

General Education Curriculum Committee 2003-04
Meeting of February 16, 2004 - 3:00 p.m., Strickler 126B

Minutes

Attending: Berman, Boyd, Clancey, Crim, Dugger, Gray, Hartzog, Holloman, Johnson, Kolers, Nahata, Schultz, Billingsley (non-voting).

Approval of the February 9 meeting minutes was deferred.

The committee discussed but declined to form a recommendation concerning the use of a standard (straight or plus/minus) grading scheme for all general education courses.

The committee agreed to request a topical outline, rather than a session-by-session calendar, to accompany the syllabus of each new course proposed.

Volunteers (Berman, Gray, Kolers) agreed to work with staff to create templates for new course proposals and syllabi for the committee's review. The template should also indicate the degree of literal adherence to guideline specifications for statements of learning outcomes and assessments.

The committee discussed the placement of authority to determine general-education transfers and equivalencies where the existing database does not provide a reference. The committee recommended that this authority should rest with the instructional unit(s) in which courses are offered to meet the specific requirements.

The question of general education assessment was again deferred, pending receipt of Dr. Huot's report.

Under new business, the committee was asked to consider issues of attendance in relation to unmet demand for general education courses, especially (as now) when the number of courses scheduled cannot meet the demand; the implementation of a "wait list" function was proposed as another way to relieve enrollment pressures. The provost's office will ask for data concerning student levels (e.g., freshman to senior) in general education courses and their relation to unmet need.

The volunteer subcommittee on templates will meet on February 23, 2004, at 3:00 p.m. in Strickler 126B. The full committee will next meet on Monday, March 1, at the same time and place.