# UofLGeneral Education Curriculum Committee<br/>Office of General Education Assessment

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# **General Education Assessment of Oral Communication (Spring 2015)**

## History of the Assessment Program

Assessment of student learning outcomes is a national expectation in higher education, and the expectation calls for increased accountability. Section 2.7.3 of the Southern Association of Colleges and Schools' (SACS) accreditation standards requires in each undergraduate program the successful completion of a general education component that:

- 1) is a substantial component of each undergraduate degree,
- 2) ensures breadth of knowledge, and
- 3) is based on a coherent rationale.

Section 3.5.1 of the SACS accreditation standards also requires that "the institution identifies college-level competencies within the general education core and provides evidence that graduates have attained those competencies."

Based on these standards, in 2005, the Provost charged the General Education Curriculum Committee (GECC) with developing and implementing an assessment program. To accomplish this directive, the committee developed and modified rubrics to measure student performance in the competencies stated in the preamble of the General Education Plan: "The General Education Program at the University of Louisville fosters active learning by asking students to:

- 1) think critically,
- 2) to communicate effectively, and
- 3) understand and appreciate cultural diversity."

The GECC initiated the first General Education Assessment in fall of 2005. The university adopted LiveText© as the platform for electronic assessment of General Education artifacts in the fall of 2010. The assessment is currently in the third cycle, which is scheduled to be complete in spring of 2016. This report summarizes the process, results, and findings for the assessment of student performance in General Education Oral Communication (OC) courses for the spring 2015 semester.

# **Assessment Administration**

The General Education Program at the University of Louisville advances three over-arching competencies: critical thinking, effective communication, and cultural diversity. In addition, the university has defined additional learning outcomes for the following content areas: Arts and Humanities, Mathematics, Natural Sciences, Oral Communication, Social and Behavioral Sciences, and Written Communication. The University of Louisville Student Learning Outcomes are closely aligned with the Statewide General Education Student Learning Outcomes. A crosswalk of the outcomes and assessment measures is provided in Appendix A.

General Education Assessment of Oral Communication Report – Spring 2015 Prepared by the Office of General Education Assessment on 5/26/2015

# University of Louisville Oral Communication Learning Outcomes

Oral communication is the ability to convey ideas, emotions, and information through speech. Students who satisfy this requirement will demonstrate that they are able to do all of the following:

- 1. Speak publicly, in both formal and informal context, demonstrating skills such as appropriate selection of topic and materials, clear organization, effective presentation, and the ability to adapt to audience, setting, and occasion;
- 2. Participate effectively in discussion; and
- 3. Analyze and critique the oral communication of oneself and others.

# Statewide Written & Oral Communication Student Learning Outcomes

- 1. Write clear and effective prose in several forms, using conventions appropriate to audience (including academic audiences), purpose, and genre.
- 2. Listen and speak competently in a variety of communication contexts, which may include public, interpersonal, and/or small-group settings.
- 3. Find, analyze, evaluate, and cite pertinent primary and secondary sources, including academic databases, to prepare speeches and written texts.
- 4. Identify, analyze, and evaluate statements, assumptions, and conclusions representing diverse points of view; and construct informed, sustained, and ethical arguments in response.
- 5. Plan, organize, revise, practice, edit, and proofread to improve the development and clarity of ideas.

# University of Louisville General Education Rubric Measures

Effective Communication (EC) Rubric

- 1. Writer articulates clear purpose and employs tone consistent with purpose and audience.
- 2. Writer employs clear and coherent organization.
- 3. Writer demonstrates analysis or synthesis.
- 4. Writer uses appropriate conventions and style.

Critical Thinking (CT) Rubric

- 1. Claim States thesis; Identifies purpose; Demonstrates recognition of problem or question.
- 2. Evidence Uses evidence, information, data, observations, experiences, and/or reasons.
- 3. Inference Makes a logical argument; Develops a line of reasoning based on evidence.
- 4. Influence of Context and Assumptions.
- 5. Implications Evaluates implications, conclusions, and consequences.

Cultural Diversity (CD) Rubric

- 1. Writer recognizes ways that culture shapes behavior and attitudes.
- 2. Writer demonstrates ability to understand the relationship of culture to its environment and history.
- 3. Writer recognizes that cultural groups are internally diverse.
- 4. Writer brings awareness of cultural diversity to the analysis of problems or issues.

The University of Louisville General Education Rubrics use a four-point scale, with 4 indicating performance of the measure as "clearly evident," 3 indicating performance as "usually evident," 2 indicating "minimally evident," and 1 indicating performance as "not evident." In addition, a score of "not requested" could be assigned for assignments that did not provide an opportunity for the student to demonstrate the criterion within the rubric measure.

#### **Assessment Process**

For the spring 2015 assessment of Oral Communication, the Office of General Education Assessment notified department chairs of the upcoming assessment and met with them to provide an overview of the project, the outcomes to be assessed, and sampling process. A formal memo outlining the project and process was also provided to each of the department chairs to ensure a mutual understanding of project expectations.

After the semester drop deadline passed, the Office of General Education Assessment requested the class rosters for all General Education courses in OC from the Office of the Register and systematically selected every fourth or fifth student<sup>1</sup> for assessment from the roster. Instructors of all General Education courses in Oral Communication were sent assessment rosters along with detailed instructions requesting that instructors provide a copy of one assignment along with the ungraded responses for the selected students to be sent via email to the Assessment Coordinator.

