAC&U VALUE Rubrics for critical thinking, written communication, and intercultural knowledge and competency. UofL is joining the VALUE Institute in conjunction with the multi-state collaborative, which will provide an external evaluation and data on benchmarks.

The Cardinal Core Office and the Office of Institutional Effectiveness will be collaborating on the VALUE Institute and both offices will be involved in capturing artifacts from Cardinal Core and CUE courses to assess the impact of the Cardinal Core program.

A full assessment schedule is posted (<http://louisville.edu/provost/ger/assessment/assessment>) .

### **Update on Website**

Shanahan reported that the general education web site has been updated to reflect the transition to Cardinal Core. These updates include the home page, the student resources page, the faculty resources page, Cardinal Core course listing, a crosswalk of old requirements to new requirements, a Diversity page, FAQ page, etc. Additional changes will be made at the end of the spring semester to include new VALUE rubrics on the assessment page, the Cardinal Core assessment schedule, and the removal of the old CD petition page (replaced by the new Diversity/D1 and D2 petition process effective 2018-2019).

The link to the home page is still <http://louisville.edu/provost/ger> .

### **CCCC Function and Structure Document**

The updated document outlining the role and structure of the CCCC is available on the web site.

### **Update on Undergraduate Variances**

Willey gave an overview of the variance petition, including the signature requirements of the advisor and with each level of the review process. To date, about 20 petitions have been related primarily to questions about QR credit for Statistic courses taken by transfer students and SBH credit for American History AP courses taken by high school students. The advising issues and student expectations have been discussed with input from Boehm, Shanahan, W. Partin, Dablow, and Student Success reps. For this limited group of students, some compromises were made.

### **Fall 2018 Meetings**

The new Cardinal Core Curriculum Committee (CCCC) will begin meeting in Fall 2018. Those dates will be announced in August so as not to be in conflict with the set dates for A&S Faculty Assembly (also scheduled on Friday afternoon).

Prepared by Kathy Carden