

AUG 2018

- 7 PMP® Exam Facilitated Study
- 8 Projecting Credibility: Build Your Personal Brand and Influence in the Workplace •
- 9 Fundamentals of Project Management
- 14 Make Yourself Indispensable: Create Opportunity by Taking Initiative and Risks •
- 30 Emotional Intelligence •

SEP 2018

- 6 Project Management: Practical Application
- 12 Beyond Conflict Management •
- 18 Working with Difficult People ••
- 25 How to Stay Focused in Stressful Times •



OCT 2018

- 2 The Art of Feedback: How to Build and Deliver Your Message ••
- 10 Time Management: Boost Your Productivity •
- 16 Multimedia Writing •
- 25 **NEW!** Developing Essential Critical Thinking Skills •

NOV 2018

- 1 **NEW!** Developing High-Performing Work Teams •
- 13 Professional Speaking ••
- 27 Effective Management for Supervisors ••

DEC 2018

- 5 Email and Digital Etiquette
- 10 Fundamentals of Project Management •
- 11 Becoming an Extraordinary and Effective Problem Solver ••

JAN 2019

- 30 Grant Writing Fundamentals •

FEB 2019

- 7 How to Avoid Being a Dysfunctional Leader ••
- 7 Fundamentals of Project Management
- 12 PMP® Exam Facilitated Study
- 12 Tactful Conversations ••
- 20 Business Writing •
- 27 Working with Difficult People ••

MAR 2019

- 5 Finding Focus in Chaos: Balancing Priorities ••
- 7 Project Management: Practical Application
- 12 Becoming an Extraordinary and Effective Problem Solver ••
- 21 **NEW!** Talk Like a Leader
- 26 Find Your Strengths: Leveraging What You Do Best ••



- This program is valid for 6.5 PDCs for the SHRM-CPSM or SHRM-SCPSM.
- Program pre-approved for credit by the HR Certification Institute.

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APR 2019

- 11 Emotional Intelligence ••
- 16 **NEW!** Motivating Employees to Be Their Best
- 24 Leading Others Through Organizational Change ••

MAY 2019

- 7 The PROACTIVE Communicator ••
- 15 **NEW!** Productive Work Habits: Making the Most of Your Work Day
- 23 Developing Essential Critical Thinking Skills ••

JUN 2019

- 3 Fundamentals of Project Management
- 6 Developmental Coaching •
- 11 **NEW!** Effective Listening Skills
- 17 Project Management: Practical Application
- 19 How to Make Yourself Indispensable •
- 25 **NEW!** America's Customer Service Disaster - An Opportunity to Rise Above the Crowd

JUL 2019

- 17 **NEW!** Systems Thinking: Solving Problems So They Stay Solved
- 23 **NEW!** Staying Power: A Manager's Guide to Keeping Employees Longer ••
- 30 The Art of Feedback ••
- 31 Grant Writing Certificate: Application Development and Funding •

AUG 2019

- 6 PMP® Exam Facilitated Study
- 6 Effective Management for Supervisors ••
- 8 Fundamentals of Project Management
- 13 **NEW!** Analytical Thinking Skills: The Foundation of Data Based Decision Making
- 21 Projecting Credibility: Build Your Personal Brand and Influence in the Workplace •
- 27 How to Stay Focused in Stressful Times •



40% of employees say changing skills requirements will have the biggest impact on their job over the next 5 years.

UDEMY 2017 SKILLS GAP REPORT

SEP 2019

- 5 Project Management: Practical Application
- 5 Research Grant Writing
- 10 Becoming an Extraordinary and Effective Problem Solver ••
- 18 **NEW!** Super Manager! Be the Boss Everyone Wants to Work For
- 26 Working with Difficult People ••

OCT 2019

- 1 Professional Speaking ••
- 9 Sharpen Your Business Acumen •
- 17 Time Management: Boost Your Productivity •
- 22 Developing High-Performing Work Teams ••
- 30 Beyond Conflict Management ••

NOV 2019

- 6 Emotional Intelligence ••
- 12 Performance Management •
- 20 Everyday Technical Writing for Hesitant Writers •



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