Student artifacts were collected and stored in an electronic repository and uploaded into the LiveText© assessment management system. A panel of 21 faculty (tenured and tenure-track faculty, term faculty, and adjunct faculty) and graduate teaching assistants assessed student artifacts using the Effective Communication, Critical Thinking, and Cultural Diversity rubrics. Two days prior to the assessment reading, assessors were brought together for a five-hour training session coordinated by the Office of General Education Assessment. In the training session, the assessment process and context for General Education Assessment at the University of Louisville were presented. Faculty engaged in dissection and discussion of rubric criteria, and faculty assessors then engaged in discussion about the benchmark assessment scores to share their rationales for why particular scores were selected. To highlight the reliability of the training scoring, the results from the scoring of benchmark samples using the Effective Communication rubric are displayed in Table 1 and Figure 1 and Critical Thinking rubric are displayed in Table 2 and Figure 2.

<sup>&</sup>lt;sup>1</sup> Per mutual agreement with the Communications Department Chair, every fourth student was selected. Every fifth student was selected in the other content areas in keeping with the Office of Assessment's standard assessment procedures.

Table 1

| Denen | iniark Sample I |                 |                   |             |               |
|-------|-----------------|-----------------|-------------------|-------------|---------------|
|       | Clearly Evident | Usually Evident | Minimally Evident | Not Evident | Not Requested |
| EC1   | 15.8%           | 52.6%           | 31.6%             |             |               |
| EC2   |                 | 71.4%           | 28.6%             |             |               |
| EC3   |                 | 23.8%           | 76.2%             |             |               |
| EC4   | 5.3%            | 89.5%           | 5.3%              |             |               |
|       |                 |                 |                   |             |               |
| Bench | mark Sample 2   |                 |                   |             |               |
|       | Clearly Evident | Usually Evident | Minimally Evident | Not Evident | Not Requested |
| EC1   | 5.6%            | 44.4%           | 50.0%             |             |               |
| EC2   |                 | 50.0%           | 50.0%             |             |               |
| EC3   |                 | 5.0%            | 85.0%             | 10.0%       |               |
| EC4   |                 | 68.4%           | 31.6%             |             |               |
|       |                 |                 |                   |             |               |
| Bench | mark Sample 3   |                 |                   |             |               |
|       | Clearly Evident | Usually Evident | Minimally Evident | Not Evident | Not Requested |
| EC1   | 10.0%           | 80.0%           | 10.0%             |             |               |
| EC2   | 25.0%           | 75.0%           |                   |             |               |
| EC3   | 5.0%            | 60.0%           | 35.0%             |             |               |
| EC4   | 40.0%           | 60.0%           |                   |             |               |
|       |                 |                 |                   |             |               |

Results of Benchmark Sample Assessments for Effective Communication Benchmark Sample 1

# Table 2

*Results of Benchmark Sample Assessments for Critical Thinking* Benchmark Sample 1

|        | Clearly Evident | Usually Evident | Minimally Evident | Not Evident | Not Requested |
|--------|-----------------|-----------------|-------------------|-------------|---------------|
| CT1    | 10.0%           | 45.0%           | 45.0%             |             |               |
| CT2    |                 | 21.1%           | 78.9%             |             |               |
| CT3    |                 | 85.0%           | 15.0%             |             |               |
| CT4    |                 | 62.5%           | 31.3%             | 6.3%        | 4             |
| CT5    |                 | 84.2%           | 15.8%             |             |               |
|        |                 |                 |                   |             |               |
| Benchr | mark Sample 2   |                 |                   |             |               |

| Denen |                 |                 |                   |             |               |
|-------|-----------------|-----------------|-------------------|-------------|---------------|
|       | Clearly Evident | Usually Evident | Minimally Evident | Not Evident | Not Requested |
| CT1   |                 | 20.0%           | 73.3%             | 6.7%        | 4             |
| CT2   |                 | 22.2%           | 77.8%             |             |               |
| CT3   |                 | 82.4%           | 11.8%             | 5.9%        |               |
| CT4   |                 | 35.0%           | 50.0%             | 15.0%       |               |
| CT5   |                 | 10.0%           | 55.0%             | 35.0%       |               |
| -     |                 |                 |                   |             |               |

Benchmark Sample 3

|     | Clearly Evident | Usually Evident | Minimally Evident | Not Evident | Not Requested |
|-----|-----------------|-----------------|-------------------|-------------|---------------|
| CT1 | 9.1%            | 63.6%           | 22.7%             | 4.5%        |               |
| CT2 | 11.8%           | 64.7%           | 23.5%             |             |               |
| CT3 | 5.6%            | 88.9%           | 5.6%              |             | 1             |
| CT4 |                 | 66.7%           | 33.3%             |             | 1             |
| CT5 |                 | 73.7%           | 26.3%             |             |               |

