

**General Education Curriculum Committee 2003-04
Meeting of March 1, 2004 - 3:00 p.m., Strickler 126B**

Minutes

Voting Members Attending: Berman, Boyd, Clancey, Gray, Hartzog, Holloman, Johnson, Kolers (Chair), Schultz, Williams. *Others:* Billingsley (non-voting), Carden (staff).

1. The **minutes** of February 9 and February 16, 2004 were approved.
2. The committee discussed the need for the members of the **Diversity Committee Curriculum Develop Project** to adhere to the general education curriculum committee guidelines and "timeline" process for course approvals. That information was shared with Ed Segal and Mordean Taylor-Archer. Although a GECC representative was invited to attend their March 1 and all subsequent meetings (*dates unknown*), the time frame conflicted with the GECC meeting. However, it was noted that Elaine Wise (former GECC chair) serves on the Curriculum Develop Project. Delegates were not appointed. The overall goal of the Curriculum Develop Project is to increase the number of cultural diversity courses. It was noted that 6 of the 11 general education courses approved for Fall 2004 are cultural diversity courses.
3. Billingsley and Kolers have had discussions with Kathy Otto regarding the **unmet demand for general education classes**. Two types of reports have been requested in an attempt to determine the extent of the unmet demand for lower-level courses and to target the specific problem areas. This request will be reviewed by Robert Goldstein, the new Director of Institutional Research Data Administration.

The committee brainstormed about several possibilities:

- **Exemption** from (credit for) general education courses by testing out
Concerns: This may create a tuition revenue problem. How would the cultural diversity requirements be met? What about oral communications (a single presentation)? Could be tested in math on the computer, but who would process other tests if not scantron? What about portfolio scores? Alternatives may be competency testing or experiential learning. The student rep commented that an increase in test-out options would help the students.
- **Double-counting**
Make business courses "CD" so that students are not held up at graduation. Do guidelines permit this?

- **Take the burden off A&S**
Move some of the A&S general education activities up into the majors to relieve A&S of some of the burden. Or, compensate A&S for providing the courses by altering the flow of resources.
- **Dual Credit (offer college credit to high school students)**
The committee could make a recommendation about the mutual benefits of this option.
- **Increase class size**
This is problematic for class discussions.
- **Identify shortages and ask departments to increase offerings**
An increase in course offerings would require new resources, and most departments have zero sum balances.
- **Diversify the time and location of courses**
Problem with adding all courses at 8:00 a.m.
- **Waitlist**
Billingsley reported that Kathy Otto has made this a priority issue for seniors. Faculty would not have any control over these decisions. The way the system is currently designed, funds would have to be found to modify it. IT has been asked to cost it out. It's important to know what courses are no longer full that were previously full.

*A subcommittee was formed to monitor the unmet demands and waitlist issue. Members include Lynn Boyd (convener), Kevin Clancey, and Malana Hartzog. Information from Kathy Otto would be shared with the subcommittee upon availability.

4. A draft of the revised **General Education Course Proposal Form** was distributed for review. Suggestions were noted for consideration by the template project subcommittee.

The next full committee meeting was announced for March 22. Subcommittees would meet in the meantime.

Kathy Carden, recorder