

**General Education Curriculum Committee  
Meeting of May 9, 2012, 11:30 a.m.**

**Minutes**

*Attending (Voting):* Bernstein, Biles, Koerselman, Mansfield-Jones, Martin, Reynolds, Wolfe, Zimmerman.

*(Non-Voting):* Bays, Carden, Dietrich, Karega, Reed

**Approval of Minutes**

The minutes of April 27, 2012, were approved.

**Recognition of Committee Members**

The committee was thanked for their important service and attendance at meetings during the 2011-2012 academic year, and non-voting members were recognized for their specific contributions. Joanna Wolfe was congratulated on her new position at Carnegie Mellon University.

**2012-2013 Membership Roster**

The membership roster for the 2012-2013 academic year will be finalized when unit elections are held and student and A&S Curriculum Committee appointments are determined.

**CD Petition Subcommittee Update**

Karega thanked members who served on the CD Petition Subcommittee, a very task-oriented job that also involved the refining of the course proposal process. She reported that the quality of the essays is improving. The most recent reviews resulted in one approval and one denial. Billingsley has communicated with the advisors about the guidelines and expectations.

**Reports**

Karega will prepare both the pilot report for the Syllabus Review Project and the results of the May 2012 Assessment and distribute them at the first fall meeting. Koerselman offered to talk with the deans and department chair, if needed.

**Next Meeting**

The meeting schedule for Fall 2012 was announced. All meetings will be held at 2:30 on the following Fridays: September 21, October 19, November 30 and December 7.

Prepared by Kathy Carden