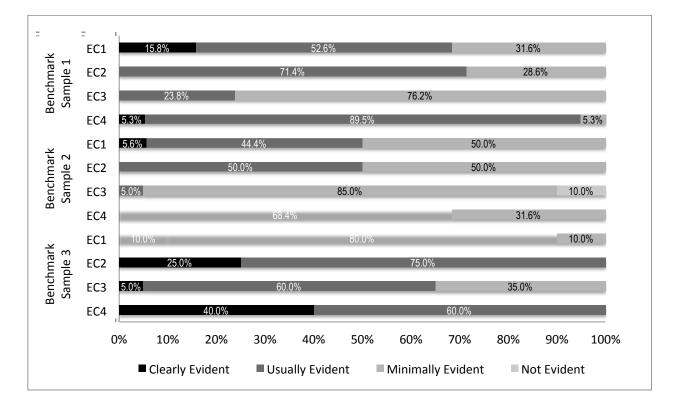


Figure 1. Results of Benchmark Sample Assessments for Effective Communication

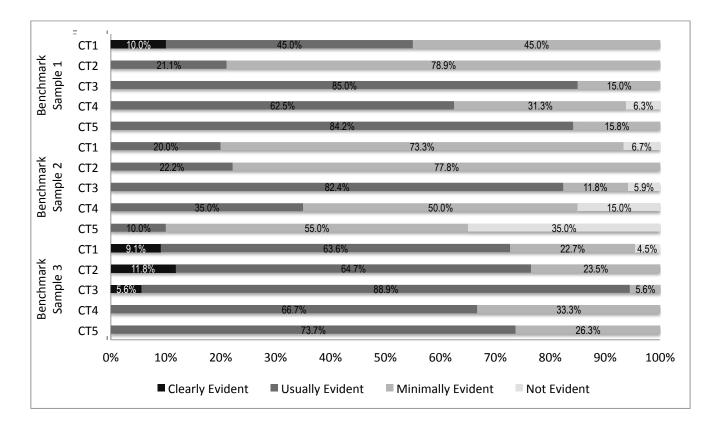


Figure 2. Results of Benchmark Sample Assessments for Critical Thinking

Faculty assessors received training on the LiveText© assessment management system the morning of the assessment reading. Each faculty assessor was assigned a username and password for one of three LiveText© accounts and a list of courses and sections to assess. Each artifact was assessed by three faculty readers so that scores could be compared across assessors for reliability purposes.

# **Data Collection Overview**

As of the spring final withdrawal date, 1046 students were enrolled in 49 sections of General Education courses in Oral Communication. A total of 153 student artifacts (14.6%) were received and determined to be eligible for review. Table 3 presents the number of assessable artifacts received from each of the OC departments and courses.

Table 3

| Course   | Course Title                     | Course   | Number of | Sub-  |
|----------|----------------------------------|----------|-----------|-------|
|          |                                  | Sections | Artifacts | total |
| COMM 111 | Intro to Public Speaking         | 24       | 107       |       |
| COMM 112 | Business & Professional Speaking | 4        | 19        |       |
| COMM 115 | Interpersonal Skills             | 3        | 15        |       |
|          |                                  |          |           | 141   |
| HON 214  | Social Sciences and Oral         | 2        | 6         | 6     |
|          | Communication                    |          |           |       |
| POLS 111 | Political Discourse              | 1        | 2         | 2     |
| WGST 203 | Gender & Public Dialogue         | 1        | 4         | 4     |

Sample for Oral Communication Assessment

### Summary of Assessment Data

For the assessment of OC outcomes, 153 student artifacts were assessed by faculty and graduate teaching assistants from the College of Arts & Sciences, College of Education & Human Development, Kent School of Social Work, Speed School of Engineering, and the School of Dentistry using the Effective Communication, Critical Thinking, and Cultural Diversity rubrics. A summary of results from the OC assessment is provided in Table 4 and Figure 3.

The criterion for both the Effective Communication and the Critical Thinking rubrics was set by the General Education Assessment Coordinator and the General Education Curriculum Committee Assessment Subcommittee at 60% of artifacts to score at a 3 or 4, indicating that at least 60% demonstrate performance at either the "usually evident" or "clearly evident" level. The criterion was met for EC1, EC4, CT1, and CT3 and was not met for EC2, EC3, CT2, CT4, and CT5.

The criterion for the Cultural Diversity rubric was set by the General Education Assessment Coordinator and the General Education Curriculum Committee Assessment Subcommittee at 40% of artifacts to score at a 3 or 4, indicating that at least 40% would perform at either the "usually evident" or "clearly evident" level. The criterion was met for all CD measures.

# Table 4

| Effectiv | e Communicatio | n              |                  |             |                  |                 |
|----------|----------------|----------------|------------------|-------------|------------------|-----------------|
|          | Clearly        | <u>Usually</u> | <u>Minimally</u> | Not Evident | Not              | <u>% Above</u>  |
|          | Evident        | Evident        | <u>Evident</u>   |             | <u>Requested</u> | <u>(3 or 4)</u> |
| EC1      | 28.5% (131)    | 43.4% (199)    | 25.1% (115)      | 3.1% (14)   |                  | 71.9%           |
| EC2      | 13.7% (63)     | 42.9% (197)    | 37.5% (172)      | 5.9% (27)   |                  | 56.6%           |
| EC3      | 6.8% (31)      | 39.2% (180)    | 46.8% (215)      | 7.2% (33)   |                  | 46.0%           |
| EC4      | 19.8% (91)     | 54.9% (252)    | 22.2% (102)      | 3.1% (14)   |                  | 74.4%           |
| ~        |                |                |                  |             |                  |                 |
| Critical | Thinking       |                |                  |             |                  |                 |
|          | <u>Clearly</u> | <u>Usually</u> | <u>Minimally</u> | Not Evident | Not              | % Above         |
|          | Evident        | Evident        | Evident          |             | Requested        | <u>(3 or 4)</u> |
| CT1      | 20.2% (90)     | 45.6% (203)    | 27.2% (121)      | 7.0% (31)   | 14               | 65.8%           |
| CT2      | 11.8% (54)     | 46.2% (212)    | 38.6% (177)      | 3.5% (16)   |                  | 58.0%           |
| CT3      | 13.5% (62)     | 65.1% (298)    | 18.1% (83)       | 3.3% (15)   | 1                | 78.6%           |
| CT4      | 5.3% (24)      | 37.7% (171)    | 41.9% (190)      | 15.2% (69)  | 5                | 43.0%           |
| CT5      | 7.2% (33)      | 45.9% (210)    | 39.5% (181)      | 7.4% (34)   | 1                | 53.1%           |
|          |                |                |                  |             |                  |                 |
| Cultura  | l Diversity    |                |                  |             |                  |                 |
|          | Clearly        | <u>Usually</u> | <u>Minimally</u> | NotEvident  | Not              | % Above         |
|          | Evident        | Evident        | Evident          | NotEvident  | Requested        | <u>(3 or 4)</u> |
| CD1      | 25.0% (4)      | 25.0% (4)      | 43.8% (7)        | 6.3% (1)    | 2                | 50.0%           |
| CD2      | 16.7% (3)      | 27.8% (5)      | 50.0% (9)        | 5.6% (1)    |                  | 44.4%           |
| CD3      | 5.9% (1)       | 52.9% (9)      | 35.3% (6)        | 5.9% (1)    | 1                | 58.8%           |
| CD4      | 5.9% (1)       | 35.3% (6)      | 52.9% (9)        | 5.9% (1)    | 1                | 41.2%           |
|          |                |                |                  |             |                  |                 |

Summary Results for Oral Communication Assessment Effective Communication

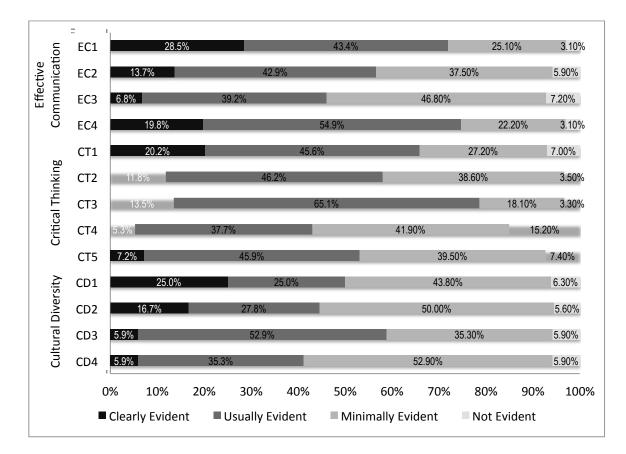


Figure 3. Summary Results for Oral Communication Assessment

The "not requested" scores were excluded from calculation of the percentage of overall ratings (Table 4), and mean and mode (Table 5). A count of "not requested" is provided in Table 4. The "not requested" category was only selected with the Critical Thinking and Cultural Diversity rubrics. The mean and mode for each rubric measure is provided in Table 5 and Figures 4 and 5. A breakdown of scores by department is not provided in this report due to the small sample size with one course each from the Honors, Political Science, and Women and Gender Studies.

Table 5

*Oral Communication Assessment Mean and Mode by Rubric Measure* Effective Communication

|      | <u>EC1</u> | EC2  | EC3  | EC4  |
|------|------------|------|------|------|
| Mean | 2.97       | 2.64 | 2.46 | 2.92 |
| Mode | 3.00       | 3.00 | 2.00 | 3.00 |

| Critical Thinkir | ng         |            |            |            |            |
|------------------|------------|------------|------------|------------|------------|
|                  | <u>CT1</u> | <u>CT2</u> | <u>CT3</u> | <u>CT4</u> | <u>CT5</u> |
| Mean             | 2.79       | 2.66       | 2.89       | 2.33       | 2.53       |
| Mode             | 3.00       | 3.00       | 3.00       | 2.00       | 3.00       |
|                  |            |            |            |            |            |
| Cultural Divers  | ity        |            |            |            |            |
|                  |            | <u>CD1</u> | <u>CD2</u> | <u>CD3</u> | <u>CD4</u> |
| Mean             |            | 2.69       | 2.56       | 2.59       | 2.41       |
| Mode             |            | 2.00       | 2.00       | 3.00       | 2.00       |
|                  |            |            |            |            |            |

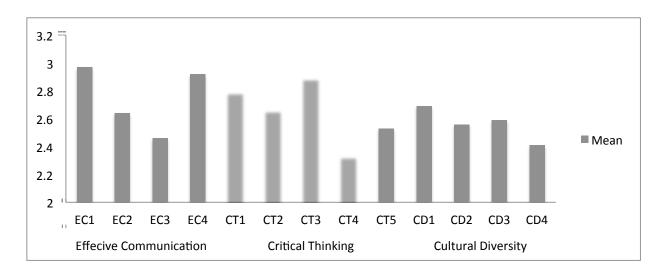


Figure 4. Mean Score by Rubric Measure

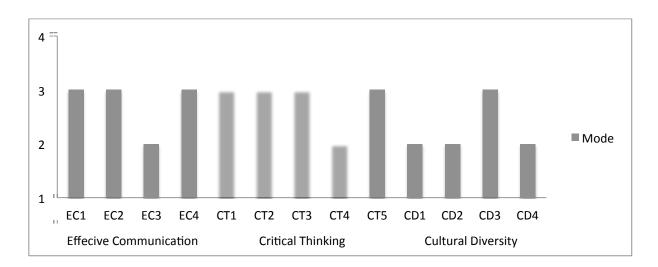


Figure 5. Mode by Rubric Measure

Table 6 displays the mean score for the three separate readings of all artifacts.

Table 6

|               | Assessor 1 | Assessor 2 | Assessor 3 | SD   |
|---------------|------------|------------|------------|------|
| EC1           | 2.81       | 3.12       | 2.99       | 0.16 |
| EC2           | 2.66       | 2.54       | 2.74       | 0.10 |
| EC3           | 2.52       | 2.30       | 2.55       | 0.13 |
| EC4           | 2.86       | 2.88       | 3.00       | 0.07 |
| Critical Thir | nking      |            |            |      |
|               | Assessor 1 | Assessor 2 | Assessor 3 | SD   |
| CT1           | 2.80       | 2.87       | 2.70       | 0.08 |
| CT2           | 2.65       | 2.58       | 2.76       | 0.09 |
| CT3           | 2.81       | 2.88       | 2.97       | 0.08 |
| CT4           | 2.42       | 2.21       | 2.36       | 0.11 |
| CT5           | 2.56       | 2.49       | 2.53       | 0.04 |
| Cultural Div  | versity    |            |            |      |
|               | Assessor 1 | Assessor 2 | Assessor 3 | SD   |
| CD1           | 2.75       | 2.17       | 3.17       | 0.50 |
| CD2           | 2.33       | 2.33       | 3.00       | 0.38 |
| CD3           | 2.60       | 2.17       | 3.00       | 0.42 |
| CD4           | 2.00       | 2.17       | 3.00       | 0.54 |

*Inter-rater Summary for Oral Communication* Effective Communication

Measures of inter-rater reliability are provided in Table 7. The percentage agreement was calculated to determine the percentage of artifacts for which all three assessors scored at the same performance level or within one level. Values for *Total Agreement* provided in Table 6 represent the percentage of artifacts for which all three assessors selected the same score (i.e., Assessors 1, 2, and 3 all selected 3). *Agreement (within 1 level)* represents the percentage of artifacts for which all three assessors scored the artifacts for which all three assessors scored the same performance level or within one level (i.e., Assessor 1 selected a score of 3, Assessor 2 selected a score of 2, and Assessor 3 also selected a score of 2).

In addition to percentage agreement, a one-way, average-measures intra-class correlation coefficient (ICC) was calculated to assess inter-rater reliability. ICC coefficients between .75 and 1.00 are considered excellent, .60 to .74 considered good, .40 to .59 fair, and below .4 is considered poor (Cicchetti, 1994). Based upon these criteria, inter-rater reliability was within the

acceptable range for all rubric measures. ICC could not be calculated for the CD measures due to the small number of assessments.

Table 7

| Competency<br>Measure | <u>Total</u><br>Agreement | <u>Agreement</u><br>(within 1 level) | ICC | <u>95% Confidence</u><br><u>Interval</u> |
|-----------------------|---------------------------|--------------------------------------|-----|--|
| EC1                   | 18.3%                     | 73.2%                                | .43 | (.2557)                                  |
| EC2                   | 15.7%                     | 76.5%                                | .45 | (.2858)                                  |
| EC3                   | 19.6%                     | 83.0%                                | .43 | (.2557)                                  |
| EC4                   | 21.6%                     | 81.7%                                | .48 | (.3261)                                  |
| Critical Thinking     |                           |                                      |     |  |
| Competency            | Total                     | Agreement                            | ICC | 95% Confidence                           |
| Measure               | Agreement                 | (within 1 level)                     | ICC | Interval                                 |
| CT1                   | 14.4%                     | 62.7%                                | .44 | (.2658)                                  |
| CT2                   | 22.2%                     | 86.3%                                | .59 | (.4669)                                  |
| CT3                   | 23.5%                     | 88.9%                                | .43 | (.2557)                                  |
| CT4                   | 13.7%                     | 72.5%                                | .42 | (.2456)                                  |
| CT5                   | 25.5%                     | 87.6%                                | .61 | (.4971)                                  |
| Cultural Diversity    |                           |                                      |     |  |
| <u>Competency</u>     | Total                     | Agreement                            | ICC | 95% Confidence                           |
| Measure               | Agreement                 | (within 1 level)                     |     | Interval                                 |
| CD1                   | 0.0%                      | 0.0%                                 |     |  |
| CD2                   | 16.7%                     | 50.0%                                |     |  |
| CD3                   | 16.7%                     | 50.0%                                |     |  |
| CD4                   | 16.7%                     | 50.0%                                |     |  |

*Inter-rater Reliability for Oral Communication* Effective Communication

*Note.* The Cultural Diversity sample size was too small for the ICC to be calculated.

#### **Supporting Documentation for General Education Oral Communication Assessment**

The General Education Assessment project was designed to assess critical thinking, effective communication, and cultural diversity across the General Education Curriculum. Within the existing structures of the assessment, the primary focus for evaluation of effective communication pertains to *written* and not *oral* communication; however, the Department of Communication has taken steps to address the University of Louisville Oral Communication outcomes.

Appendix B provides a review of the Oral Communication course syllabi for the General Education content-specific outcomes. This review revealed that 72.7% of the Communication courses listed the General Education Oral Communication Outcomes and 75.0% of those syllabi also provided assessment methods for the outcomes within the course. In the *Third Edition of the Speech Communication Course Resource Tool* course pack, developed by department faculty, there are extensive examples of how the communication curriculum has been designed to support student development in the many aspects of effective speaking such critical thinking guides, speech outline templates, and mechanisms to address public speaking anxiety. Furthermore, this course packet provides evaluation forms and rubrics that align directly with the Oral Communication Outcomes and are geared at giving students feedback on delivered speeches, discussion with peers, and self-reflection.

In the fall of 2015, a follow-up study will be conducted in collaboration with the Department of Communication. The Office of General Education Assessment will work with the Department of Communication to collect a sample of rubrics completed by faculty and students within the General Education courses in Oral Communication to measure student performance on the Oral Communication outcomes. Each student speech will have an instructor-completed rubric, a self-evaluation rubric, and a peer-evaluation rubric. The results of these assessments will be analyzed and reported to the department and the GECC to further support the development of OC curriculum and student learning within the General Education Program.

# **Lessons Learned**

The spring 2015 assessment of General Education courses in Oral Communication was the first assessment of the OC competency to be completed since the implementation of the General Education Assessment project in 2005. In approaching this assessment, there were several challenges to address regarding the artifact collection and the assessment instrumentation.

# Artifacts

The Oral Communication courses require students to complete a series of speeches and engage in self and peer evaluation to support the development of speaking ability throughout the semester. The General Education Assessment project has been designed around the assessment of written artifacts developed by students. For the OC courses, the primary evidence of student knowledge and skills is the speech, and not a written artifact.

To support the assessment of the General Education Program, the Department of Communication provided student reflections of their speeches. The student reflections provided a mechanism to assess effective communication through writing and critical thinking skills. The reflections also provide evidence of meeting Oral Communication outcome 3, "the ability to analyze and critique the oral communication of oneself and others."

The reflection prompts and student artifacts varied by section. Some students completed a short reflection paper, while other students were asked to answer a series of questions. Feedback from assessors (Appendix C) indicated that the artifacts structured as questions and answers were challenging to apply the University of Louisville General Education Effective Communication and Critical Thinking rubrics. Assessment readers commented to a follow-up survey and stated

that question and answer reflections were difficult to assess, especially for EC2 and EC3. Inclusion of this type of artifact may have impacted the overall scores for EC2, which is focused on employing clear and coherent organization in written communication and EC3, which asks the writer to demonstrate synthesis and analysis.

#### Assessment Instrumentation

As previously mentioned, the Effective Communication rubric is designed to assess a student's written communication and not oral communication. This poses a challenge in assessing student learning outcomes within the OC when the primary evidence is a speech demonstrating a student's ability to communicate through speaking. A rubric designed to address oral communication is recommended for future assessments.

Beyond these challenges, the assessment captured baseline data regarding effective communication measures, critical thinking measures, and cultural diversity measures (Political Science and Women & Gender Studies courses only) within the Oral Communication curriculum. This data presents the strengths and suggests areas for improvement when considering students' ability to analyze and critique their oral communication skills and their ability to think critically and communicate effectively through written reflection.

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Appendix A: Oral Communication Outcomes and Assessment Measures Crosswalk

& Oral Communication Outcomes employs tone consistent with purpose and audience University of Louisville (1) Write clear and effective prose in several **Oral Communication Outcomes** forms, using conventions appropriate to (CT1) Claim – States thesis; Identifies audience (including academic audiences), purposes; Demonstrates recognition of (1) Speak publicly, in both purpose, and genre. problem or question formal and informal context, demonstrating skills such as (CT3) Inference - Makes a logical appropriate selection of topic and argument; Develops a line of reasoning materials, clear organization, (2) Listen and speak competently in a variety of based on evidence effective presentation, and the communication contexts, which may include ability to adapt to audience, public, interpersonal, and/or small-group setting, and occasion (EC3) Writer demonstrates analysis or settings. synthesis (3) Find, analyze, evaluate, and cite pertinent (CT2) Evidence - Uses evidence, primary and secondary sources, including information, data, observations, (2) Participate effectively in academic databases to prepare speeches and experiences, and/or reasons discussion written texts. (CT4) Influence of Context and Assumptions (4) Identify, analyze, and evaluate statements, (3) Analyze and critique the oral assumptions, and conclusions representing communication of oneself and diverse points of view; and construct informed, (CT5) Implications - Evaluations others sustained, and ethical arguments in response. implications, conclusions, and consequences (EC2) Writer employs clear and coherent (5) Plan, organize, revise, practice, edit, and organization proofread to improve the development and clarity of ideas.

Statewide General Education Written

(EC4) Writer uses appropriate conventions and style

University of Louisville

**Rubric Measures** 

(EC1) Writer articulates clear purpose and

# Appendix B

General Education Oral Communication Syllabus Review (Spring 2015)

## History of the Syllabus Review

In 2012, the General Education Syllabus Review Project was initiated to evaluate the congruence of general education course syllabi with the approved content-specific general education student learning outcomes. Specifically, it was designed to determine: (a) if the student learning outcomes stated in each course syllabus are congruent with the approved content-specific general education learning outcomes, and (b) if corresponding assessment methods are stated that support the approved content-specific general education learning outcomes.

In the spring of 2015, the GECC Assessment Subcommittee proposed that the Syllabus Review Project be incorporated into the existing General Education Assessment Project. Therefore, the syllabi from each content area will be collected and reviewed by the Office of General Education Assessment in alignment with the corresponding assessment cycle.

This report summarizes the review process and the results of the syllabi review for the Oral Communication content area.

#### **Review Process**

The Provost requests that all faculty load their syllabi to Blackboard© each semester. These syllabi are then available through the university's course catalog system. For the purpose of this review, the Office of General Education Assessment collected all General Education Oral Communication syllabi that were loaded to Blackboard in spring 2015.

The review of syllabi sought to answer two questions:

- 1) Does the syllabus contain the content-specific general education learning outcomes approved for the course? (The statement can use either the exact language of the approved content-specific general education learning outcomes or they may be articulated using the instructor's own words, provided they are comprehensive in content and address all of the approved content-specific general education learning outcomes for the course.)
- 2) Are assessment methods stated that support the content-specific general education learning outcomes approved for the course?

An evaluation of the congruence between the listed assessment methods with the content-specific approved general education learning outcomes was not conducted when a reviewer determined that the syllabus does not contain a statement of the approved content-specific general education learning outcomes.

### Sample

The review included syllabi from 33 of the Oral Communication General Education courses offered in the spring of 2015 resulting in an 89.2% sample. Syllabi were available for all four academic departments (Communication, Honors, Political Science, and Women & Gender Studies) included in the spring 2015 General Education Assessment. Appendix Table 1 provides a breakdown of the number of General Education courses offered in each area and the number of syllabi available by department.

#### Table 1.

|                        | Oral Communication<br>General Education Courses<br>Offered in 2014 | <u>Syllabi Available in</u><br><u>Blackboard</u> |
|------------------------|--|--|
| Communication          | 33   | 29, (88%)  |
| Honors                 | 2  | 2, (100%)  |
| Political Science      | 1  | 1, (100%)  |
| Women & Gender Studies | 1  | 1, (100%)  |
| Total                  | 37   | 33, (89%)  |

#### Results

The review of the 33 General Education Oral Communication syllabi identified 24 syllabi (72.7%) containing the content-specific general education learning outcomes approved for the course. Further review of the 24 syllabi containing the General Education Outcomes revealed that 18 syllabi (75%) also listed the assessment methods for the General Education Outcomes. The assessment methods included exams, quizzes, presentations, written outlines, written analyses, impromptu speeches, and other in-class speaking assignments.

# Table 2.

#### Results

|                        | Syllabi with General<br>Education Outcomes<br>Provided | Syllabi with Assessment<br>Methods Stated |
|------------------------|--|---|
| Communication          | 23, (79.3%)  | 18, (78.3%)                               |
| Honors                 | 0  | Not applicable                            |
| Political Science      | 0  | Not applicable                            |
| Women & Gender Studies | 1, (100.0%)  | 0   |
| Total                  | 24, (72.7%)  | 18, (75.0%)                               |

#### Appendix C. Oral Communication Assessor Feedback

An online survey was conducted to collect feedback and recommendations from assessment readers. The survey contained nine open-ended and multiple-choice questions, including two "hot spot" questions for the Effective Communication and Critical Thinking rubrics in which participants could pinpoint areas of concern and feedback. Fifteen out of 21 assessors responded, yielding a 71.4% response rate.

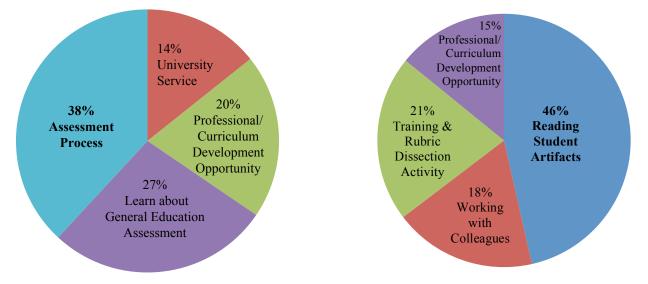
The results of the survey indicated the following:

- 100% of assessment readers agreed that the training adequately prepared them for the assessment reading (13% agreed and 87% strongly agreed with this statement).
- 100% of assessment readers would participate as an assessment reader again, if asked.

#### **Reader Participation**

*I participated in the assessment because:*<sup>2</sup>

The aspect of the assessment I enjoyed the most was:<sup>1</sup>



**Reader Recommendations** 

- *Training:* 72% of readers either complemented the existing training process or made no recommendations for improvement. Fourteen percent recommended that LiveText training be held on the reading day instead of at the start of the training day. Fourteen percent recommended separate training for new readers.
- *Reading:* 86% either complemented the existing reading process or made no recommendations. Fourteen percent recommended that LiveText training be held on the reading day instead of the training day.
- *Artifacts:* Several assessors remarked that they experienced difficulty assessing critical thinking and effective communication using speech self-critique assignments, suggesting that assessing the speeches themselves or papers about the content of the speech may align better with the existing rubrics. Assessors found question and answer assignments did not typically require students to demonstrate competencies identified in the rubrics, such as stating a clear purpose, or employing clear and coherent organization.
- *Rubrics:* See the following two pages for rubric-specific feedback and recommendations.

<sup>&</sup>lt;sup>1</sup> This pie chart presents themes found in write-in responses to open-ended questions.

| Critical Thinking Ru   | bric   |  |  |  |  | Row 1 is difficult to apply<br>because it asks for two   |
|--|--|--|--|--|--|--|
|  |  | Clearly Evident  | Usually Evident  | Minimally Evident  | Not Evident  | separate things: a thesis  |
| Row 2: "It is a rare<br>assignment which calls   | thesis; Identifies<br>purpose;<br>Demonstrates<br>recognition of<br>problem or       | Demonstrates a clear<br>understanding of the<br>purpose of the assignment,<br>recognition of the problem<br>or question  | is precise, but thesis lacks<br>significance for making an<br>argument; Demonstrates<br>an understanding of the<br>purpose of the assignment   | thesis lacks precision and<br>significance; Demonstrates<br>a limited understanding of<br>purpose of the assignment<br>or recognition of the<br>problem or question is | Does not state clear,<br>precise, and significant<br>thesis; Does not<br>demonstrate an<br>understanding of the<br>purpose of the assignment,<br>nor recognize the problem<br>or question                                    | & to demonstrate an<br>understanding of the<br>assignment purpose.<br>Standard restricts the<br>type of artifacts to thesis-<br>driven analytical<br>arguments, almost<br>excluding all short-<br>answer questions which |
| which does not support<br>a student's claim, and<br>therefore artifacts we<br>assess almost never<br>have this kind of<br>counter evidence."<br>"Reflections and<br>responses don't really | evidence,<br>information, data,<br>observations,<br>experiences, and/<br>or reasons. | Presents strong, credible<br>evidence and interprets<br>evidence defensibly and<br>convincingly and<br>acknowledges and refutes<br>evidence that does not<br>support the claim | Evidence is sufficient to<br>support the claim and<br>evidence is interpreted<br>defensibly and counter-<br>evidence is acknowledged   | Evidence is minimally<br>sufficient to support the<br>claim and evidence is<br>usually interpreted   | Evidence is insufficient to<br>support the claim, or<br>misinterprets evidence, or<br>ignores evidence that<br>counters the claim  | were submitted in this<br>assessment.<br>Big jump between logical<br>and illogical. Suggestion:<br>change "and" to "or", or<br>"illogical and inconsistent"<br>connections to "fewer                                     |
| ask students to think<br>about counter-claims."  | Develops a line of   | Always makes logical<br>connections between<br>evidence and conclusions  | Osually makes <i>logical</i><br>connections between<br>evidence and conclusions  | Makes <i>illogical and<br/>inconsistent</i> connections<br>between evidence and<br>conclusions   | Does not show<br>connections between<br>evidence and conclusions   | connections"<br>Row 3 problematically<br>equates reasoning with<br>logic.  |
| to think about others'<br>assumptions or larger<br>contexts."  | Influence of<br>Context and<br>Assumptions.  | methodically) analyzes<br>own and others'<br>assumptions and carefully<br>evaluates the relevance of<br>contexts when presenting<br>a position.                                | assumptions and  | position. May be more<br>aware of others'<br>assumptions than one's  | Shows an <sup>(3)</sup> emerging<br>awareness of present<br>assumptions (sometimes<br>labels assumptions as<br>assumptions). <sup>(3)</sup> Begins<br>to identify some contexts<br>when presenting a<br>position.            | Very little difference<br>between ①&② and ③&④.<br>Additionally, the final column<br>is reserved for a<br>fundamental shortcoming<br>where in this case it is an<br>emerging strength. What is<br>an emerging strength is |
| assumptions, contexts,<br>etc. can be difficult if the<br>topic is subject/context   | Implications,  | conclusions and<br>consequences, considering<br>a prevant assumptions,<br>contexts, data, and<br>evidence.   | Identifies and briefly<br>discusses implications,<br>conclusions, and<br>consequences, considering<br>most but not if the<br>relevant assumptions,<br>contexts, data, and<br>evidence. | Suggests some<br>implications, conclusions,<br>and consequences, but<br>withou tclear reference to<br>context, assumptions,<br>data, and evidence.                     | Fails to identify<br>implications, conclusions,<br>and consequences of the<br>issue, (OR) the key<br>relationships between the<br>other elements of the<br>problem such as context,<br>assumptions, or data and<br>evidence. | unclear.<br>Row 5: Suggest changing<br>and to or. Also, identifying<br>all assumptions, contexts,<br>etc. can be difficult for<br>assessors if the topic is<br>subject/context specific.                                 |

#### **Effective Communication Rubric**

| ation Rubric   |   | Clearly Evident   | Usually Evident  | Minimally Evident  | Not Evident   |
|--|---|---|--|--|---|
| "Universally" is   | I. Writer   | The writer's purpose is   |  | The writer identifies a<br>purpose, but it is not  | The purpose of the text is<br>unclear. Either the writer  |
| very broad.  | clear purpose<br>and employs<br>tone<br>consistent<br>with purpose<br>and audience. | irrelevant digressions.<br>The tone and evidence<br>are appropriate to the<br>intended audience.  | clear, but not <u>universally</u><br>consistent. Irrelevant<br>information occasionally<br>appears. The tone is<br>generally appropriate for<br>the audience.  | always consistent. There<br>may be irrelevant<br>digressions or conflicting<br>statements of purpose.<br>The tone may be<br>inconsistent.  | does not articulate a<br>purpose or provides many<br>conflicting statements of<br>purpose. The evidence<br>and tone are<br>inappropriate for the<br>audience.   |
| Row 2: The<br>assumption is that we<br>are assessing an<br>essay with an<br>introduction, body, and<br>conclusion. Therefore,<br>this standard cannot<br>be applied in cases<br>where a worksheet or<br>question and answer<br>format is used. | and coherent<br>organization.   | control over the<br>organization of the<br>essay's content.<br>Paragraphs are<br>developed in a logical<br>progression and display<br>clearly stated or<br>understood topic<br>sentences. Clear             | is coherent. The writer is<br>using transitions<br>throughout the essay to<br>connect ideas and<br>evidence. There are still<br>places where the<br>organization is unclear or<br>jumps from one idea to<br>the next without a clear<br>purpose. | evidence of logical<br>organization, there are<br>still places where the<br>organization is confusing.<br>The paragraphing may be<br>choppy and disjointed and<br>the overall structure is | presentation of ideas.  |
| This feels like it should<br>be assessed as a 4.<br>Suggestion: Replace<br>"Major" with "Some."<br>Row 3: Response &<br>self-assessment papers<br>generally do not require<br>this type of positioning<br>and analysis.                        | analysis or<br>synthesis.   | larger contexts. There is<br>clear awareness of the<br>complexity of the issues.<br>Information is synthesized<br>effectively and<br>imaginatively. Different<br>approaches to the issue<br>are considered. | carefully with an<br>awareness of the range of<br>possible positions.<br>Specific connections<br>between source material<br>and the essay's<br>controlling idea are<br>provided and explained.   | Positions are often<br>presented simplistically.<br>There are unexamined<br>generalizations and few<br>attempts to go beyond<br>basic analysis.  | without analysis or<br>synthesis. There is little<br>understanding of the<br>issues or ideas. There is<br>no evidence of the ability<br>to go beyond stated<br>assumptions and<br>information that may be<br>contained in other<br>sources. |
|  | appropriate<br>conventions  | over writing conventions.<br>No significant errors<br>distract the reader from  | inconsistencies in using   | errors, which may at<br>times be serious enough<br>to interfere with the<br>reader's comprehension.  | There is little control over<br>conventions. There are<br>frequent errors, many of<br>which seriously interfere<br>with the reader's<br>comprehension.  |